

Conrad Weiser Area School District
Robesonia, PA 19551

Agenda – November 18, 2020

PLEDGE OF ALLEGIANCE

ROLL CALL

ANNOUNCEMENTS

APPROVAL OF MINUTES – Francis J. Kaczmarczyk

- A. Motion by _____, Seconded by _____,
RESOLVED, that the reading of the Minutes of the regular
meeting of the Board of School Directors for the month of
October held on October 21, 2020, a special meeting held on
October 14, 2020 and the agenda of the committee meetings
held on October 14, 2020 be dispensed with and that the same
be approved by voice vote.

Minutes

APPROVAL OF FINANCIAL REPORTS – Francis J. Kaczmarczyk

Financial Reports

- A. Motion by _____, Seconded by _____,
RESOLVED, that the financial reports be approved, as
presented.

(Attachment Fa-1)

APPROVAL OF PAYMENT OF BILLS – Bret A. B. Sabold

- A. Motion by _____, Seconded by _____,
RESOLVED, that by roll call vote the General Account bills be
approved in the amount of \$488,599.11 and ratified in the
amount of \$3,366,078.24 as presented, and the Treasurer be
authorized to issue checks in the amounts indicated for the total
amount of \$3,854,677.35;

General Bills

and further,
RESOLVED, that the Cafeteria Account bills be approved in the
amount of \$37,652.37 and ratified in the amount of \$41,318.02
as presented, and the Treasurer be authorized to issue checks
in the amounts indicated for the total amount of \$78,970.39;

Cafeteria Bills

- B. Motion by _____, Seconded by _____, RESOLVED, that by roll call vote the Construction Account bills be approved in the amount of \$75,004.89 and ratified in the amount of \$608,227.20 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$683,232.09.

Construction Bills

PRESENTATIONS

- A. Requests to speak to the Board of School Directors
B. Audit Presentation – Herbein & Co.

Requests to Speak

Local Audit

COMMUNICATIONS

- A. Reports
1. Solicitor – Leah Rotenberg, Esquire
 2. Student Council
 3. Berks County Intermediate Unit – James Dotzenroth
 4. Berks Career & Technology Center – Neal McNutt
 5. Tax Collection Committee – Mark P. Moyer

Communications

OLD BUSINESS

Old Business

NEW BUSINESS

New Business

BUDGET & FINANCE COMMITTEE – Bret A. B. Sabold, Chairperson

RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. MPM ratifies and approves a 1-year agreement, Plan A – “All Interscholastic Sports Programs” (sports, band, cheerleading), in the amount of \$8,182.00 Bollinger Insurance, PO Box 1515, Morristown, NJ 07962, and makes available to all students K-12 voluntary student accident insurance at \$30.00 for “school-time rate” and \$113.00 for “24-hour rate” for the 2020-21 school year.

Student Accident
Ins Agreement

Note: This includes a one-time COVID-19 credit of \$1,444.

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|----|-----|---|---------------------------------------|
| 2. | JLH | approves a special education agreement with the Berks County Intermediate Unit for programs and services for the 2020-2021 school year in the amount of \$19, 270.00, effective September 08, 2020. | <u>BCIU Agreement</u> |
| 3. | JLH | approves a special education agreement with Children’s Hospital of Philadelphia for instruction 1 hour of instruction/day, for the maximum of 5 hours/week in the amount of \$59.44/hour, as needed, effective for the 2020-2021 school year. | <u>CHOP Agreement</u> |
| 4. | JLH | agrees to reimburse the Fredericksburg Community Health Center, P.C., at a rate of \$35.00 per IEP, for the review and authorization of students IEPs that require a PCA for the purpose of CWASD being able to bill Medical Assistance for the School Based Access Program (SBAP) for the 2020-2021 school year. | <u>FCHC Agreement</u> |
| 5. | RAG | approves a two-year agreement with River Rock Academy, 2124 Ambassador Circle, Lancaster, PA 17603 for 10 student slots at the Sinking Spring Campus for the 2020-21 and 2021-22 school years, at an annual cost of \$190,309.50 for the 2020-21 school year and \$246,623.50 for the 2021-22 school year. | <u>RRA Agreement</u> |

Note: This is a savings of \$65.29/day.

Discussion Agenda

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|----|-----|--|--------------------------------------|
| 1. | MPM | accepts the 2019-20 audit of Herbein & Company, Inc., as attached to the Official Minutes. | <u>2019-20 Audit</u> |
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CURRICULUM COMMITTEE – Bret A. B. Sabold, Chairperson

RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

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|----|-----|--|--|
| 1. | RRG | approves the adjustment of the 2020-2021 Academic Calendar.

