

Conrad Weiser Area School District  
Robesonia, PA 19551

Agenda – September 18, 2019

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**ANNOUNCEMENTS**

**APPROVAL OF MINUTES** – Mark D. Leidich

- A. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,  
RESOLVED, that the reading of the Minutes of the regular  
meeting of the Board of School Directors for the month of  
August held on August 21, 2019 and the agenda of the  
committee meetings held on August 14, 2019 be dispensed and  
approved by voice vote.

Minutes

**APPROVAL OF FINANCIAL REPORTS** – Mark D. Leidich

Financial Reports

- A. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,  
RESOLVED, that the financial reports be approved, as  
presented.

(Attachment Fa-1)

**APPROVAL OF PAYMENT OF BILLS** – Francis J. Kaczmarczyk

- A. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,  
RESOLVED, that by roll call vote the General Account bills be  
approved in the amount of \$691,664.22 and ratified in the  
amount of \$2,842,326.52 as presented, and the Treasurer be  
authorized to issue checks in the amounts indicated for the total  
amount of \$3,533,990.74;

General Bills

And be it further,

RESOLVED, that the Cafeteria Account bills be approved in the  
amount of \$46,910.53 and ratified in the amount of \$26,241.90  
as presented, and the Treasurer be authorized to issue checks  
in the amounts indicated for the total amount of \$73,152.43.

Cafeteria Bills

- B. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,  
RESOLVED, that by roll call vote the Construction Account bills  
be approved in the amount of \$365,343.38 as presented and  
the Treasurer be authorized to issue checks in the amounts  
indicated for the total amount of \$365,343.38.

Construction Bills

**PRESENTATIONS**

- A. Employee of the Month EOM
- B. Master Plan- Muhlenberg Greene Master Plan
- C. Requests to speak to the Board of School Directors Requests to Speak

**COMMUNICATIONS**

Communications

- A. Reports
  - 1. Solicitor – Leah Rotenberg, Esquire
  - 2. Student Council
  - 3. Berks County Intermediate Unit – William T. Carl, Jr.
  - 4. Berks Career & Technology Center– William T. Carl, Jr.
  - 5. Tax Collection Committee – Robin L. Robertson

**OLD BUSINESS**

Old Business

**NEW BUSINESS**

New Business

**EXTRA-CURRICULAR COMMITTEE** – Keegan K. Worley, Chairperson

RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

- 1. RGG approves the Ski Club members, under the direction of John Rohm and Zachary Musser to attend a skiing trip at Stratton Mountain, Vermont on Thursday, January 9 through Sunday, January 12, 2020. Ski Club Trip

Note: There is no cost to the district; students will pay for all costs.

- 2. WSH ratifies and approves the following personnel for contracted services for athletic events for the 2019-20 school year, effective August 31, 2019: Contracted Personnel for Athletic Events

Andrew George  
Kira Akana

Sally Lamm  
William Price

Discussion Agenda

1. RGG approves the establishment of the Puzzle Club. [Activity Acct- HS](#)
2. RGG approves the following high school extra-curricular non-paid positions and personnel for the 2019-20 school year: [Unpaid Extra-curricular Advisors – HS](#)

<u>Advisor</u>	<u>Yrs</u>	<u>Activity</u>
Sarah McGrory	1	Fellowship for Christian Students Advisor
Beverly Wolfe	1	Puzzle Club

**BUDGET & FINANCE COMMITTEE** – Francis J. Kaczmarczyk, Chairperson

RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District:

