

Conrad Weiser Area School District
Robesonia, PA 19551

Agenda – April 21, 2021

PLEDGE OF ALLEGIANCE

ROLL CALL

ANNOUNCEMENTS

APPROVAL OF MINUTES – Francis J. Kaczmarczyk

- A. Motion by _____, Seconded by _____,
RESOLVED, that the reading of the Minutes of the regular
meeting of the Board of School Directors for the month of March
held on March 17, 2021 and the agenda of the committee
meetings held on April 14, 2021 be dispensed with and that the
same be approved by voice vote.

Minutes

APPROVAL OF FINANCIAL REPORTS – Francis J. Kaczmarczyk

Financial Reports

- A. Motion by _____, Seconded by _____,
RESOLVED, that the financial reports be approved, as
presented.

(Attachment Fa-1)

APPROVAL OF PAYMENT OF BILLS – Bret A. B. Sabold

- A. Motion by _____, Seconded by _____,
RESOLVED, that by roll call vote the General Account bills be
approved in the amount of \$346,397.01 and ratified in the
amount of \$5,271,411.63 as presented, and the Treasurer be
authorized to issue checks in the amounts indicated for the total
amount of \$5,617,808.64;
and further,

General Bills

RESOLVED, that the Cafeteria Account bills be approved in the
amount of \$37,684.97 and ratified in the amount of \$58,833.70
as presented, and the Treasurer be authorized to issue checks
in the amounts indicated for the total amount of \$96,518.67.

Cafeteria Bills

- B. Motion by _____, Seconded by _____,
RESOLVED, that by roll call vote the Construction Account bills
be approved in the amount of \$23,583.91 as presented, and
ratified in the amount of \$175,345.66 as presented, and the
Treasurer be authorized to issue checks in the amounts
indicated for the total amount of \$198,929.57.

Construction Bills

PRESENTATIONS

- A. Requests to speak to the Board of School Directors

Requests to Speak

COMMUNICATIONS

Communications

- A. Reports
 - 1. Solicitor – Leah Rotenberg, Esquire
 - 2. Student Council
 - 3. Berks County Intermediate Unit – James H. Dotzenroth
 - 4. Berks Career & Technology Center– Neal McNutt
 - 5. Tax Collection Committee – Mark P. Moyer

OLD BUSINESS

Old Business

NEW BUSINESS

New Business

BUDGET & FINANCE COMMITTEE – Joshua Speirs, Chairperson

RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

- 1. RAG ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a middle school student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective March 4, 2021.
- 2. RAG ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a middle school student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective March 11, 2021.
- 3. RAG ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a middle school student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective March 15, 2021.

Philhaven
Homebound

Philhaven
Homebound

Philhaven
Homebound

4. RAG ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a high school special education student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective March 19, 2021. [Philhaven Homebound](#)

5. RAG ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a high school student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective January 13, 2021. [Philhaven Homebound](#)

6. RAG ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a high school special education student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective January 14, 2021. [Philhaven Homebound](#)

7. JLH ratifies and approves an agreement with Hogan Learning Academy, 73 Lyons Road, Fleetwood, PA. 19522, for the placement of an elementary school special education student, at a daily rate of \$420, for the remainder of the 2020-2021 school year, effective April 6, 2021. [Hogan Learning Academy Agreement](#)

Note: This does not include transportation.

Discussion Agenda

1. RAG approves a general agreement with The Vista School, Private Academic Program, 1021 Springboard Drive, Hershey, Pennsylvania, 17033 to provide IEP mandated Extended School Year educational services to one Conrad Weiser Area School District student for a total tuition cost of \$8,191.05. [VISTA School Agreement](#)

Note: Extended School Year program begins July 5, 2021 and ends August 21, 2021.

