

Conrad Weiser Area School District
Robesonia, PA 19551

Agenda – March 17, 2021

PLEDGE OF ALLEGIANCE

ROLL CALL

ANNOUNCEMENTS

APPROVAL OF MINUTES – Francis J. Kaczmarczyk

- A. Motion by _____, Seconded by _____,
RESOLVED, that the reading of the Minutes of the regular
meeting of the Board of School Directors for the month of
February held on February 17, 2021 and the agenda of the
committee meetings held on March 10, 2021 be dispensed with
and that the same be approved by voice vote.

Minutes

APPROVAL OF FINANCIAL REPORTS – Francis J. Kaczmarczyk

Financial Reports

- A. Motion by _____, Seconded by _____,
RESOLVED, that the financial reports be approved, as
presented.

(Attachment Fa-1)

APPROVAL OF PAYMENT OF BILLS – Bret A. B. Sabold

- A. Motion by _____, Seconded by _____,
RESOLVED, that by roll call vote the General Account bills be
approved in the amount of \$432,315.17 and ratified in the
amount of \$4,018,795.23 as presented, and the Treasurer be
authorized to issue checks in the amounts indicated for the total
amount of \$4,451,110.40;
and further,

General Bills

RESOLVED, that the Cafeteria Account bills be approved in the
amount of \$25,286.88 and ratified in the amount of \$51,362.22
as presented, and the Treasurer be authorized to issue checks
in the amounts indicated for the total amount of \$76,649.10.

Cafeteria Bills

- B. Motion by _____, Seconded by _____,
RESOLVED, that by roll call vote the Construction Account bills
be approved in the amount of \$21,584.49 as presented, and the
Treasurer be authorized to issue checks in the amounts
indicated for the total amount of \$21,584.49.

Construction Bills

PRESENTATIONS

- A. Requests to speak to the Board of School Directors

Requests to Speak

COMMUNICATIONS

Communications

- A. Reports
 - 1. Solicitor – Leah Rotenberg, Esquire
 - 2. Student Council
 - 3. Berks County Intermediate Unit – James H. Dotzenroth
 - 4. Berks Career & Technology Center– Neal McNutt
 - 5. Tax Collection Committee – Mark P. Moyer

OLD BUSINESS

Old Business

NEW BUSINESS

New Business

HUMAN RELATIONS COMMITTEE - Gary G. Neider, Chairperson

RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

- 1. EAL accepts with regret the resignation of Stephene Koch, evening custodian at West Elementary School, effective February 25, 2021.
- 2. MPM approves the employment of substitute support staff personnel for the 2020-21 school year at the rate of \$10.50/hour. (Attachment A-1)
- 3. RAG approves tuition reimbursement for faculty. (Attachment A-2)
- 4. MPM approves tuition reimbursement for staff. (Attachment A-3)
- 5. CJH approves the employment of Kathryn Schweigart, Robesonia, PA , as a long-term substitute for Molly Getz, Grade 2 at West Elementary School, at a daily rate of \$262.37 (B – Step 1) in accordance with the 2020-21 salary schedule, effective approximately April 19, 2021.

Resignation

Substitute Support Staff

Faculty Tuition Reimbursement

Staff Tuition Reimbursement

Hire- LTS West Elem

Note: Education Level: Bachelors
 Undergraduate West Chester University
 School:
 Certification: Instr. I K-6
 Experience: 9 yrs Tulpehocken Area
 School District
 Employment: approximately April 19, 2021
 Initial Assignment: LTS Teacher Gr. 2, West
 Elementary

Note: Should the regular employee return prior to the end of the leave, the long-term employment is terminated.

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|-----|-----|---|------------------------------------|
| 6. | RAG | ratifies and approves the SVA Teachers for the 2020-21 school year:

Robert Dunmoyer- Case Management | <u>SVA Teachers</u> |
| 7. | RRG | approves the following mentor for the 2019-20 school year at an additional salary of \$500.00 (or \$250.00 per semester):

<i>Protégé</i> <i>Mentor</i>
Patricia LeMaster Stephanie Gattens | <u>Mentors</u> |
| 8. | JLH | approve the employment of Maura Malarkey, Reading, PA, as a full-time (7 hours/day) academic year special education instructional aide at Conrad Weiser West Elementary School, at an hourly rate of \$11.50, effective March 8, 2021.

