

CONRAD WEISER AREA SCHOOL DISTRICT  
Robesonia, Pennsylvania

AGENDA B FOR August 11, 2021  
7:30 p.m. – Conrad Weiser Middle School LGI

BOARD COMMITTEE-OF-THE-WHOLE AGENDA

**Board Members**

William T. Carl Jr., James H. Dotzenroth, Denise Kohl, Dennis J. Manbeck, Neal McNutt, Gary G. Neider, Bret A. B. Sabold, Joshua Speirs and Francis J. Kaczmarczyk

**School Personnel**

Ryan R. Giffing, Stephen V. Burnham, Mark P. Moyer, Jessica L. Head, Robert G. Galtere, Alissa B. Sweigart, Randy V. Neider, Lindsay Estrada, Jonathan T. Holota, Nicole C. Moore, Christy J. Hoffman, Melissa Rhoads, Marci A. Hegedus, William S. Harrison, Eric A. Lutz, William R. Knapper, Stacy L. Miller, Kathleen A. Mohn and Heather M. Stricker

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**ANNOUNCEMENTS**

**PRESENTATIONS**

- A. Requests to speak to the Board of School Directors

Requests to Speak

**BUDGET & FINANCE COMMITTEE** – Joshua Speirs, Chairperson

BE IT RESOLVED, by authority of the Budget and Finance Committee of the Board of School Directors of the Conrad Weiser Area School Board, and it is hereby resolved by authority of the same, that Dr. Ryan R. Giffing, who is the Superintendent of the above named body is authorized and directed to sign any and all contracts, agreements, grants and/or licenses (hereinafter collectively referred to as contract(s)) with the Pennsylvania Department of Education (Department);  
and

BE IT FURTHER RESOLVED, that the body consents to the use of electronic signatures by the above named individual and that no handwritten signature from the above named individual shall be required in order for any contract with the Department to be legally enforceable and that by affixing his/her electronic signature to an electronic file of the contract via the Department's e-grants system, the above designated

authorized individual shall have effectively executed and delivered the contract, binding the Conrad Weiser Area School District to comply with the terms of said contract;  
and

BE IT FURTHER RESOLVED, that no writing shall be required in order to make the contract valid and legally binding, provided that the Department and all other necessary Commonwealth approvers affix their signatures electronically and an electronically-printed copy of the Contract is e-mailed or is otherwise made available to the body by electronic means;  
and

BE IT FURTHER RESOLVED, that the body will not contest the due authorization, execution, delivery, validity or enforceability of the electronic Contract under the provisions of a statute of frauds or any other applicable law. The Contract, if introduced as evidence on paper in any judicial, arbitration, mediation, or administrative proceedings, will be admissible as between the parties to the same extent and under the same conditions as other business records originated and maintained in documentary form and the admissibility thereof shall not be contested under either the business records exception to the hearsay rule or the best evidence rule;  
and

BE IT FURTHER RESOLVED, that the body will notify the Department's Bureau of Management Services promptly in the event that the above named individual is no longer authorized to execute agreements on behalf of the body electronically and that the Department shall be entitled to rely upon the above named officer's authority to execute agreements electronically on behalf of the body until such notice is received by the Department's Office of Chief Counsel.

ATTEST

\_\_\_\_\_  
President/Chair or  
Vice-President/Chair

\_\_\_\_\_  
Treasurer/Secretary

\_\_\_\_\_  
Print/type name and title

\_\_\_\_\_  
Print/type name and title

**CURRICULUM COMMITTEE** – Bret A. B. Sabold, Chairperson

1. RRG RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District approves a Memorandum of Understanding between the Board of School Directors of Conrad Weiser Area School District and the Conrad Weiser Area Education Association serving as Scout Virtual Academy Teachers.

MOU SVA

2. RRG approves the School Health and Safety Plan, effective August 24, 2021.

(Attachment A-1)

**HUMAN RELATIONS COMMITTEE** - Gary G. Neider, Chairperson

1. RGG RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District accepts, with regret, the resignation of Helen Davis, Secretary to the High School Principal, effective July 16, 2021. Resign – Sec to HS Principal
  
2. EAL approves the employment of Joanne Mayberry, Robesonia, PA, as an evening custodian at West Elementary, at an hourly rate of \$12.50, pending receipt of all required paperwork. Hire – West Evening Custodian  

Note: This is a replacement for Marcus Reedy, transferred.
  
