

CONRAD WEISER AREA SCHOOL DISTRICT
Robesonia, Pennsylvania

AGENDA B FOR JUNE 10, 2020
7:00 p.m. – Conrad Weiser High School Library

BOARD COMMITTEE-OF-THE-WHOLE AGENDA

Board Members

William T. Carl Jr., James H. Dotzenroth, Denise Kohl, Dennis J. Manbeck, Neal McNutt, Gary G. Neider, Bret A. B. Sabold, Joshua Speirs and Francis J. Kaczmarczyk

School Personnel

Randall A. Grove, Ryan R. Giffing, Robin L. Robertson, Jessica L. Head, Robert G. Galtere, Alissa B. Sweigart, Randy V. Neider, Lindsay Estrada, Jonathan T. Holota, Christy J. Hoffman, Melissa Rhoads, Nicole C. Moore, Marci A. Nagle, William S. Harrison, Eric A. Lutz, William R. Knapper, Stacy L. Miller, Kathleen A. Mohn and Heather M. Stricker

PLEDGE OF ALLEGIANCE

ROLL CALL

ANNOUNCEMENTS

APPROVAL OF POLICY GUIDELINES –

- A. Motion by _____, Seconded by _____, Policy 006.1
RESOLVED, to suspend the guidelines in Policy 006.1, “Attendance at Meetings Via Electronic Communications” regarding physical attendance and prior notice by board members for the June 10, 2020 school board meeting.
1. RAG Motion by _____, Second by _____, that Censure
The Conrad Weiser Area School Board hereby publicly censures Director William Carl for his conduct in posting incendiary and denigrating remarks on social media, failing to model respectful discourse around issues of public interest, and failing to follow the Board’s policies and the generally recognized Code of Ethics for School Board Members.

It is further resolved that:

Effectively immediately, William Carl shall no longer represent the Conrad Weiser Area School District on the Boards of Directors of the Berks Career and Technology Center and the Berks County Intermediate Unit.

It is further resolved that:

To restore the confidence of the students and staff members of the Conrad Weiser Area School District, and in the interest of the well-being of the community, the Board of Directors urges William Carl to resign from the Conrad Area School District Board immediately.

BUDGET & FINANCE COMMITTEE – Francis J. Kaczmarczyk, Chairperson

1. RLR RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District approves a four-year lease with GDC, 4530 Lena Dr., Mechanicsburg, PA, for a Storage Area Network (SAN) for the district, at an annual cost of \$10,469.52. [GDC Lease](#)

Note: This is a budgeted item.

CURRICULUM COMMITTEE – Bret A. B. Sabold, Chairperson

1. JLH RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District approves the Conrad Weiser Area School District Special Education Plan (Comprehensive Plan) for July 1, 2020 through June 30, 2023. [SP ED Comp Plan](#)

FACILITIES/PROPERTY COMMITTEE - Dennis J. Manbeck, Chairperson

1. EAL RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District authorizes the team of Eric Lutz, Dennis Manbeck, Gary Neider and Randall Grove to consent to change orders for the Master Plan Upgrade Projects in amounts up to \$20,000.00; [Change Orders – Master Plan Project](#)

And further,

directs that change orders over \$20,000.00 be approved by consensus of the Board of School Directors.

Note: All change orders must ultimately be approved by the Board of School Directors.

Conrad Weiser Area School District
Robesonia, PA 19551

BUDGET & FINANCE COMMITTEE AGENDA

Conrad Weiser High School Library
June 10, 2020
7:30 p.m.

Budget & Finance Committee

Bret A. B. Sabold, Chairperson
James Dotzenroth
Dennis J. Manbeck
Neal McNutt
Joshua Speirs
Robin L. Robertson, Administrative Liaison

1. RLR approves a Real Estate tax modification resolution for the 2020 tax year per attached.
2. RLR authorizes Melissa Rhoads and Christy Hoffman, representing the elementary administration, and Randall A. Grove and TBD representing central office, to sign for the payment of any expenditure from the activity funds of Conrad Weiser East and West Elementary Schools for the 2020-21 school year.
3. RLR authorizes Robert G. Galtere and Alissa B. Sweigart, representing high school administration, and Randall A. Grove and TBD representing central office, to sign for the payment of any expenditures from the activity funds of Conrad Weiser High School for the 2020-21 school year.
4. RLR authorizes Nicole C. Moore and Jonathan Holota, representing middle school administration, and Randall A. Grove and TBD representing central office, to sign for the payment of any expenditures from the activity funds of Conrad Weiser Middle School for the 2020-21 school year.
5. RLR authorizes William S. Harrison and Robert G. Galtere, representing the secondary administration, and Randall A. Grove and TBD representing central office, to sign for the payment of any expenditures from the athletic account for the 2020-21 school year.
6. RLR approves the following financial institutions/consultants for investments and depositories of District funds for 2020-21 as per state regulations under Act 72:

BB&T Bank
402 E. Penn Avenue
Robesonia, PA

First National Bank
4140 East State Street
Hermitage, PA

M & T Bank
4830 Penn Avenue
Sinking Spring, PA

Fulton Bank
Conrad Weiser Parkway
Womelsdorf, PA

Wells Fargo One West Penn Avenue Robesonia, PA	PLGIT P. O. Box 1300 Valley Forge, PA
Ferris, Baker, Watts, Inc. 140 South Village Avenue Suite 10 Exton, PA	PNC 4242 Carlisle Pike Camp Hill, PA

7. RLR adopts the tentative school budget approved on May 20, 2020, and hereby authorizes the expenditures as set forth therein during the school year 2020-21 as follows:

FINAL PROPOSED BUDGET SUMMARY
2020-21

This budget is based on tax structure as follows – Real Estate Tax of ----- mills for Berks County properties and ----- mills for Lancaster County properties. A Per Capita Tax of \$10, Real Estate Transfer Tax of one-half of 1%, and Earned Income Tax of 1%. Earned Income Tax – The School District will receive one-half of 1% and the Boroughs and Townships one-half of 1%.

Auditors Beginning Unassigned and Assigned Fund Balance July 1, 2019	\$ -----
Estimated Revenues 2019-20	-----
Estimated Expenditures 2019-20	-----
Estimated Beginning Unassigned and Assigned Fund Balance July 1, 2020	-----
Budgeted Revenues 2020-21	-----
Budgeted Expenditures 2020-21	-----
Estimated Beginning Unassigned and Assigned Fund Balance July 1, 2020	-----

FINAL PROPOSED BUDGET
June 30, 2020

<u>REVENUES</u>		
6000	Local Sources	\$ -----
7000	State Sources	-----
8000	Federal Sources	-----
9000	Other Financing Sources	-----
	TOTAL PROPOSED REVENUES	\$ -----
<u>EXPENDITURES</u>		
1000	Instruction	\$ -----
2000	Support Services	-----

3000	Operation of Non-instructional Services	-----
4000	Facilities Acquisition, Construction and Improvement Services	
5000	Other Financing Uses	-----
	TOTAL PROPOSED APPROPRIATIONS	\$ -----

RESOLVED, Whereas, it is the statutory duty of this Board to assess taxes for school purposes for the school fiscal year 2020-21.

NOW, THEREFORE, BE IT RESOLVED, That, for the school year July 1, 2020 to June 30, 2021, there be and there is hereby imposed and levied for school purposes upon all assessed real estate within the Conrad Weiser Area School District a tax at the rate of ----- (-----) mills for Berks County properties, or ----- on each One Hundred Dollars of assessed valuation of taxable property, and ----- (-----) mills for Lancaster County properties, or ----- on each One Hundred Dollars of assessed valuation of taxable property.

RESOLVED, WHEREAS, the School Board of Conrad Weiser Area School District deems it advisable to enact a per capita tax for school purposes by virtue and authority of the Public School Code Act of 1949, March 10, P.S. 30, Art. VI, Section 679, as amended.

NOW, THEREFORE, the Board of School Directors of Conrad Weiser Area School District, Berks County, Pennsylvania, hereby resolves that:

SECTION 1. By authority of the Act of General Assembly of the Commonwealth of Pennsylvania, approved March 10, 1949, P.S. 30, Art. VI, Section 679, as amended cited as the "Public School Code of 1949", a per capita tax of Five Dollars (\$5.00) is hereby levied and assessed on each and every resident and inhabitant of the Conrad Weiser Area School District eighteen (18) years of age or over, which tax shall be in addition to any other taxes levied and assessed by Conrad Weiser Area School District.