Note: This position is a replacement for Mary Ocepek, (resigned). | <u>Hire- SP ED Instr Aide West</u> |
| 9. | MAH | approves an uncompensated leave of absence for Joanne Moyer, part-time food service worker at the middle school, effective March 12, 2021. | <u>Uncompensated Leave</u> |
| 10. | JLH | ratifies and approves Heather Wamsher and Julia Snyder as Co-Coordinator for the 2021 Extended School Year Program for approximately 95 eligible Conrad Weiser special education students for approximately 75 hours each (not to exceed 150 total) at a rate of \$25.00/hour beginning March 1, 2021. | <u>ESY – Co-Coordinator</u> |
| 11. | CJH | ratifies and approves an uncompensated leave of absence for Gwen Weiser, long-term substitute Grade 1 teacher at West Elementary School, effective March 1, 2021. | <u>Uncompensated Leave</u> |
| 12. | RAG | approves personnel contracted through the Brandywine CW Transportation to provide transportation services to the District. | <u>Bus Drivers</u> |

(Attachment A-4)

Discussion Agenda

1. JLH approves the number of hours worked per day as a transportation aide for the following personnel for the 2020-21 school year: Transportation
Aide Hours

Cindy Oxenreider - 2.75 hrs/day
Martene Firestine - 4.0 hrs/day
Sandy Schaeffer - 5.5 hrs/day

Note: Hours may fluctuate from day to day throughout the school year, but any significant change in hours that effects payroll/benefits will be brought to the Board for approval.

2. RAG approves the employment of Nicole Clabaugh, Sinking Spring, PA, as a Professional Employee in the Conrad Weiser Area School District at a yearly salary of \$76,744 (Masters, Step 18) in accordance with the 2020-21 salary schedule, pending receipt of all required documentation. Hire- MS Instr
Coach

Note: Education Level: Masters
Graduate School: West Chester University
Certification: Special Education K-12,
Regular Education K-6,
Reading Specialist K-12

Experience: Tulpehocken S.D.– 15 yrs;
Antietam S. D.– 6 yrs

Employment: TBD
Initial Assignment: ELA Instructional Coach,
Middle School

Note: This is a replacement for Tiffany Smith, (resigned).

3. EAL accepts, with regret, the intent to retire of Michael Oberly, Second Shift Custodian in the Middle School, effective June 30, 2021. Intent to Retire-
Custodian

4. EAL accepts, with regret, the intent to retire of Joseph Carey, Second Shift Custodian in the High School, effective June 30, 2021. Intent to Retire-
Custodian

5. RAG approves Nicole C. Moore, Middle School Co-Principal, as Coordinator of the K-6 Summer Remediation Program for the summer of 2021, at a stipend of \$3,750.00. K-6 Summer
Coordinator

6. EAL approves the transfer of Scott Esterline, custodian at the high school to groundskeeper, at his current hourly rate, effective March 18, 2021. Trans Cust to
Bldg/Grounds at the
HS

Note: This is a replacement for Harry Reinhold, (resigned).

7. EAL approves the employment of Carl Ohlinger, Sinking Spring, PA, as a full-time second shift custodian at West Elementary School, at an hourly rate of \$12.50, pending receipt of all required documentation. Hire- Evening Custodian West
 Note: This is a replacement for Kimberly Koch, (resigned).
8. EAL approves the employment of Robert Boyer, Robesonia, PA, as a full-time second shift custodian at the Middle School, at an hourly rate of \$12.50, pending receipt of all required documentation. Hire- Evening Custodian MS
 Note: This is a replacement for Stephene Koch, (resigned).