2. MPM approves the following budget transfers: [Budget Transfers](#)

(Attachment A-1)

3. WRK approves a four-year lease with Apple Financial Services, 5000 Riverside Dr., Suite 300 East, Irving, TX for 200 iPads for new first grade students, 2 Mac Book Air laptops for MS Staff, and 50 iPads for East elementary teachers in the annual amount of \$19,323.46 and a \$1 buy out option at the end of the lease. [Lease Apple Financial Services](#)

4. RAG approves the updated Administrative/Middle Management Plan, as attached to the Official Minutes. [Act 93 Comp Plan](#)

CURRICULUM COMMITTEE – Bret A. B. Sabold, Chairperson

RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. RAG approves the Reading Area Community College Dual Enrollment Agreement with Conrad Weiser Area School District for the academic year 2021-22 for the courses presented. Under this partnership with Reading Area Community College, Conrad Weiser students will pay a reduced tuition rate of \$99 per credit for these courses taught at Conrad Weiser Area High School.

RACC Dual Enrollment

- a. Accounting II Weighted
- b. Anatomy & Physiology I & II
- c. AP Literature & Composition
- d. AP World History
- e. College Algebra
- f. AP Calculus
- g. AP Physics

Discussion Agenda

EXTRA-CURRICULAR COMMITTEE – Joshua Speirs, Chairperson

RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. WSH ratifies and approves the following personnel for contracted services for athletic events for the 2020-21 school year:

Contracted Services

Carrie Coleman	Jeremy Louden
Andrea Floyd	Sandra Roeder
Ryan Zeitzer	Abby Stoltzfus

2. RGG rescinds the approval on March 17, 2021 approving the following high school extra-curricular advisor appointments and salaries for the 2020-21 school year:

Rescinds HS Musical Positions

<i>Advisor</i>	<i>Yrs</i>	<i>Activity</i>	<i>Salary</i>
Melissa Byma	20	Costumes	\$1,021.64
Georgeann Devine	10	Asst. Director	\$1,225.98
Greg Mazurek	18	Vocal Director	\$1,685.25
Jessica Alexander	11	Scenic Design	\$776.00

Note: These salaries reflect a 2% pay increase.

3. RGG rescinds the approval on March 17, 2021 approving the following high school staff and extra-curricular advisor personnel for supplementary positions with the high school

Rescinds HS Musical Supplementary Positions

musical. These positions were previously paid by the high school musical student activity account:

<i>Position</i>	<i>Activity</i>	<i>Salary</i>
Jeff Cusano	Technical Director	\$1,300.00
Karen Matthew	Stage Manager	\$500.00

Note: Funds to pay these stipends will come from the High School Musical Student Activity Account.

4. RGG approves the following revised high school extra-curricular advisor appointments and salaries for the 2020-21 school year:

HS Musical

<i>Advisor</i>	<i>Yrs</i>	<i>Activity</i>	<i>Salary</i>
Melissa Byma	20	Costumes	\$1,020.00
Georgeann Devine	10	Asst. Director	\$1,224.00
Greg Mazurek	18	Vocal Director	\$2,402.21
Jessica Alexander	11	Scenic Design	\$765.00
Jeff Cusano	12	Technical Director	\$2,500.00
Karen Matthew	2	Stage Manager	\$500.00

Discussion Agenda

FACILITIES/PROPERTY COMMITTEE - Dennis J. Manbeck, Chairperson

RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District:

Discussion Agenda

1. EAL approves the following change order for the High School and Middle School Facilities Upgrades Project:

Change Order

RC-04 GSM Roofing deduct \$163,225.00
Change to roofing scope at the Middle School

HUMAN RELATIONS COMMITTEE - Gary G. Neider, Chairperson

RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. MPM approves the employment of substitute support staff personnel for the 2020-21 school year at the rate of \$10.50/hour.
(Attachment A-2)