3. JLH accepts, with regret, a letter of retirement from Lee Zechman, full-time special education instructional aide at East Elementary School, effective August 18, 2021. Retire- FT SP ED Aide at East
  
4. RRG approves the request of Christine Goodhart, Art Teacher at West Elementary School, for a restoration of health sabbatical beginning August 19, 2021 through the first semester of the 2021-22 school year. Restoration of Health Sabbatical
  
5. RRG approves an uncompensated leave of absence for Katie Ciemiewicz, social studies teacher at the high school, effective the first semester of the 2021-22 school year. Uncompensated Leave
  
6. RRG approves the employment of Jody Kulaga, Reading, PA, as the Secretary to the High School Principal, 12 months/year, 8 hours/day, at an hourly rate of \$18.00, pending receipt of all required documentation. Hire– Sec to HS Principal
  
7. JLH approves the employment of Julie Krall, Reinholds, PA as a part-time (4.5hrs./day) academic year special education autistic support/emotional support instructional aide at East Elementary at an hourly rate of \$11.50, effective August 19, 2021, pending receipt of all required documentation. Hire– PT SP ED Instr Aide
  
8. JLH approves the employment of Laurie Flowers, Robesonia, PA as a part-time (4.5hrs./day) academic year long-term substitute learning support instructional aide at the middle school, at an hourly rate of \$11.50, effective August 19, 2021, pending receipt of all required documentation. Hire– PT LTS SP ED Instr Aide
  
9. RRG approves the SVA Summer School Teachers for the 2020-21 school year: SVA Teachers  

Lynne Angstadt	Ryan Moraski
Michelle Bence	Zachary Musser
Julie Bennick	Tara Neider
Alyssa Bond	Abbey Rineer
Dan Browne	John Rohm
Jenna DiCarlo	Stefanie Schneck
Lindsay Gerhart	Jessica Stahler
Sandra Grajewski	Michele Strunk
Jantzen Linn	Karen Tobias
Heidi Luckenbill	Beverly Wolfe

Calli Maguire

Dane Yuengel

10. JLH approves Heather Wamsher as Instructional Coordinator for the 2021 COVID Compensatory Services Program (CCS), for an additional 5 hours at a rate of \$25.00/hour. CCS Program
- Note: Monies paid through the CCS grant.
11. JLH approves the employment of Jean Rogers, Sinking Spring, PA, as a full-time (7 hrs./day) academic year special education emotional support certified instructional aide at East Elementary, at an hourly rate of \$13.50, pending receipt of all required documentation. Hire- FT SP ED Aide at East
- Note: This is a replacement for Donna Balthaser, retired. Pending receipt of all required documentation, employee will participate in the following Special education trainings:
- August 5, 2021 – Day 1 Initial Safety Care Training – This will be a flex day.
- August 6, 2021 – Day 2 Initial Safety Care Training – This will be a pay day.
- August 12, 2021 – Occupational Therapy: A Tiered Approach Training: This will be a pay day.
- August 16, 2021 – Acadience Assessment Training: This will be a pay day.
12. JLH approves the transfer of Dalyn Bond from full-time (8 hrs/day) custodian at the high school to a full-time (7 hrs/day) academic year special education life skills instructional aide at the high school, at her current hourly rate, effective August 19, 2021. Trans- FT SP ED Aide at HS
- Note: This is a new position created due to student needs. Employee will participate in the following Special Education training:
- August 12, 2021 – Occupational Therapy: A Tiered Approach Training – this will be a flex day.
13. JLH approves the transfer of Julia Werner from part-time (4 hrs/day) food service worker to full-time (7 hrs/day) academic year special education emotional/autistic support instructional aide at West Elementary, at her current hourly rate, effective August 19, 2021. Trans- FT SP ED Aide at West
- Note: This is a replacement for Janice Reber, retired. The employee will participate in the following Special education trainings:
- August 5, 2021 – Day 1 Initial Safety Care Training – This will be a flex day.
- August 6, 2021 – Day 2 Initial Safety Care Training – This will be a pay day.
- August 12, 2021 – Occupational Therapy: A Tiered Approach Training: This will be a pay day.