(Attachment A-1) | <u>Academic Calendar</u> |
| 2. | RRG | approves the following student intern for the 2020-21 school year:

a. Cindy Rumpf, Cedar Crest College, certified school nurse with all certified school nurses in all CWASD buildings, from January 25 through April 30, 2021. | <u>Student Intern</u> |

Discussion Agenda

EXTRA-CURRICULAR COMMITTEE – Joshua Speirs, Chairperson

RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. WSH approves the following volunteer coaches for the 2020-21 school year: Volunteer Coaches

<p><i>Bowling</i> Lisa Marderness* Chris Marderness* Brandi Krick* Nicholas Reis* Jessica Lutz*</p> <p><i>Swimming</i> Ann Moyer</p>	<p><i>Wrestling</i> Brandon Neviero Owen Dautrich* Owen McDermott* Pete Chamberlain</p> <p><i>Girls' Basketball</i> Keith Malone</p>
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Note: *pending receipt of all required documentation.

2. WSH rescinds the approval on October 21, 2020 for the following winter extra-curricular athletic positions, personnel and salaries for the 2020-21 school year: Rescind Coach

<i>Name</i>	<i>Position</i>	<i>Yrs</i>	<i>Salary</i>
Keith Malone	Girls' Basketball – Asst. SH	6	\$1,773.96

3. WSH approves the following winter extra-curricular athletic positions, personnel and salaries for the 2020-21 school year: Winter Coaches

<i>Name</i>	<i>Position</i>	<i>Yrs</i>	<i>Salary</i>
Joe Templin*	Girls' Basketball – JV SH	1	\$3,263.17
Kennedy Lutz	Girls' Basketball – Asst. SH	2	\$1,656.73

Note: *pending receipt of all required documentation. The salaries reflect a 2% increase in pay for returning personnel and no increase in the experience pay.

4. JTH/ NCM approves the following middle school extra-curricular paid positions, personnel and salaries for the remainder of the 2020-21 school year, effective September 26, 2020. MS Advisor

<u>Advisor</u>	<u>Yrs.</u>	<u>Activity</u>	<u>Salary</u>
Pamela Light	7	Renaissance Club	\$2,086.86

Note: The salaries reflect a 2% increase in pay for returning personnel and no increase in the experience pay.

Discussion Agenda

FACILITIES/PROPERTY COMMITTEE - Dennis J. Manbeck, Chairperson

RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District:

Discussion Agenda

1. EAL authorizes Muhlenberg Greene Architects, Ltd. to complete the Final Construction Documents and to solicit Bids for the construction contracts required for the Conrad Weiser Area School District High School Renovations and Additions project.

MGA Const Docs
and Solicit Bids

Note: (MGA Project Number 4381B).

HUMAN RELATIONS COMMITTEE - Gary G. Neider, Chairperson

RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. RAG approves tuition reimbursement for faculty. (Attachment A-2)
2. RRG approves tuition reimbursement for staff. (Attachment A-3)
3. MAR ratifies and approves the transfer of Melanie Aiman from a full-time(7 hours/day) Special Education Instructional Aide to a full-time(7 hours/day) Instructional Aide at Conrad Weiser East Elementary, effective November 16th 2020.

Faculty Tuition
Reimbursement

Staff Tuition
Reimbursement

Transfer FT East
Instructional Aide

Note: This is a new position Funded by Title I.

4. MPM accepts with regret the resignation of Bradley Hummel, full-time special education instructional aide at West Elementary School, effective October 31, 2020.
5. MPM ratifies and approves the following support staff members to be transferred back from a substitute to their regular position within the District, effective October 26, 2020. (Attachment A-4)
6. RAG approves the request of Melissa Griffith, Grade 1 Teacher at West Elementary School, for a parental leave of absence from approximately January 8, 2021 and continuing through the end of the 2020-21 school year.

Resign- FT SP ED
Instr Aide

Return to Regular
Schedule

Parental Leave

7. RAG accepts the irrevocable letter of retirement from Colleen Holt, Physical Education Teacher at West Elementary School, effective January 31, 2021, and approves payment of the Buyout at the end of the 2020-21 school year in accordance with the provisions of Appendix B, Section B.14.a. of the 2016-2022 Collective Bargaining Agreement. [Retirement- West Health & Phys ED Teacher](#)
8. RAG accepts with regret the resignation of Tiffany Smith, instructional coach at the middle school, effective October 20, 2020. [Resign- MS Instructional Coach](#)
- Note: The district reserves the right to hold Ms. Smith for sixty days from October 20, 2020.
9. JTH/
NCM ratifies and approves Kelly Snyder, to provide homebound instruction for a middle school student, beginning approximately October 23, 2020 for a period of approximately six weeks, at \$25.00 per hour, plus mileage, for a maximum of two hours per week. [Homebound Instruction](#)
10. MPM approves an uncompensated leave of absence for Kelly Border, part-time special education instructional aide at the middle school, effective November 4, 2020. [Uncompensated Leave](#)
11. MAH ratifies and approves an increase in hours for Kristen Macchione, part-time food service worker at East Elementary School, from 3.0 hours/day to 4.5 hours/day, at her current hourly rate, effective October 26, 2020. [Hours Increase](#)
- Note: This increase is due to coverage of hours for Sue Hatt, part-time Food Service Worker who has been transferred.
12. MAH ratifies and approves an increase in hours for Kimberly Lewis, part-time food service worker at the Middle School, from 3.5 hours/day to 7 hours/day, at her current hourly rate, effective October 26, 2020. [Hours Increase](#)
- Note: This increase is due to the coverage of hours for Terri Groff, full-time food service worker at the Middle School.
13. CJH ratifies and approves the transfer of Gwen Weiser, certificated instructional aide to a long-term substitute for Christine Goodhart, Art Teacher at West Elementary School, at a daily rate of \$262.37 (B – Step 1) in accordance with the 2020-21 salary schedule, effective October 13, 2020. [Transfer Cert Aide to LTS West Art Teacher](#)
- Note: Should the regular employee return prior to the end of the leave, the long-term employment is terminated.
14. JLH approves the employment of Cassey Buchta, 7 North Arthur Road, Sinking Spring, PA 19608, as a full-time (7 hours/day) academic year special education instructional aide at Conrad Weiser East Elementary, at an hourly rate of \$13.50, pending receipt of all required documentation. [Hire- FT SP ED Aide at East](#)
- Note: This is a replacement for Melanie Aiman (transferred).

