

Conrad Weiser Area School District  
Robesonia, PA 19551

Agenda – March 18, 2020

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**ANNOUNCEMENTS**

**APPROVAL OF MINUTES –**

- A. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,  
RESOLVED, that the reading of the Minutes of the regular  
meeting of the Board of School Directors for the month of  
February held on February 19, 2020; a special meeting held on  
February 12, 2020 and the agenda of the committee meetings  
held on February 12, 2020 be dispensed with and that the same  
be approved by voice vote.

Minutes

**APPROVAL OF FINANCIAL REPORTS –**

- A. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,  
RESOLVED, that the financial reports be approved, as  
presented.  
  
(Attachment Fa-1)

Financial Reports

**APPROVAL OF PAYMENT OF BILLS – Francis J. Kaczmarczyk**

- A. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,  
RESOLVED, that by roll call vote the General Account bills be  
approved in the amount of \$420,443.74 and ratified in the  
amount of \$2,246,171.41 as presented, and the Treasurer be  
authorized to issue checks in the amounts indicated for the total  
amount of \$2,666,615.15;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in the  
amount of \$53,511.97 and ratified in the amount of \$83,425.85  
as presented, and the Treasurer be authorized to issue checks  
in the amounts indicated for the total amount of \$136,937.82.

Cafeteria Bills

- B. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_, RESOLVED, that by roll call vote the Construction Account bills be approved in the amount of \$73,018.71 and ratified in the amount of \$29,700.00 as presented and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$102,718.71.

Construction Bills

**PRESENTATIONS**

- A. Requests to speak to the Board of School Directors

Requests to Speak

**COMMUNICATIONS**

Communications

- A. Reports
1. Solicitor – Leah Rotenberg, Esquire
  2. Student Council
  3. Berks County Intermediate Unit – William T. Carl, Jr.
  4. Berks Career & Technology Center– William T. Carl, Jr.
  5. Tax Collection Committee – Robin L. Robertson

**OLD BUSINESS**

Old Business

**NEW BUSINESS**

New Business

- A. **Election of Treasurer** of the Conrad Weiser Board of School Directors through June 30, 2020, to replace Frank Kaczmarczyk.

Election of Treasurer

- \_\_\_\_\_ asked for nominations for Treasurer.
1. \_\_\_\_\_ nominated \_\_\_\_\_ for Treasurer.  
\_\_\_\_\_ seconded the nomination.
  2. \_\_\_\_\_ nominated \_\_\_\_\_ for Treasurer.  
\_\_\_\_\_ seconded the nomination.

3. \_\_\_\_\_ moved the nominations be closed,  
seconded by \_\_\_\_\_.

Candidate # 1 received the following votes: Aye \_\_\_ Nay \_\_\_

Candidate # 2 received the following votes: Aye \_\_\_ Nay \_\_\_

\_\_\_\_\_ was elected on a \_\_\_\_\_ to \_\_\_\_\_ vote.

**BUDGET & FINANCE COMMITTEE** – Bret A. B. Sabold, Chairperson

RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

- |    |     |  |                                 |
|----|-----|--|---------------------------------|
| 1. | RLR | approves the administration to award the bid for e-Rate category 2 equipment pending e-rate funding approval.  | <u>E-Rate</u>                   |
| 2. | RLR | authorizes the advertising of bids for general and art supplies for 2020-2021.   | <u>General and Art Supplies</u> |
| 3. | RLR | agrees to reimburse a parent for the transportation of their child to New Story, Kenhorst and home, at the IRS mileage rate, for the remainder of the 2019-2020 school year. | <u>Transportation</u>           |

Discussion Agenda

- |    |     |  |                    |
|----|-----|--|--------------------|
| 1. | RLR | approves the Berks Career & Technology Center budget for 2020-21 as attached to the Official Minutes in the amount of \$19,359,220.00 with Conrad Weiser's net share being \$809,025.00, for the Berks Career & Technology Center budget and \$48,166.00 for the Special Needs Student budget. | <u>BCTC Budget</u> |
|----|-----|--|--------------------|

**CURRICULUM COMMITTEE** – Bret A. B. Sabold, Chairperson

RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District:

Discussion Agenda

**EXTRA-CURRICULAR COMMITTEE** – Chairperson

RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. WSH approves the following volunteer coaches for the 2019-20 school year: Volunteer Coaches  
  

<i>Baseball</i> Jared Leopold	<i>Track</i> Shannon Windley
<i>Boys' Lacrosse</i> Jason Rex	
  
2. WSH approves the following personnel for contracted services for athletic events for the 2019-20 school year: Contracted Services  
  
Russ Lowe
  
3. WSH approves extended season pay for the following winter sports coaches for the 2019-20 school year: Extended Season Pay  
  

<i>Wrestling</i>			
Mike McDermott	13 days	-	\$598.56
Nate Luckenbill	13 days	-	\$417.75
<i>Bowling</i>			
Brian Zechman	2 days	-	\$48.00

Discussion Agenda

**FACILITIES/PROPERTY COMMITTEE** - Dennis J. Manbeck, Chairperson

RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District:

Discussion Agenda

1. EAL approves the Award of Contract in the amount of \$ 692,155.00 to Schlouch Incorporated, from Blandon, PA, for the General Construction Contract work at the Stadium Turf and Lighting Upgrades project. The contract amount is based on the base bid amount submitted with no alternates. Master Plan Project
  
2. EAL accepts the quote provided by A-Turf, Inc. of Williamsville, New York, for the Synthetic Turf System in the amount of \$ 583,400.00. The products and installation are to be purchased Master Plan Project

through the existing State Contract currently in effect. The products and installation accepted with this resolution shall be as defined in the 1/21/2020 quote from A-Turf, Inc. provided to the School District.