Discussion Agenda

1. RGG rescinds the board approval on August 21, 2019 for the transfer of the balance of the Newspaper activity account in the amount of \$2.52 and the balance of the Wellness activity account in the amount of \$3.75 to the Student Council Activity fund. [Rescind Board Approval](#)
2. RGG rescinds the board approval on August 21, 2019 for the transfer of the balance of the Algos activity account fund balance in the amount of \$110.13 to the activity account of Operation Smile. [Rescind Board Approval](#)
3. RGG approves the transfer of the balance of the Newspaper activity account in the amount of \$2.58 and the balance of the Wellness activity account in the amount of \$3.84 to the Student Council Activity fund. [Transfer Activity Acct Funds](#)
4. RGG approves the transfer of the balance of the Algos activity account fund balance in the amount of \$115.43 to the activity account of Operation Smile. [Transfer Activity Acct Funds](#)
5. RGG approves the establishment of a student activity account for the high school Puzzle Club, under the direction of Beverly Wolfe. [Club Acct Establishment](#)

**CURRICULUM COMMITTEE** – Bret A. B. Sabold, Chairperson

RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. RGG approves the FBLA Club members, under the direction of Michael Noss and Fran Williams, to attend the FBLA State Leadership Workshop at the Kalahari Resort, Pocono Manor, PA, on Sunday, November 3 and Monday, November 4, 2019. [FBLA State Leadership Workshop](#)

Note: Students will pay approximately \$50 towards registration and hotel costs. The remainder of the costs will be paid from the FBLA Activity account.

2. RGG approves approximately 100 social studies students, under the direction of Kenneth Bright and John Rohm to visit Washington, DC on May 15, 2020. Washington DC Trip

Note: There is no cost to the district; students will pay for all costs.

3. RGG approves the request of the Agriculture Department and FFA, under the direction of Adam Serfass and Tabitha Meredith, to attend the National FFA Convention in Indianapolis, IN from October 29 to November 2, 2019. National FFA Convention

Note: The anticipated cost of the trip is \$2,750. Costs for the two chaperones will come from the HS Ag budget. Two substitute teachers will be needed for four instructional days. Students will be responsible for paying their own costs (\$400 each); the state FFA reimburses students up to \$250 for expenses incurred during the trip.

4. RGG approves the 8<sup>th</sup> Grade class trip, under the direction of the 8<sup>th</sup> grade teachers, to Washington, D.C. on May 27, 2020. 8<sup>th</sup> Grade Class Trip

Note: Itinerary includes touring Memorials, Monument, Museum, National Mall and Smithsonian.

5. RRG approves the following student teacher(s) for the first semester of the 2019-20 school year: Student Teachers

- a. Catherine Achenbach, Lebanon Valley College, Music with Nicole Natale at the middle school.
- b. Beth Rineholt, Lebanon Valley College, Music with Nicole Natale at the middle school.
- c. Moriah Newnam, Western Governors University, Special Education with Elizabeth Schrack at the high school, for 8 weeks beginning September 2019.
- d. Moriah Newnam, Western Governors University, Elementary Education with TBD, for 8 weeks.

6. RRG approves the Elementary STEM Trip under the direction of Jennifer Gossert and Jeffrey Showalter to Washington, DC on April 24, 2020. Elementary STEM Trip

Note: Total cost to the District will be for two substitute teachers, transportation is paid by the families attending.

Discussion Agenda

1. RRG authorizes the administration to implement Flexible Instructional Days in accordance with Act 64 of 2019, section 1506 of the Pennsylvania School Code. Flexible Instructional Days
  
2. RGG approves a Science Program Agreement with Wilson School District for William Hill, Grade 9, 1404 Springhouse Rd., Sinking Spring, PA 19608, as a non-resident student with pro-rated tuition paid by Wilson School District to the Conrad Weiser Area School District for the 2019-20 school year. Sciences Tuition Student

Note: William will attend the high school 1 block per semester.

