

Conrad Weiser Area School District
Robesonia, PA

Minutes – April 21, 2021

At 7:30 p.m., President Francis J. Kaczmarczyk called to order the regular meeting for the month of April of the Board of School Directors of the Conrad Weiser Area School District, followed by the pledge to the flag of the United States of America.

Present for the Meeting

Board Members

William T. Carl Jr., Denise Kohl, Dennis J. Manbeck, Neal McNutt, Gary G. Neider, Bret A.B. Sabold, Joshua Speirs and Francis J. Kaczmarczyk

Solicitor

Leah Rotenberg, Esquire

School Personnel

Randall A. Grove, Ryan R. Giffing, Mark P. Moyer, Jessica L. Head, Robert G. Galtere, Jonathan T. Holota, Nicole C. Moore, Christy J. Hoffman, Melissa A. Rhoads, Eric A. Lutz, Stacy L. Miller, Kathleen A. Mohn and Heather M. Stricker

APPROVAL OF MINUTES – Francis J. Kaczmarczyk

- A. Motion by Carl, Seconded by Sabold, RESOLVED, that the reading of the Minutes of the regular meeting of the Board of School Directors for the month of March held on March 17, 2021 and the agenda of the committee meetings held on April 14, 2021 be dispensed with and that the same be approved by voice vote.

Minutes

This resolution was duly adopted by the following voice vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs, and Kaczmarczyk 8

APPROVAL OF FINANCIAL REPORTS – Francis J. Kaczmarczyk

Financial Reports

- A. Motion by Carl, Seconded by Sabold, RESOLVED, that the financial reports be approved, as presented.

(Attachment Fa-1)

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs, and Kaczmarczyk 8

APPROVAL OF PAYMENT OF BILLS – Bret A. B. Sabold

- A. Motion by Sabold, Seconded by Neider, RESOLVED, that by roll call vote the General Account bills be approved in the amount of \$346,397.01 and ratified in the amount of \$5,271,411.63 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$5,617,808.64;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in the amount of \$37,684.97 and ratified in the amount of \$58,833.70 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$96,518.67.

Cafeteria Bills

This resolution was duly adopted by the following rollcall vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs,
and Kaczmarczyk 8

- B. Motion by Sabold, Seconded by Manbeck, RESOLVED, that by roll call vote the Construction Account bills be approved in the amount of \$23,583.91 as presented, and ratified in the amount of \$175,345.66 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$198,929.57.

Construction Bills

This resolution was duly adopted by the following rollcall vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs,
and Kaczmarczyk 8

PRESENTATIONS

- A. Requests to speak to the Board of School Directors
- B. Grants- Dr. Ryan R. Giffing
Dr. Giffing, Assistant Superintendent, provided an overview of grant offerings, designations and funds.

Requests to Speak

Grants

OLD BUSINESS

Old Business

NEW BUSINESS

New Business

COMMUNICATIONS

Communications

- A. Reports
 - 1. Solicitor – Ms. Rotenberg had no report.

2. Student Council- No one Present.
3. Berks County Intermediate Unit – Mr. Dotzenroth was not present to provide a report.
4. Berks Career & Technology Center– Mr. McNutt had no report.
5. Tax Collection Committee – Mr. Moyer meeting in March the collections are down for the 4th quarter. They meet again in June.

OLD BUSINESS

Old Business

NEW BUSINESS

New Business

BUDGET & FINANCE COMMITTEE – Joshua Speirs, Chairperson

Mr. Speirs asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

- | | | | |
|----|-----|--|--|
| 1. | RAG | <p>Motion by Speirs, Seconded by Carl, RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a middle school student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective March 4, 2021.</p> | <p><u>Philhaven</u>
<u>Homebound</u></p> |
| 2. | RAG | <p>ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a middle school student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective March 11, 2021.</p> | <p><u>Philhaven</u>
<u>Homebound</u></p> |
| 3. | RAG | <p>ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a middle school student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective March 15, 2021.</p> | <p><u>Philhaven</u>
<u>Homebound</u></p> |
| 4. | RAG | <p>ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a high school special education student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective March 19, 2021.</p> | <p><u>Philhaven</u>
<u>Homebound</u></p> |
| 5. | RAG | <p>ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a high school student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective January 13, 2021.</p> | <p><u>Philhaven</u>
<u>Homebound</u></p> |

6. RAG ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a high school special education student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective January 14, 2021. [Philhaven Homebound](#)

7. JLH ratifies and approves an agreement with Hogan Learning Academy, 73 Lyons Road, Fleetwood, PA. 19522, for the placement of an elementary school special education student, at a daily rate of \$420, for the remainder of the 2020-2021 school year, effective April 6, 2021. [Hogan Learning Academy Agreement](#)

Note: This does not include transportation.