14. RRG approves the extension of a military leave of absence for Anna Schmeck, Grade 3 Teacher at West Elementary, beginning in 2021-22 school year through October 4, 2021. Military Leave
15. CJH approves the employment of Kaitlyn Hulina, Sinking Spring, PA as a long-term substitute for Christine Weik, Grade 2 Teacher at West Elementary School, at a daily rate of \$266.29 (B – Step 1) in accordance with the 2021-22 salary schedule, effective August 19, 2021. Hire LTS Grade 2 Teacher
- Note: Education Level: Bachelors  
Undergraduate School: Kutztown University  
Certification: PK-4, Special Ed PK- 8  
Experience: 1 Yr LTS CWASD  
Employment: August 19, 2021  
Initial Assignment: LTS Grade 2 Teacher, West Elementary
- Note: Should the regular employee return prior to the end of the leave, the long-term employment is terminated. This is due to an ESSER funded position.
16. CJH approves the employment of Kathryn Schweigert, Robesonia, PA as a long-term substitute for Chloe Olszewski, certificated instructional assistant at West Elementary School, at a hourly rate of \$13.50, effective for the 2021-22 school year. Hire LTS Cert Aide
- Note: Education Level: Bachelors  
Undergraduate School: West Chester University  
Certification: Elementary K-6  
Experience: 1 Yr CW, 9 Yrs TASD  
Employment: August 19, 2021  
Initial Assignment: Cert. Instr. Aide, West Elementary
- Note: Should the regular employee return prior to the end of the leave, the long-term employment is terminated. This is due to an ESSER funded position.
17. RRG approves the request of Julia Snyder, special education teacher at East Elementary School, for a parental leave of absence from approximately November 11, 2021 through approximately December 23, 2021. Parental Leave
18. RRG approves the request of Tamara Griffith, Grade 1 Teacher at East Elementary School, for a parental leave of absence from approximately November 16, 2021 through approximately April 19, 2022. Parental Leave
19. RRG approves the request of Jessica Stahler, 8th Grade ELA Teacher at the middle school, for a parental leave of absence from approximately September 27, 2021 through March 25, 2022. Parental Leave
20. RRG approves an uncompensated leave of absence for Rachel Herber, noon-time aide at West Elementary School, effective beginning of the 2021-22 school year through November 1, 2021. Uncompensated Leave

21. RRG approves retro payment to the SVA Counselor, Denise Rathman, and the SVA Coordinator, Alissa Sweigart, based on the adjusted SVA MOU. SVA Payments
- (Attachment A-2)
- Note: This is to be paid through ESSER Funds.
22. RRG rescinds the board approval on July 21, 2021 approving the employment of Lindsay Hillegas, Gilbertsville, PA, as an academic year Temporary Professional Employee special education emotional support teacher at West Elementary. Rescinds Hire SP  
ED ES Teacher at  
West
- Information Items:
1. RRG The following changes in assignments and/or building changes: Chgs in Assign/Bldg
- a. Marcus Reedy, evening custodian from West Elementary to East Elementary, replacing Michael Peters, resigned, effective August 2, 2021.
  - b. Virginia Schaeffer from full-time life skills support special education instructional aide at East Elementary to full-time learning support special education instructional aide at East Elementary.
  - c. Amanda Pacheco from full-time autistic support special education instructional aide at the high school to full-time life skills special education instructional aide at the high school.
  - d. Carrie Mastruzzo, learning support teacher at West Elementary, to autistic support/emotional support teacher at West Elementary.
  - e. Cassey Buchta from full-time emotional support special education instructional aide at East Elementary to full-time autistic support special education instructional aide at East Elementary.
  - f. Elly Grabosky from full-time autistic support special education instructional aide at East Elementary to full-time learning support special education instructional aide at East Elementary.
  - g. Jeremy Loudon from full-time life skills special education instructional aide at the high school to full-time learning support/emotional support special education instructional aide at the middle school.
  - h. Linda Sclesky from full-time learning support special education instructional aide at West Elementary to full-time autistic support/learning support special education instructional aide at West Elementary.
  - i. Christine Weik from 2<sup>nd</sup> Grade Teacher at West Elementary to the ESSER funded Intervention Specialist Position at West Elementary.