SECTION 2. The list of residents of the political subdivisions of Conrad Weiser Area School District prepared by direction of the school district or political subdivisions embraced therein and the manner provided by law, and any names of residents added to said list in the manner provided by law, are hereby adopted for purposes of levying and assessing the per capita tax imposed by this resolution.

SECTION 3. Said tax shall be collected by the duly elected or appointed tax collectors of the political subdivisions located within Conrad Weiser Area School District and shall be paid over to Conrad Weiser Area School District in the same manner and at the same time as other local taxes are collected and paid over.

10. RAG approves the salary increases for central administration management personnel for the 2020-21 school year as outlined on Appendix "A" of the Central Administration Compensation Plan, effective July 1, 2020, as attached to the Official Minutes.
11. RLR approves the district's participation in a consortium with the Berks County Intermediate Unit for legal services provided by Sweet, Stevens, Katz & Williams, LLP, regarding technology issues in education at a cost of \$600.00 for the 2020-21 school year.
12. RRG authorizes the following payments to staff who served as mentors during the 2019-20 school year:
- | <u>Mentor/Protégé</u> | <u>Amount</u> |
|--------------------------------------|---------------|
| Ashley Snyder / Ryan Zeitzer | \$500.00 |
| Denise Reinhold/ Stephanie Sattazhan | \$500.00 |
| Danell Shoemaker/ Anna Schmeck | \$500.00 |
| Tammy Kase/ Brittani Dague | \$500.00 |
| Heather Sellars/ Alicia Labuski | \$500.00 |
13. RAG Discussion, re: elects ----- as Treasurer of the Conrad Weiser Board of School Directors for a one-year term from July 1, 2020 to June 30, 2021.
14. RLR Other
15. *Public Comment*

CURRICULUM COMMITTEE AGENDA

Conrad Weiser High School Library

June 10, 2020

7:00 p.m.

Curriculum Committee

Bret A. B. Sabold, Chairperson

William T. Carl Jr.

Denise Kohl

Ryan R. Giffing, Administrative Liaison

1. RAG approves Reading Area Community College guidelines of the Dual Enrollment Program/Dual Enrollment Agreement with Conrad Weiser School District for academic year 2020-21 as presented. Courses approved under this agreement for academic year 2020-21, and will be taught by Lynne Angstadt, Business Education faculty, Julie Bennick, Biomedical Science faculty, Christine Ruoss, Language Arts faculty, Scott Wert, Social Studies faculty, Donald Koper, Science faculty and Paula Prohaska, Beverly Wolfe and Jed Schweigert, Mathematics faculty. Under this partnership with Reading Area Community College, Conrad Weiser students will pay a reduced tuition rate of \$99 per credit for these courses taught at Conrad Weiser High School.

- | | |
|--------------------------------|--------------------|
| a. Accounting II Weighted | e. College Algebra |
| b. Anatomy & Physiology I & II | f. Honors Calculus |
| c. AP Literature & Composition | g. AP Physics |
| d. AP World History | |

2. RRG approves a five-year agreement and the adoption of the McGraw-Hill program My Math for use K-5, at a cost not to exceed \$70,000 per year.

3. RRG approves the disposal of all printed material associated with math programs other than My Math in the K-5 grade levels.

4. RRG Other

5. *Public Comment*

Information Items:

1. RRG We will be discussing the Annual School Safety Security Report as a requirement of Act 44 during an executive session.

Conrad Weiser Area School District
Robesonia, PA 19551

EXTRA-CURRICULAR COMMITTEE AGENDA

Conrad Weiser High School Library

June 10, 2020

7:00 p.m.

Extra-Curricular Committee

Joshua Speirs, Chairperson

William S. Harrison, Administrative Liaison

1. WSH approves additional per/diem pay for football coaches, based on their base salaries, for completion of the mandatory five-day Heat Acclimatization Program in August of 2020:

Alan Moyer, Head Coach	-	\$436.73
Dan Browne, Assistant Coach	-	\$305.71
Robert Tranquillo, Assistant Coach	-	\$305.71
Mike Robinson, Assistant Coach	-	\$305.71
Brett Skovera, Assistant Coach	-	\$152.85
Tony Dianna, Assistant Coach	-	\$109.18
Nate Luckenbill, Assistant Coach	-	\$109.18

2. WSH Discussion, re: purchasing of new equipment for the stadium due to the renovation. Quote will be emailed to committee members and items designated of what can come from contractor money and what needs to come from capital.

