

Conrad Weiser Area School District
Robesonia, PA 19551

Agenda – November 20, 2019

PLEDGE OF ALLEGIANCE

ROLL CALL

ANNOUNCEMENTS

APPROVAL OF MINUTES – Mark D. Leidich

- A. Motion by _____, Seconded by _____,
RESOLVED, that the reading of the Minutes of the regular
meeting of the Board of School Directors for the month of
October held on October 16, 2019 and the agenda of the
committee meetings held on October 9, 2019 be dispensed with
and that the same be approved by voice vote.

Minutes

APPROVAL OF FINANCIAL REPORTS – Mark D. Leidich

Financial Reports

- A. Motion by _____, Seconded by _____,
RESOLVED, that the financial reports be approved, as
presented.

(Attachment Fa-1)

APPROVAL OF PAYMENT OF BILLS – Francis J. Kaczmarczyk

- A. Motion by _____, Seconded by _____,
RESOLVED, that by roll call vote the General Account bills be
approved in the amount of \$435,361.38 and ratified in the
amount of \$2,001,765.31 as presented, and the Treasurer be
authorized to issue checks in the amounts indicated for the total
amount of \$2,437,126.69;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in the
amount of \$70,500.57 and ratified in the amount of \$86,111.95
as presented, and the Treasurer be authorized to issue checks
in the amounts indicated for the total amount of \$156,612.52.

Cafeteria Bills

- B. Motion by _____, Seconded by _____,
RESOLVED, that by roll call vote the Construction Account bills
be approved in the amount of \$119,043.21 as presented and
the Treasurer be authorized to issue checks in the amounts
indicated for the total amount of \$119,043.21.

Construction Bills

PRESENTATIONS

- A. Flexible Instructional Days FID
- B. Audit Presentation – Herbein & Co. Local Audit
- C. Requests to speak to the Board of School Directors Requests to Speak

COMMUNICATIONS

Communications

- A. Reports
 - 1. Solicitor – Leah Rotenberg, Esquire
 - 2. Student Council
 - 3. Berks County Intermediate Unit – William T. Carl, Jr.
 - 4. Berks Career & Technology Center– William T. Carl, Jr.
 - 5. Tax Collection Committee – Robin L. Robertson

OLD BUSINESS

Old Business

NEW BUSINESS

New Business

BUDGET & FINANCE COMMITTEE – Francis J. Kaczmarczyk, Chairperson

RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

- 1. RRG approves a License Agreement for in-school services with The Progressions Company, Inc., 144 North Sixth Street, Reading, PA 19601, to provide mental health services for eligible District students, families or groups from August 31, 2019 through August 31, 2020, at no cost to the District. Progressions Agreement
- 2. RLR approves an agreement with the Lincoln Intermediate Unit for E-rate processing and consulting services for Categories 1 and 2, at a cost of \$1,275 for the first Funding Request and \$1,025 for each additional Funding request plus an additional 2% of approved Category 2 reimbursements, for the 2020 E-rate funding year from July 1, 2020 through June 30, 2021. E-Rate Agreement

Discussion Agenda

1. RLR accepts the 2018-19 audit of Herbein & Company, Inc., as attached to the Official Minutes. 2018-19 Audit

2. RLR approves an agreement with Frontier Communications Corporation, 100 CTE Dr., Dallas, PA 18612, for district phone upgrades and training as attached to the Official Minutes. Frontier Communications Agreement

Note: This is to be paid from the Construction Fund.

CURRICULUM COMMITTEE – Bret A. B. Sabold, Chairperson

RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. RRG approves PCCD grant application and letter of support. PCCD Grant

2. RRG approves the Latin/JCL Club field trip, under direction of Diane Rurode and Ryan Zeitzer, to the PA JCL State Convention at Penn State University from May 22 to May 24, 2020. Field Trip-Latin/JCL Club

Note: The cost to the District will be approximately \$2,650.00 for transportation and one substitute teachers for one day. These costs are covered by the World Languages Department budget. Students will be paying \$170.00 each towards expenses.