**HUMAN RELATIONS COMMITTEE** - Gary G. Neider, Chairperson

RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

- |    |     |   |  |
|----|-----|---|--|
| 1. | RAG | approves tuition reimbursement for faculty.<br>(Attachment A-1)   | <u>Tuition<br/>Reimbursement –<br/>Faculty</u> |
| 2. | RLR | approves tuition reimbursement for staff.<br>(Attachment A-2)   | <u>Tuition<br/>Reimbursement –<br/>Staff</u>   |
| 3. | RLR | approves an uncompensated leave of absence for Eileen Bayer, noon-time aide at East Elementary School, effective February 14, 2020.   | <u>Uncompensated<br/>Leave</u>                 |
| 4. | JTH | ratifies and approves Ryan Moraski, to extend homebound instruction for a middle school student, through February 7, 2020, at \$25.00 per hour, plus mileage, for up to five hours per week.    | <u>Homebound<br/>Instruction</u>               |
| 5. | EAL | accepts with regret the resignation of Nancy Brown, evening custodian at East Elementary School, effective February 28, 2020.   | <u>Resignation</u>                             |
| 6. | RAG | accepts with regret the resignation of Meghan Harnish, emotional support teacher at East Elementary School, effective February 27, 2020.  | <u>Resignation</u>                             |
|    |     | Note: The district reserves the right to hold Ms. Harnish for sixty days from February 27, 2020.  |  |
| 7. | RAG | approves the request of Rebecca Miller, learning support teacher at the middle school, for a parental leave of absence from approximately April 20, 2020 and continuing through April 12, 2021. | <u>Parental Leave</u>                          |
| 8. | RLR | ratifies and approves an increase in hours from 3.5 hours to 4 hours for Julia Werner, food service worker at West Elementary School, at her current hourly rate, effective March 2, 2020.      | <u>Increase in Hours</u>                       |
| 9. | RLR | ratifies and approves an increase in hours from 2 hours to 2.5 hours for Joelle Harting, food service worker at West Elementary School, at her current hourly rate, effective March 2, 2020.    | <u>Increase in Hours</u>                       |

Discussion Agenda

- |    |     |  |                                     |
|----|-----|--|-------------------------------------|
| 1. | EAL | approves the revised Transportation Coordinator position guide to Transportation Coordinator/Central Registration.<br><br>(Attachment A-3)         | <u>Position Guide<br/>Revision</u>  |
| 2. | RLR | approves the employment of substitute support staff personnel for the 2019-20 school year at the rate of \$10.00/hour.<br><br>(Attachment A-4)     | <u>Substitute Support<br/>Staff</u> |
| 3. | RAG | approves personnel contracted through the Brandywine CW Transportation to provide transportation services to the District.<br><br>(Attachment A-5) | <u>Bus Drivers</u>                  |

Information Items

Info Items

- |    |     |  |  |
|----|-----|--|--|
| 1. | RAG | The first day of parental leave for Rebecca Neiheiser was February 22, 2020.   |  |
| 2. | RAG | Mandy Derfler returned from her parental leave of absence on March 2, 2020.  |  |
| 3. | RAG | The first day of employment for William Sellers will be March 16, 2020.  |  |
| 4. | EAL | The following changes in assignments and/or building changes, effective March 2, 2020: <ul style="list-style-type: none"><li>• Tammy Schmeer will be transferring from the middle school to East Elementary School.</li><li>• Ryan Schwartz will be transferring from West Elementary School to the middle school.</li><li>• Kim Koch will be transferring from the middle school to West Elementary School.</li></ul> |  |

**POLICY**

Policy

- |    |     |  |  |
|----|-----|--|--|
| 1. | RAG | RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District receives the following policies (1 <sup>st</sup> readings): <ul style="list-style-type: none"><li>a. 204 Attendance – 1<sup>st</sup> Reading</li></ul> |  |
|----|-----|--|--|

- b. 208 Withdrawal From School – 1<sup>st</sup> Reading
  - c. 209 Health Examinations/Screenings – 1<sup>st</sup> Reading
  - d. 233 Suspension and Expulsion – 1<sup>st</sup> Reading
  - e. 333 Professional Development – 1<sup>st</sup> Reading
  - f. 805 Emergency Preparedness and Response – 1<sup>st</sup> Reading
  - g. 808 Food Services – 1<sup>st</sup> Reading
- Note: See District PSBA Board Policy website for review

**SUPERINTENDENT’S REPORT**

Supt Report

**ADMINISTRATION REPORTS**

Adm Reports

- A. Enrollment (Attachment S-1)
- B. Assistant Superintendent (Attachment AS-1)
- C. Director of Business (Attachment Ca-1)
  - 1. Director of Food Services (Attachment Cb-1)
  - 2. Director of Facilities (Attachment Cc-1)
- D. West Elementary Principal (Attachment EI-1)
- E. East Elementary Principal (Attachment EI-2)
- F. Middle School Principal (Attachment MS-1)
  - 1. Assistant Middle School Principal (Attachment MS-2)
- G. High School Principal (Attachment HS-1)
  - 1. Assistant High School Principal (Attachment HS-2)
  - 2. Assistant High School Principal (Attachment HS-3)
- H. Assistant Principal Weiser Decisions (Attachment WD-1)
- I. Director of Special Education (Attachment Sp-1)
- J. Director of Athletics (Attachment DA-1)
- K. Director of Technology (Attachment T-1)

**Calendar of Events**

Wednesday	04/8/20	Curriculum Committee, Facilities/Property Committee and Extra-Curricular Committee	7:00 p.m.
		Budget & Finance Committee and Human Relations Committee	7:30 p.m.
Wednesday	04/15/20	Regular Board Meeting	7:30 p.m.