2. RRG Due to in-service the new hires board approved on July 21, 2021 with the effective date of August 24, 2021, should now be August 19, 2021.

**ADJOURNMENT**

**BUDGET & FINANCE COMMITTEE AGENDA**

Conrad Weiser Middle School LGI

August 11, 2021

7:30 p.m.

*Budget & Finance Committee*

Joshua Speirs, Chairperson

James Dotzenroth

Denise Kohl

Dennis J. Manbeck

Neal McNutt

Bret A. B. Sabold

Mark P. Moyer, Administrative Liaison

1. JLH agrees to reimburse Linda Woodin, CRNP, at a rate of \$8.00 per signature for the review and authorization of related services and evaluations that require a CRNP, for the purpose of Conrad Weiser School District being able to bill Medical Assistance for the School Based Access Program (SBAP), effective for the 2021-22 school year.

2. MPM approves the following physicians and dentists for the 2021-22 school year and establishes the rates of \$3.00 per student dental exam and \$14.00 per student medical exam:

*School Dentists*

Dr. Andrew Giesa and

Dr. Lisa Ciabattoni

Green Valley Dental

4906 Penn Avenue

Sinking Spring, PA 19608

*School Physicians*

Penn State Health St Joseph

2500 Bernville Rd.

Reading, PA 19605

3. RRG ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a middle school student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective March 12, 2021.

4. MPM Other

5. *Public Comment*



**CURRICULUM COMMITTEE AGENDA**  
Conrad Weiser Middle School LGI  
August 11, 2021  
7:00 p.m.

*Curriculum Committee*

Bret A. B. Sabold, Chairperson

William T. Carl Jr.

Denise Kohl

Stephen V. Burnham, Administrative Liaison

1. SVB approves the following student teachers for the first semester of the 2021-22 school year:
  - a. Jesse Ziolkowski, Kutztown University, Library Science with Allison Swoyer at the middle school from August 30, 2021 through October 22, 2021.
  - b. Savannah Merolillo, Kutztown University, Art with Wendy Kushner at the middle school from August 30, 2021 through October 22, 2021.
  - c. Julia Barker, Kutztown University, Library Science with Ann Schmidt at the high school from October 25, 2021 through December 17, 2021.
  - d. Tyler Kistler, Kutztown University, Science 8<sup>th</sup> Grade with Matthew Esser at the middle school from October 25, 2021 through December 17, 2021.
  - e. Devon Fitzgerald, Kutztown University, Math 7<sup>th</sup> Grade with Susan Schneck at the middle school from October 25, 2021 through December 17, 2021.
  - f. Krista Scarpato, Kutztown University, Art with Brittany Lazer-Gheer at East Elementary from October 25, 2021 through December 17, 2021.
  - g. Alyssa Raab, Western Governors University, special education with Elizabeth Schrack at the high school from August 23, 2021 through October 15, 2021.
  - h. Alyssa Raab, Western Governors University, Grade 2 Teacher with Tara Chelius at West Elementary School from October 18, 2021 through December 10, 2021.
  - i. Sandra Roeder, Western Governors University, Grade 1 Teacher with Melissa Bowser at West Elementary School from October 11, 2021 through December 22, 2021.
  
2. SVB approves Erin Aregood, special education teacher to conduct a proposed pilot research study for her dissertation at Lehigh University, during the 2021-22 school year.