3. WSH Other

4. *Public Comment*

Conrad Weiser Area School District
Robesonia, PA 19551

FACILITIES/PROPERTY COMMITTEE AGENDA

Conrad Weiser High School Library

June 10, 2020

7:00 p.m.

Facilities/Property Committee

Dennis J. Manbeck, Chairperson

James Dotzenroth

Neal McNutt

Gary G. Neider

Eric A. Lutz, Administrative Liaison

1. EAL Discussion, re: Master Plan Update
2. EAL Discussion, re: Change order review for current projects
3. EAL Other
4. *Public Comment*

HUMAN RELATIONS COMMITTEE AGENDA

Conrad Weiser High School Library
June 10, 2020
7:30 p.m.

Human Relations Committee

Gary G. Neider, Chairperson
William T. Carl Jr.
Francis J. Kaczmarczyk
Randall A. Grove, Administrative Liaison

1. RAG approves tuition reimbursement for faculty. (Attachment A-)
2. RLR approves tuition reimbursement for staff. (Attachment A-)
3. RAG approves Alissa B. Sweigart as the Lead Administrator of the Scout Virtual Academy at a yearly stipend of \$9,500.
4. RAG approves Denise Rathman as the Lead Counselor of the Scout Virtual Academy at a yearly stipend of \$7,700.
5. RAG approves Melissa Rhoads as the Federal Grants Coordinator at a yearly stipend of \$5,000.
6. RLR authorizes holidays for the 2020-21 school year:

Secretarial/ IT(260 days)

07/03/20	Independence Day
09/07/20	Labor Day
11/26/20 through 11/30/20	Thanksgiving Recess
12/24/20 through 12/31/20	Winter Recess
01/01/21	New Year's Day
04/02/21	Good Friday
05/31/21	Memorial Day

Custodial (260 Days)

07/03/20	Independence Day
09/07/20	Labor Day
11/26/20 and 11/27/20	Thanksgiving Recess
12/24/20 through 12/28/20	Winter Recess
12/31/20	New Year's Eve
01/01/21	New Year's Day
04/02/21	Good Friday
05/31/21	Memorial Day

Full-time (5 hours/day or more) Support Staff

Who work less than 260 days a year

11/26/20	Thanksgiving Day
12/25/20	Christmas Day

01/01/21
04/02/21

New Year's Day
Good Friday

7. RAG elects ----- as Treasurer of the Conrad Weiser Board of School Directors for a one-year term from July 1, 2020 to June 30, 2021.
8. RAG approves ----- for the Elementary Emotional Support Teacher Position at East Elementary (replacing Meghan Harnish, resigned).
9. RAG approves the employment contract with Ryan Giffing, for a three-year term beginning July 1, 2020 and ending June 30, 2023, as attached to the Official Minutes.
10. RAG Possible additional approvals on June 24, 2020:
 - Certificated Instructional Aides
 - Elementary Teachers
 - Elementary Autistic Support Teacher
 - HS Autistic Support Teacher
 - In School Support Teacher
 - MS Lang. Arts Teacher
 - MS 6th Grade Teacher
 - MS 5th Grade Teachers
 - LTS Certificated Instructional Aide
 - LTS Elementary Teacher
 - LTS MS Teacher
 - LTS SP ED Learning Support Teacher
 - MS SP ED Emotional Support Teacher

11. RAG Other

12. *Public Comment*

Information Items:

1. RAG The following changes in assignments and/or building/grade level changes will occur at the beginning of the 2020-21 school year:
 - Morgan Seifert will be transferring from 4th grade at East Elementary to 5th grade teacher at the Middle School, to replace Cathy Mason (retired).
 - Desiree Frantz will be transferring from 4th grade at West Elementary to 5th grade at the Middle School.
 - Chris Arthur will be transferring from Remedial Math Coach at the Middle School to 6th grade math teacher at the Middle School, to replace John Levan (retired).

- Samantha Zerbe will be transferring from a 2nd grade to a 4th grade teaching position at East Elementary.
- Patricia LeMaster will be transferring from Middle School Learning Support to High School Autistic Support.
- Rebecca Miller will be transferring from Middle School Learning Support to Part-time Family and Consumer Science Teacher at the High School, to replace Diane Hubler (resigned).
- Molly Getz will be transferring from a 1st grade to a 2nd grade teaching position at West Elementary.