Substitute Support Staff

2. RAG approves tuition reimbursement for faculty.
(Attachment A-3)

Faculty Tuition Reimbursement

3. MPM approves tuition reimbursement for staff. (Attachment A-4) Staff Tuition Reimbursement
4. JTH/ NCM ratifies and approves Kelly Snyder, to provide homebound instruction for a middle school student, beginning approximately March 29, 2021 for a period of approximately six weeks, at \$25.00 per hour, plus mileage, for a maximum of two hours per week. Homebound Instruction
5. MAH ratifies and approves the employment of LeAnn Lash, Robesonia, PA, as a part-time (3.5 hours/day) food service worker at the middle school, at an hourly rate of \$11.35, effective April 12, 2021. Hire- PT MS FSW
- Note: This is a replacement for Kimberly Lewis, transferred.
6. NCM approves the following lead teachers for the 2021 Summer Scouts Remediation Program at an hourly rate of \$25.00: Summer Scouts Remediation Lead Teachers
- | | | |
|------------------------------|---|-------------------|
| East Elementary | - | Debra McDermott |
| West Elementary | - | Melissa Griffith |
| Middle School | - | Jennifer Potthoff |
| Middle School Summer Academy | - | Morgan Siefert |
7. NCM approves the following tutors for the 2021 Summer Scouts Remediation Program at an hourly rate of \$25.00: Summer Scouts Remediation
- | | | |
|----------------|------------------|----------------------------|
| <i>East</i> | <i>West</i> | <i>Program Substitutes</i> |
| Mary James | Lisa Cullen | Colleen Irwin |
| Lisa Reggiani | Jacqueline Heath | Lisa Martin |
| Kaitlyn Hulina | Chloe Olszewski | Tracy Wertz |
| Casey Yenser | Sherri Sattazahn | |
| | Victoria Ziemba | |
- Middle School Summer Scouts/Summer Academy*
Timothy Feeg
Jill Fidazzo
Gwen Weiser
- Note: *Additional summer help will be provided by STS Teachers.
8. JLH approves the change to the number of hours worked per week as a transportation aide for the following personnel for the remainder of the 2020-2021 school year: Transportation Aide Hours
- Cindy Oxenreider 3.5 hours/day
- Note: This change is due to students going from virtual to in-person instruction.
9. RAG ratifies and approves the transfer of Elizabeth Hickey from certificated instructional aide at East Elementary School to long-term substitute for Susan Stull, 2nd Grade Teacher at East Elementary School, at a daily rate of \$262.37, in Trans- Cert Aide to LTS Gr 2

accordance with the 2020-2021 salary schedule, effective April 6, 2021.

Note: Mrs. Hickey has been granted two crossover days with Mrs. Stull to occur on March 30 and 31, 2021. Should the regular employee return prior to the end of the leave, the long-term employment is terminated.

- 10. EAL accepts with regret the resignation of Carl Ohlinger, evening custodian at West Elementary School, effective April 6, 2021. Resign- Custodian
- 11. EAL accepts with regret the resignation of Michael Peters, evening custodian at East Elementary School, effective April 9, 2021. Resign- Custodian
- 12. JLH accepts with regret the resignation of Scott Bennick, emotional support teacher at the middle school, effective at the end of the 2020-21 school year. Resign- MS Emotional Support Teacher

Discussion Agenda

- 1. RAG approves the employment of Jocelyn Van Ness, Reading, PA 19605, as a Temporary Professional Employee in the Conrad Weiser Area School District at a yearly salary of \$49,588 (BS, Step 1) in accordance with the 2020-21 salary schedule, pending receipt of all required documentation. Hire- WD Emotional Support Teacher

Note: Education Level: Bachelors
Undergraduate School: Alvernia University
Certification: Liberal Studies, Emergency Certification
Experience: 1 yr. KidsPeace Corp., Temple, PA, Internship, Weiser Decisions, Intern
Employment: TBD
Initial Assignment: Weiser Decisions, Emotional Support

Note: This is a replacement for Deborah Pride, (resigned).