3. SVB approves the following extra-curricular paid positions, personnel, and salaries for the 15-day CW Science Research Institute Summer Program during July 2021:

<i>Name</i>	<i>Position</i>	<i>Stipend</i>
John Siefert	Director	\$5,000
Ryan Moraski	Director	\$5,000
Cindy Murdough	Instructor	\$3,000
Phleane Kissling	Instructor	\$3,000
Adam Serfass	Instructor	\$3,000
Megan Mohn	Instructor	\$3,000
Julie Bennick	Instructor	\$3,000
Stef Schneck	Instructor	\$1,000
Kelly Snyder	Instructor	\$800

Note: These stipends are being funded through the ESSER Grant for offsetting learning loss and summer enrichment programming.

4. SVB Discussion: re; After school science fair preparation.

5. RRG Other

6. *Public Comment*

**EXTRA-CURRICULAR COMMITTEE AGENDA**

Conrad Weiser Middle School LGI

August 11, 2021

7:00 p.m.

*Extra-Curricular Committee*

Joshua Speirs, Chairperson

Francis J. Kaczmarczyk

William S. Harrison, Administrative Liaison

1. WSH approves the following volunteer coaches for the 2021-22 school year:

<i>Cheerleading</i>	<i>Boys' Soccer</i>
Sarah Riegel*	Carson Perry*
	Tara Neider
<i>Girls' Tennis</i>	
Nolan Perugini	

\*Pending receipt of all required documentation.

2. JTH/ NCM approves the following middle school extra-curricular paid positions, personnel and salaries for the 2021-22 school year:

<u>Advisor</u>	<u>Yrs.</u>	<u>Activity</u>	<u>Salary</u>
Natalie Fisher	32	Student Council Advisor	\$1,514
Tabitha Meredith	23	FFA Advisor	\$3,470
Nicole Natale	22	Musical Director	\$1,172
Pamela Light	8	Renaissance Advisor	\$2,129
Nicole Natale	5	Yearbook Advisor	\$ 331
Alexis Perrone	3	Jazz Band	\$1,040
Nicole Natale	3	Select Chorus	\$1,040

Note: The salaries reflect a 2% increase in pay for returning personnel and no increase in the experience pay.

3. JTH/ NCM approves the following middle school extra-curricular non-paid positions and personnel for the 2021-22 school year:

<u>Advisor</u>	<u>Yrs</u>	<u>Activity</u>
Phleane Kissling	29	Science Olympiad
Cynthia Murdough	22	Science Olympiad
Matthew Esser	8	Science Olympiad
Craig Matthew	19	Stage Crew
Natalie Fisher	25	Math Counts
Jill Fidazzo	15	Spelling Bee
Allison Swoyer	9	Reading Olympics
Kelly Snyder	12	Musical (Tickets)
Peter Chamberlain	21	Harvest Run
Cynthia Murdough	21	Harvest Run
Phleane Kissling	2	Archery Club
Nicole Natale	22	Chorus Club
Alexis Perrone	7	Band Club

Tabitha Meredith	13	Jr. Envirothon
Ryan Moraski	4	Jr. Envirothon
Jessica Stahler	4	Student Stars
Karen Matthew	3	Builder's Club
Matthew Esser	3	MS Ski Club