15. JLH ratifies and approves the employment of Meghan Patterson, 328 East Penn Ave, Robesonia, PA 19551, as a full-time (7 hours/day) academic year special education instructional aide at Conrad Weiser West Elementary, at an hourly rate of \$11.50, effective November 16, 2020. [Hire- FT SP ED Aide at East](#)

Note: This is a replacement for Bradley Hummel (resigned).

Discussion Agenda

1. RAG approves the employment of substitute teachers for the 2020-21 school year at the rate of \$115.00 per day. (Attachment A-5) [Substitute Teachers](#)
2. MPM approves the employment of substitute support staff personnel for the 2020-21 school year at the rate of \$10.50/hour. (Attachment A-6) [Substitute Support Staff](#)
3. EAL accepts with regret the resignation of Tammy Schmeer, full-time evening custodian at East Elementary School, effective November 10, 2020. [Resign- East Custodian](#)
4. MAH accepts with regret the resignation of Tiffany Lipsky, full-time food service worker at the Middle School, effective November 13, 2020. [Resign- MS FT FSW](#)
5. CJH ratifies and approves the employment of Sheila Sweigart, 306 Kricks Mill Road, Robesonia, PA 19551, as a part-time (2.25 hours/day) noon-time aide at West Elementary, at an hourly rate of \$11.35, effective November 16, 2020. [Hire-NTA at West](#)
- Note: For the 2020-21 school year she will be working 3.5 hours/day due to COVID-19.
6. RAG approves a transfer of Tracy Ash from 5/8th time Health and Physical Education Teacher at the High School to Health and Physical Education Teacher at West Elementary School, effective February 1, 2021. [Change in Status PT to FT PE Teacher](#)

Note: This is a replacement for Colleen Holt, retiring.

7. MPM approves an agreement with GAGE Personnel, 101 N. 7th Avenue, West Reading, PA 19611, to provide substitute/hiring custodians. [GAGE Agreement](#)

Information Items:

1. RRG Donna Zeigler returned from her uncompensated leave of absence on November 2, 2020.

2. MAH The following changes in assignments and/or building/grade level changes will occur at the beginning of the 2020-21 school year:
- Sue Hatt, PT FSW, transferred from East Elementary School to the high school, effective October 26, 2020.
 - Barbara Lush, PT FSW, transferred from the high school to West Elementary School, effective October 26, 2020.
 - Tiffany Lipsky, FT FSW, transferred from the high school to the middle school, effective November 2, 2020.
 - Donna Zeigler, FT FSW, transferred from the middle school to the high school, effective November 2, 2020.

SUPERINTENDENT’S REPORT

Supt Report

ADMINISTRATION REPORTS

Adm Reports

- | | | |
|----|--------------------------------------|-------------------|
| A. | Enrollment | (Attachment S-1) |
| B. | Assistant Superintendent | (Attachment AS-1) |
| C. | Director of Business | (Attachment Ca-1) |
| | 1. Director of Food Services | (Attachment Cb-1) |
| | 2. Director of Facilities | (Attachment Cc-1) |
| D. | West Elementary Principal | (Attachment EI-1) |
| E. | East Elementary Principal | (Attachment EI-2) |
| F. | Middle School Principal | (Attachment MS-1) |
| | 1. Assistant Middle School Principal | (Attachment MS-2) |
| G. | High School Principal | (Attachment HS-1) |
| | 1. Assistant High School Principal | (Attachment HS-2) |
| | 2. Assistant High School Principal | (Attachment HS-3) |
| H. | Assistant Principal Weiser Decisions | (Attachment WD-1) |
| I. | Director of Special Education | (Attachment Sp-1) |
| J. | Director of Athletics | (Attachment DA-1) |
| K. | Director of Technology | (Attachment T-1) |

Calendar of Events

Wednesday	12/2/20	Board Reorganization Meeting	7:00 p.m.
		Curriculum Committee, Facilities/Property Committee and Extra-Curricular Committee	
		Budget & Finance Committee and Human Relations Committee	7:30 p.m.
Wednesday	12/16/20	Regular Board Meeting	6:30 p.m.