- 2. JLH approves the following teachers to instruct approximately 74 eligible Conrad Weiser special education students services for the 2021 Extended School Year Program at an hourly rate of \$25.00: ESY Teachers

Deena Alexander	Madaline Coady
Mary Ellen Ebling	Kathryn Fegley
Joanne Porter	Joanne Flemming
Elizabeth Schrack	Julia Snyder
Cindy Sanderson	Derek Long
Ernest Woolf	

Note: ESY date: June 21, 2021 – July 15, 2021

3. JLH approves the following staff as instructional aides for the 2021 Extended School Year Program for approximately 74 eligible Conrad Weiser special education students, at a rate equal to the employee's current hourly rate during the 2020-2021 school year:
- | | |
|--------------------|-----------------|
| Paulette Antonucci | Cassey Buchta |
| Jill Gattens | Sherri Long |
| Kallie Long | Paulene McNeill |
| Amanda Pacheco | Sandra Roeder |
| Colleen Toal | Karen Trout |
- Note: ESY date: June 21, 2021 – July 15, 2021
- ESY Instr Aides
4. JLH approves the employment of Emily Malarkey, Robesonia, PA, as a full-time (7 hours/day) academic year special education instructional aide at Conrad Weiser East Elementary School, at an hourly rate of \$11.50, pending receipt of all required documentation.
- Note: This is a replacement for Spayd/Lichtenwalder (resigned).
- Hire- SP ED Instr Aide at East
5. JLH accepts, with regret, a letter of retirement from Kathy Pressley, part-time special education instructional aide at East Elementary School, at the end of the 2020-21 school year.
- Intent to Retire – SP ED at East
6. EAL approves the employment of Christopher Miller, Mohnton, PA, as a custodian at the high school, at an hourly rate of \$13.50, pending receipt of all required documentation.
- Note: This is a replacement for Scott Esterline (transferred).
- Hire- Custodian
7. EAL approves the employment of Marcus Reedy, Shillington, PA, as an evening custodian at West Elementary School, at an hourly rate of \$12.50, pending receipt of all required documentation.
- Note: This is a replacement for Carl Ohlinger, Jr (resigned).
- Hire- Evening Custodian
8. RAG approves the employment of Dr. Stephen V. Burnham, Sinking Spring, PA, as Assistant Superintendent for a three-year term beginning July 1, 2021 and ending June 30, 2024, pursuant to the Employment Contract attached to the Official Minutes.
- Note: Dr. Burnham's official start date will be July 1, 2021.
- Hire – Asst Supt
- Information Items:
- Information
1. EAL The first day of employment for Carl Ohlinger, Jr, custodian at West Elementary, was March 29, 2021.
2. EAL The first day of employment for Robert Boyer, custodian at the Middle School, was April 1, 2021.
3. JLH Karen Trout, special education aide, transferred from MS to East, effective 4/15/2021.

- 4. MPM The first day of parental leave for Molly Getz was April 19, 2021.
- 5. CJH The first day of employment for Kathryn Schweigert, LTS Grade 2 at West Elementary, was April 19, 2021.

POLICY

Policy

- RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District adopts the following policies (2nd readings):
- 1. RAG
 - a. 309.1 Telework– 2nd Reading
 - b. 702.1 Crowdfunding– 2nd Reading

SUPERINTENDENT’S REPORT

Supt Report

ADMINISTRATION REPORTS

Adm Reports

- A. Enrollment (Attachment S-1)
- B. Assistant Superintendent (Attachment AS-1)
- C. Director of Business (Attachment Ca-1)
 - 1. Director of Food Services (Attachment Cb-1)
 - 2. Director of Facilities (Attachment Cc-1)
- D. West Elementary Principal (Attachment EI-1)
- E. East Elementary Principal (Attachment EI-2)
- F. Middle School Principal (Attachment MS-1)
 - 1. Assistant Middle School Principal (Attachment MS-2)
- G. High School Principal (Attachment HS-1)
 - 1. Assistant High School Principal (Attachment HS-2)
 - 2. Assistant High School Principal (Attachment HS-3)
- H. Assistant Principal Weiser Decisions (Attachment WD-1)

- I. Director of Special Education (Attachment Sp-1)
- J. Director of Athletics (Attachment DA-1)
- K. Director of Technology (Attachment T-1)

Calendar of Events

Wednesday	05/12/21	Board Committee meetings – Curriculum Committee, Facilities/Property Committee and Extra-Curricular Committee	7:00 p.m.
		Budget & Finance Committee and Human Relations Committee	7:30 p.m.
Wednesday	05/19/21	Regular Board Meeting	7:30 p.m.