4. RGG approves the following high school extra-curricular non-paid positions and personnel for the 2021-22 school year:

<i>Advisor</i>	<i>Yrs</i>	<i>Activity</i>
Stacey Osman	13	Academic Challenge Advisor
Jed Schweigert	5	ACSL Advisor
Barbara Boland	10	Aevidum Co-Advisor
Ashley Proietto	8	Aevidum Program Co-Advisor
Jessica Alexander	14	Art Club Advisor
Steve Heffner	6	Chess Club Advisor
Ashley Proietto	7	CW Dance Team Advisor
Kenneth Bright	1	CW Mock Trial
Heidi Luckenbill	1	CW Mock Trial
Kenneth Bright	1	CW Travel Club
Eric Rothenberger	4	eSports Co-Advisor
Ryan Zeitzer	3	eSports Co-Advisor
John Clauss	6	Fantasy Genre Club Advisor
Sarah McGrory	3	Fellowship of Christian Students Advisor
Kathy Mohn	15	GaSA Co-Advisor
Kristen Simons	15	GaSA Co-Advisor
Ashley Snyder	11	German Club Advisor
Ryan Zeitzer	3	JCL Co-Advisor
Diane Rurode	34	JCL Co-Advisor
Michelle Bence	1	Key Club Co-Advisor
Stacey Osman	6	Key Club Co-Advisor
Katie Ciemiewicz	6	Make it Happen club Advisor
Lindsay Gerhart	5	Mini-Thon Advisor
Ashley Moore	5	Mini-Thon Advisor
Krysta Reber	5	Mini-Thon Advisor
Carina Garcia	4	Operation Smile Advisor
Dave Zdancewic	6	Outdoor Club Advisor
Vince Natale	1	PA Math League Advisor
Ann Schmidt	6	Reading Olympics Advisor
John Siefert	5	Science Research Institute Club Advisor
Zach Musser	7	Ski Club Co-Advisor
John Rohm	14	Ski Club Co-Advisor
Kenneth Bright		Ski Club Co-Advisor
Christie Roldán	5	Spanish Club Advisor
Heidi Luckenbill	3	Strategy Game Club Advisor
Mel Byma	6	TABS Advisor
Michelle Strunk	3	Textile Club Advisor
Courtney Zickler	5	Weiser Ambassadors Advisor

5. WSH Other

6. *Public Comment*

Conrad Weiser Area School District  
Robesonia, PA 19551

**FACILITIES/PROPERTY COMMITTEE AGENDA**

Conrad Weiser Middle School LGI

August 11, 2021

7:00 p.m.

*Facilities/Property Committee*

Dennis J. Manbeck, Chairperson

James Dotzenroth

Neal McNutt

Gary G. Neider

Eric A. Lutz, Administrative Liaison

1. EAL Discussion, re: Master Plan Update
2. EAL Discussion, re: Change orders
3. EAL Other
4. *Public Comment*

**HUMAN RELATIONS COMMITTEE AGENDA**

Conrad Weiser Middle School LGI

August 11, 2021

7:30 p.m.

*Human Relations Committee*

Gary G. Neider, Chairperson

William T. Carl Jr.

Francis J. Kaczmarczyk

Ryan R. Giffing, Administrative Liaison

1. RAG approves tuition reimbursement for faculty. (Attachment A-)
2. MPM approves tuition reimbursement for staff. (Attachment A-)
3. RRG approves the employment of substitute teachers for the 2021-22 school year at the rate of \$115.00 per day. (Attachment A-3)
4. MPM approves the employment of substitute support staff personnel for the 2021-22 school year at the rate of \$10.00/hour. (Attachment A-4)
5. MPM approves a decrease in hours for all East and West Elementary noon-time aides from 3.5 to 3 hours per day at the beginning of the 2021-22 school year.
6. SVB approves the following mentors for the 2021-22 school year at an additional salary of \$500.00 (or \$250.00 per semester):

<i>Protégé</i>	<i>Mentor</i>
Nathan Fehr	Joshua Keck
Jocelyn Van Ness	Erin Aregood
Kathryn Fegley	Deena Alexander
Chloe Olszewski	Shannon Gray
Kaitlyn Hulina	Tracy Wertz
7. RRG approves Denise Rathman as the Lead Counselor of the Scout Virtual Academy at a yearly stipend of \$7,700.
8. RRG approves Colleen Irwin as the ESL Coordinator at an additional salary of \$750.00 for the 2021-22 school year.
9. RRG approves Christy Hoffman as the Tutor Mentor Coordinator at a yearly stipend of \$2,550, beginning in the 2021-22 school year.
10. RRG approves Shannon Gray as the Tutor Mentor for West Elementary at a yearly stipend of \$1,750, beginning in the 2021-22 school year.

11. RRG approves the Lead Learners for the 2021-22 school year, effective August 19, 2021.  
(Attachment A-5)
12. RRG approves the following changes in the salary status of Professional Employees, effective August 19, 2021:
13. RRG Possible additional approvals on August 18, 2021:
  - PT HS Health and Physical Education Teacher
  - PT Special Education Aides
  - FT Special Education Aides
  - FT/PT Custodians
  - Noon-time aide
  - Special Education Teachers
  - Elementary LTS Teachers
14. RRG Other
15. *Public Comment*