**FACILITIES/PROPERTY COMMITTEE** - Dennis J. Manbeck, Chairperson

RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District:

Discussion Agenda

1. RAG approves official bus stops for the 2019-20 school year as attached to the Official Minutes. Bus Stops
  
2. EAL approves the Design Services Proposal Agreement of Muhlenberg Greene Architects, Ltd., 955 Berkshire Blvd., Suite 101, Wyomissing, PA 19610, for design services for the master plan priority projects at an estimated cost of \$761,180 as attached to the Official Minutes. Master Plan Priority Projects

**HUMAN RELATIONS COMMITTEE** - Gary G. Neider, Chairperson

RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. RAG approves tuition reimbursement for faculty. Faculty Tuition Reimbursement  
(Attachment A-1)
  
2. RLR approves the employment of substitute support staff personnel for the 2019-20 school year at the rate of \$10.00/hour. Substitute Support Staff  
(Attachment A-2)
  
3. RAG ratifies and approves personnel contracted through the Brandywine CW Transportation to provide transportation services to the District, effective August 26, 2019. Bus Drivers  
(Attachment A-3)

4. RAG ratifies and approves the following changes in the salary status of Professional Employees, effective August 21, 2019: Salary Adjustments

	<i>From</i>	<i>To</i>
Shauna Farmer	B – Step 5 \$51,528	B <sup>+24</sup> – Step 5 \$52,620
Mary James	B – Step 3 \$49,437	M – Step 3 \$53,506
Ashley Moore	M – Step 10 \$61,846	M <sup>+15</sup> – Step 10 \$64,799
Deborah Pride	M <sup>+15</sup> – Step 11 \$67,332	2M – Step 11 \$71,638
Lisa Reggiani	B – Step 4 \$50,481	M – Step 4 \$54,551
Ashley Snyder	B – Step 7 \$53,873	B <sup>+24</sup> – Step 7 \$54,967
Casey Yenser	M <sup>+15</sup> – Step 9 \$63,498	2M – Step 9 \$67,708

5. RRG approves the following mentor for the 2019-20 school year at an additional salary of \$500.00 (or \$250.00 per semester): Mentors

<i>Protégé</i>	<i>Mentor</i>
Alicia Labuski	Heather Sellars

Discussion Agenda

1. JLH approves the number of hours worked per day as a transportation aide for the following personnel for the 2019-20 school year: Transportation Aide Hours

Martene Firestine	-	5.25 hrs/day
Sandy Schaeffer	-	5.00 hrs/day
Ioana Pancu	-	5.25 hrs/day
Jacklyn Nudy	-	5.00 hrs/day
Cindy Oxenreider	-	5.25 hrs/day

Note: Hours may fluctuate from day to day throughout the school year, but any significant change in hours that effects payroll/benefits will be brought to the Board for approval.

2. RLR approves tuition reimbursement for staff. Staff Tuition Reimbursement

(Attachment A-4)

**POLICY**

Policy

1. RAG RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District receives the following policies (1<sup>st</sup> reading):

- a. 707 Use of Facilities– 1<sup>st</sup> Reading

Note: See District PSBA Board Policy website for review.

**SUPERINTENDENT’S REPORT**

Supt Report

**ADMINISTRATION REPORTS**

Adm Reports

- A. Enrollment (Attachment S-1)
- B. Assistant Superintendent (Attachment AS-1)
- C. Director of Business (Attachment Ca-1)
  - 1. Director of Food Services (Attachment Cb-1)
  - 2. Director of Facilities (Attachment Cc-1)
- D. West Elementary Principal (Attachment EI-1)
- E. East Elementary Principal (Attachment EI-2)
- F. Middle School Principal (Attachment MS-1)
  - 1. Assistant Middle School Principal (Attachment MS-2)
- G. High School Principal (Attachment HS-1)
  - 1. Assistant High School Principal (Attachment HS-2)
  - 2. Assistant High School Principal (Attachment HS-3)
- H. Weiser Decisions Assistant Principal (Attachment WD-1)
- I. Director of Special Education (Attachment Sp-1)
- J. Director of Athletics (Attachment DA-1)
- K. Director of Technology (Attachment T-1)

**Calendar of Events**

Wednesday	10/09/19	Board Committee meetings –	7:00 p.m.
		Curriculum Committee, Facilities/Property Committee and Extra-Curricular Committee	7:30 p.m.
		Budget & Finance Committee and	

Human Relations Committee

Wednesday 10/16/19 Regular Board Meeting

7:30 p.m.