3. RRG approves the following student teacher(s) for the first semester of the 2019-20 school year: Student Teachers
 - a. Catherine Achenbach, Lebanon Valley College, Music with Nicole Natale at the middle school.

Discussion Agenda

EXTRA-CURRICULAR COMMITTEE – Keegan K. Worley, Chairperson

RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. WSH approves the following volunteer coaches for the 2019-20 school year: Volunteer Coaches

Wrestling
Brandon Neviero

2. WSH rescinds the approval on October 16, 2019 for the following high school extra-curricular paid position, personnel and salaries for the 2019-20 school year: Rescind Paid Position

<i>Name</i>	<i>Position</i>	<i>Yrs</i>	<i>Salary</i>
Jarel Gallman	Boys' Basketball – JV SH	3	\$3,349.96
Brenda Morgan	Girls' Basketball – Asst. SH	5	\$2,035.78

3. WSH approves the following winter extra-curricular athletic positions, personnel and salaries for the 2019-20 school year: Winter Coaches

<i>Name</i>	<i>Position</i>	<i>Yrs</i>	<i>Salary</i>
Doug Myer*	Boys' Basketball – JV SH	25	\$3,721.77
Brenda Morgan	Girls' Basketball – JV SH	20	\$3,513.47
Aubree Hall*	Girls' Basketball – Asst. SH	1	\$1,606.74

Note: The salaries reflect a 2% increase in pay for returning personnel and no increase in the experience pay. *- Pending receipt of all required documentation.

4. WSH approves the following personnel for contracted services for athletic events for the 2019-20 school year: Contracted Personnel for Athletic Events

Erin Aregood

5. RGG approves extended pay for the following Marching Band advisors for the 2019-20 school year: Extended Season Pay

Neal Lutz, Marching Band Head	1 day	-	\$25.72
Liz Werner, Marching Band, Asst. Color Guard	1 day	-	\$9.08
Alexis Perrone, MB Assistant	2 days	-	\$51.42
Brandon Perrone, MB, Assistant	2 days	-	\$51.42
Janelle Youse, MB Color Guard Instructor	2 days	-	\$40.30
RC Youse, MB Percussion Head	2 days	-	\$35.54

Discussion Agenda

FACILITIES/PROPERTY COMMITTEE - Dennis J. Manbeck, Chairperson

RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District:

Discussion Agenda

1. RRG authorizes Muhlenberg Greene Architects, Ltd. to complete the Final Construction Documents and to solicit Bids for the construction of the Stadium Turf Field and Lighting Upgrades including an Alternate Bid for replacement of the Stadium's sound system. MGA

Note:(MGA Project Number 4388A)

HUMAN RELATIONS COMMITTEE - Gary G. Neider, Chairperson

RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. RAG approves tuition reimbursement for faculty. (Attachment A-1) Tuition Reimbursement-Faculty
2. RLR approves the employment of substitute support staff personnel for the 2019-20 school year at the rate of \$10.00/hour. (Attachment A-2) Substitute Support Staff
3. RRG ratifies and approves Elizabeth Schrack, to provide homebound instruction for a high school student, beginning approximately November 1, 2019 for a period of approximately six weeks, at \$25.00 per hour, plus mileage, for a maximum of five hours per week. Homebound Instruction
4. RKB ratifies and approves Ryan Moraski, to provide homebound instruction for a middle school student, beginning approximately November 11, 2019 for a period of approximately six weeks, at \$25.00 per hour, plus mileage, for a maximum of five hours per week. Homebound Instruction
5. RAG ratifies and approves the SVA Teachers for the 2019-20 school year: (Attachment A-3) SVA Teachers
6. RKB ratifies and approves the employment of Cindy Rumpf, 513 Huntsinger Road, Wernersville, PA 19565, as a long-term substitute for Louise Snyder-Ocepek, school nurse at the middle school, at a daily rate of \$253.28 in accordance with the 2019-20 salary schedule, effective October 22, 2019. LTS MS Nurse

Note: Education Level: Registered Nursing Diploma
School: University of Delaware
Certification: None
Experience: DTD Sub at CWASD
Employment: October 22, 2019
Initial Assignment: School Nurse at MS

Should the regular employee return prior to the end of the leave, the long-term employment is terminated.