BUDGET & FINANCE COMMITTEE – Joshua Speirs, Chairperson

RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. MPM authorizes the advertising of bids for general and art supplies for 2021-2022. General and Art Supplies
2. MPM approves the Berks Career & Technology Center budget for 2021-22 as attached to the Official Minutes in the amount of \$19,677,327 with Conrad Weiser's net share being \$757,192 for the Berks Career & Technology Center budget and \$85,432 for the Special Needs Student budget. BCTC Budget
3. RRG authorizes the following payments to staff who served as mentors during the 2019-20 school year: Payment to Mentors
- | <u>Mentor/Protégé</u> | <u>Amount</u> |
|---------------------------------------|---------------|
| Stephanie Gattens / Patricia LeMaster | \$500.00 |
4. RAG ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a middle school student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective December 4, 2020. Philhaven Homebound
5. RAG ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a middle school student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective November 11, 2020. Philhaven Homebound

Discussion Agenda

1. RAG approves an agreement with Diligent Corporation, 1111 19th Street NW, Washington DC, 20036, for Pennsylvania School Boards Association BoardDocs, at an annual cost of \$10,500. BoardDocs Agreement
Note: The annual rate will not increase.
2. RAG authorizes Mark P. Moyer, representing the central administration, to sign for the accounts at First National Bank. Authorize CA Signer
3. RAG authorizes the administration to utilize up to \$15,000 of Capital Reserve funds to purchase staging equipment and materials for the high school stadium to facilitate an outdoor graduation ceremony. Authorize Utilization of Capital Reserve

CURRICULUM COMMITTEE – Bret A. B. Sabold, Chairperson

RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. RRG approves an agreement with Berks County Intermediate Unit #14 to offer the Driver's Education Behind-the-Wheel program for the 2021-2023 school years. BCIU Driver's ED Program
Note: There is no cost to the district.
2. RGG approves to dispose of the following items from the high school business department: Textbook Disposal

<u>Title</u>	<u>Publisher</u>	<u>Copyright</u>	<u>ISBN#</u>	<u>Qty</u>
Century 21 Accounting 8E	Thomson Southwestern	2006	0-538-97421-4	10
Intro. To Business	Thomson Southwestern	2000	0-538-69146-8	55
Understanding Business	West Publishing Co.	1992	0-314-80042-5	2
3. RGG approves to dispose of the following items from the high school social studies department: Textbook Disposal

<u>Title</u>	<u>Publisher</u>	<u>Copyright</u>	<u>ISBN#</u>	<u>Qty</u>
American Journey	McGraw Hill-Glenco	2005	9-780078-609800	76

Discussion Agenda

1. RRG authorizes the Conrad Weiser National Environmental Education Development Program (N.E.E.D. Camp) to hold a one day camp for sixth and seventh grade students for the 2020-2021 school year. NEED Camp

2. RRG approves the updated School Safety and Re-entry Plan for Secondary Students as attached to the official minutes. Re-Entry Plan

EXTRA-CURRICULAR COMMITTEE – Joshua Speirs, Chairperson

RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. WSH approves extended season pay for the following winter sports coaches for the 2020-21 school year: Extended Season Pay

Boys Basketball

William Harrison	5 days	-	\$230.00
Doug Myer	5 days	-	\$81.00
Russ Lowe	5 days	-	\$81.00
Phil Stricker	5 days	-	\$161.00

Bowling

Brian Zechman	4 days	-	\$96.00
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2. RGG rescinds the following high school extra-curricular paid position, personnel and salaries for the 2020-21 school year: Rescinds HS Musical – Supplementary Positions

Hope O’Pake	11	Musical Head	\$2,098.36
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3. RGG approves the following high school extra-curricular paid position, personnel and salaries for the 2020-21 school year at the following new salary: HS Musical – Supplementary Positions

Hope O’Pake	9	Musical Director	\$1,341.14
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4. RGG approves the following high school extra-curricular advisor appointments and salaries for the 2020-21 school year: HS Musical

<i>Advisor</i>	<i>Yrs</i>	<i>Activity</i>	<i>Salary</i>
Melissa Byma	20	Costumes	\$1,021.64
Georgeann Devine	10	Asst. Director	\$1,225.98
Greg Mazurek	18	Vocal Director	\$1,685.25
Diana Cook	11	Rehearsal Pianist	\$883.25
Neal Lutz	18	Orchestra Conductor	\$1,157.99
Jessica Alexander	11	Scenic Design	\$776.00

Note: These salaries reflect a 2% pay increase.