Discussion Agenda

1. RAG approves the employment of substitute teachers for the 2019-20 school year at the rate of \$115.00 per day. (Attachment A-4) Substitute Teachers

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| 2. | NCM | accepts with regret the resignation of Brittany Schenck, LTS certificated instructional aide position at West Elementary School, effective October 17, 2019. | <u>Resign LTS Cert Aide</u> |
| 3. | NCM | approves the employment of Chloe Olszewski, 1606 Delaware Ave., Wyomissing, PA 19610, as a long-term substitute for Rebecca Neiheiser, certificated instructional aide at West Elementary School, at an hourly rate of \$13.00, pending receipt of all required documentation. | <u>Hire LTS Cert Instr Aide</u> |
| 4. | RLR | approves tuition reimbursement for staff.

(Attachment A-5) | <u>Tuition Reimbursement-Staff</u> |
| 5. | RAG | approves the request of Mandy Derfler, learning support teacher at the high school, to extend the end date of her parental leave of absence until March 2, 2020. | <u>Parental Leave Extension</u> |
| 6. | RAG | approves the request of Brittany Lazer-Gheer, art teacher at East Elementary School, for a parental leave of absence from approximately January 29, 2020 and continuing through the end of the 2019-20 school year. | <u>Parental Leave Request</u> |
| 7. | RAG | approves the request of Molly Fick, Grade 1 Teacher at West Elementary School, to extend the end date of her parental leave of absence through the end of the 2019-20 school year. | <u>Parental Leave Extension</u> |
| 8. | NCM | approves the request of Rebecca Neiheiser, certificated instructional aide at West Elementary School, for a parental leave of absence from approximately March 2, 2020 and continuing through the end of the 2019-20 school year. | <u>Parental Leave Request</u> |

Information Items:

[Info Items](#)

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|----|-----|--|
| 1. | RLR | The first day of parental leave for Mary Jo Freeborn, Intervention Specialist at East Elementary, was October 21, 2019. |
| 2. | RLR | The first day of employment for Elizabeth Hickey, long-term substitute teacher for Mary Jo Freeborn, was October 21, 2019. |
| 3. | RLR | Amber Rowdon, certificated instructional aide at East Elementary, returned from a parental leave of absence on November 4, 2019. |

SUPERINTENDENT'S REPORT

[Supt Report](#)

ADMINISTRATION REPORTS

Adm Reports

- | | | |
|----|--------------------------------------|-------------------|
| A. | Enrollment | (Attachment S-1) |
| B. | Assistant Superintendent | (Attachment AS-1) |
| C. | Director of Business | (Attachment Ca-1) |
| | 1. Director of Food Services | (Attachment Cb-1) |
| | 2. Director of Facilities | (Attachment Cc-1) |
| D. | West Elementary Principal | (Attachment EI-1) |
| E. | East Elementary Principal | (Attachment EI-2) |
| F. | Middle School Principal | (Attachment MS-1) |
| | 1. Assistant Middle School Principal | (Attachment MS-2) |
| G. | High School Principal | (Attachment HS-1) |
| | 1. Assistant High School Principal | (Attachment HS-2) |
| | 2. Assistant High School Principal | (Attachment HS-3) |
| H. | Assistant Principal Weiser Decisions | (Attachment WD-1) |
| I. | Director of Special Education | (Attachment Sp-1) |
| J. | Director of Athletics | (Attachment DA-1) |
| K. | Director of Technology | (Attachment T-1) |

Calendar of Events

Wednesday	12/04/19	Board Reorganization and Committee Meetings–	
		Curriculum Committee, Facilities/Property Committee and Extra-Curricular Committee	7:00 p.m.
		Budget & Finance Committee and Human Relations Committee	7:30 p.m.
Wednesday	12/18/19	Regular Board Meeting	6:30 p.m.