5. RGG approves the following staff and extra-curricular personnel for supplementary positions with the high school musical: HS Musical Supplementary Positions

<i>Position</i>	<i>Activity</i>	<i>Salary</i>
Nathaniel Epler	Box Office Manager	\$500.00
Jennifer Epler	Fundraising & Marketing	\$500.00
Joe Ciarvella	Technical Supervisor	\$700.00
Jeff Cusano	Technical Director	\$1,300.00
Wanda Moore	Properties Mistress	\$250.00

Karen Matthew Stage Manager \$500.00

Note: Funds to pay these stipends will come from the High School Musical Student Activity Account.

6. JTH/ NCM rescinds the following middle school extra-curricular paid positions, personnel and salaries for the 2020-21 school year: Rescinds MS Musical – Supplementary Positions

<u>Advisor</u>	<u>Yrs.</u>	<u>Activity</u>	<u>Salary</u>
Nicole Natale	21	Musical Director	\$1,148.91

7. WSH approves the following volunteer coaches for the 2020-21 school year: Volunteer Coaches

<i>Softball</i>	<i>Boys' Lacrosse</i>
Rachel Turco	Daniel Freeman*
Maddi Pothoff*	

*Pending receipt of all required documentation.

8. WSH approves the following Varsity Field Hockey Coach. Coach
Brittney Hickernell*

*Pending receipt of all required documentation.

Discussion Agenda

FACILITIES/PROPERTY COMMITTEE - Dennis J. Manbeck, Chairperson

RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District:

Discussion Agenda

1. EAL approves the Award of Contract in the amount of \$649,900.00 to Purcell Construction Co. of Denver, PA, for the work of the General Construction Contract for the Middle School Facility Upgrades project. The contract amount is based on the base bid amount of \$649,900.00 submitted. MGA MS Project
2. EAL approves the Award of Contract in the amount of \$84,276.00 to The Warko Group of Reading, PA, for the work of the Plumbing Construction Contract for the Middle School Facility Upgrades project. The contract amount is based on the base bid amount of \$84,276.00 submitted. MGA MS Project
3. EAL approves the Award of Contract in the amount of \$83,655.00 to The Warko Group of Reading, PA, for the work of the HVAC Construction Contract for the Middle School Facility Upgrades project. The contract amount is based on the base bid amount of \$83,655.00 submitted. MGA MS Project

4. EAL approves the Award of Contract in the amount of \$198,400.00 to Hirneisen Electric, Inc. of Reading, PA, for the work of the Electrical Construction Contract for the Middle School Facility Upgrades project. The contract amount is based on the base bid amount of \$198,400.00 submitted.

MGA MS Project

5. EAL approves the following change order for the HS and MS parking lot lighting and paving replacement project:

Change Order MS
Playground

GC-03 Berg Construction LLC. deduct \$530.00
Delete labor and material to paint new playground striping behind middle school.

POLICY

Policy

1. RAG RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District receives the following policies (1st reading):

- a. 309.1 Telework– 1st Reading
- b. 702.1 Crowdfunding– 1st Reading

SUPERINTENDENT’S REPORT

Supt Report

ADMINISTRATION REPORTS

Adm Reports

- A. Enrollment (Attachment S-1)
- B. Assistant Superintendent (Attachment AS-1)
- C. Director of Business (Attachment Ca-1)
 - 1. Director of Food Services (Attachment Cb-1)
 - 2. Director of Facilities (Attachment Cc-1)
- D. West Elementary Principal (Attachment EI-1)
- E. East Elementary Principal (Attachment EI-2)
- F. Middle School Principal (Attachment MS-1)
 - 1. Assistant Middle School Principal (Attachment MS-2)
- G. High School Principal (Attachment HS-1)

- 1. Assistant High School Principal (Attachment HS-2)
- 2. Assistant High School Principal (Attachment HS-3)
- H. Assistant Principal Weiser Decisions (Attachment WD-1)
- I. Director of Special Education (Attachment Sp-1)
- J. Director of Athletics (Attachment DA-1)
- K. Director of Technology (Attachment T-1)

Calendar of Events

Wednesday	04/14/21	Board Committee meetings –	
		Curriculum Committee, Facilities/Property Committee and Extra-Curricular Committee	7:00 p.m.
		Budget & Finance Committee and Human Relations Committee	7:30 p.m.
Wednesday	04/21/21	Regular Board Meeting	7:30 p.m.