These resolutions were duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

Discussion Agenda

1. RAG Motion by Speirs, Seconded by Neider, approves a general agreement with The Vista School, Private Academic Program, 1021 Springboard Drive, Hershey, Pennsylvania, 17033 to provide IEP mandated Extended School Year educational services to one Conrad Weiser Area School District student for a total tuition cost of \$8,191.05. [VISTA School Agreement](#)

Note: Extended School Year program begins July 5, 2021 and ends August 21, 2021.

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

2. MPM Motion by Speirs, Seconded by Manbeck, approves the following budget transfers: [Budget Transfers](#)
(Attachment A-1)

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

3. WRK Motion by Speirs, Seconded by Sabold, approves a four-year lease with Apple Financial Services, 5000 Riverside Dr., Suite 300 East, Irving, TX for 200 iPads for new first grade students, 2 Mac Book Air laptops for MS Staff, and 50 iPads for East elementary teachers in the annual amount of \$19,323.46 and a \$1 buy out option at the end of the lease. [Lease Apple Financial Services](#)

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

- 4. RAG Motion by Speirs, Seconded by Sabold, approves the updated Administrative/Middle Management Plan, as attached to the Official Minutes. Act 93 Comp Plan

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Sabold, Speirs and Kaczmarczyk 7
Abstain: Neider..... 1

CURRICULUM COMMITTEE – Bret A. B. Sabold, Chairperson

Consent Agenda

Mr. Sabold asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

- 1. RAG Motion by Sabold, Seconded by Carl, RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District approves the Reading Area Community College Dual Enrollment Agreement with Conrad Weiser Area School District for the academic year 2021-22 for the courses presented. Under this partnership with Reading Area Community College, Conrad Weiser students will pay a reduced tuition rate of \$99 per credit for these courses taught at Conrad Weiser Area High School. RACC Dual Enrollment

- a. Accounting II Weighted e. College Algebra
b. Anatomy & Physiology I & II f. AP Calculus
c. AP Literature & Composition g. AP Physics
d. AP World History

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

Discussion Agenda

EXTRA-CURRICULAR COMMITTEE – Joshua Speirs, Chairperson

Mr. Speirs asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

1. WSH Motion by Speirs, Seconded by Neider, RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District ratifies and approves the following personnel for contracted services for athletic events for the 2020-21 school year:
- | | |
|----------------|----------------|
| Carrie Coleman | Jeremy Louden |
| Andrea Floyd | Sandra Roeder |
| Ryan Zeitzer | Abby Stoltzfus |
- Contracted Services

2. RGG rescinds the approval on March 17, 2021 approving the following high school extra-curricular advisor appointments and salaries for the 2020-21 school year:
- Rescinds HS Musical Positions

<i>Advisor</i>	<i>Yrs</i>	<i>Activity</i>	<i>Salary</i>
Melissa Byma	20	Costumes	\$1,021.64
Georgeann Devine	10	Asst. Director	\$1,225.98
Greg Mazurek	18	Vocal Director	\$1,685.25
Jessica Alexander	11	Scenic Design	\$776.00

Note: These salaries reflect a 2% pay increase.

3. RGG rescinds the approval on March 17, 2021 approving the following high school staff and extra-curricular advisor personnel for supplementary positions with the high school musical. These positions were previously paid by the high school musical student activity account:
- Rescinds HS Musical Supplementary Positions

<i>Position</i>	<i>Activity</i>	<i>Salary</i>
Jeff Cusano	Technical Director	\$1,300.00
Karen Matthew	Stage Manager	\$500.00

Note: Funds to pay these stipends will come from the High School Musical Student Activity Account.

4. RGG approves the following revised high school extra-curricular advisor appointments and salaries for the 2020-21 school year:
- HS Musical

<i>Advisor</i>	<i>Yrs</i>	<i>Activity</i>	<i>Salary</i>
Melissa Byma	20	Costumes	\$1,020.00
Georgeann Devine	10	Asst. Director	\$1,224.00
Greg Mazurek	18	Vocal Director	\$2,402.21
Jessica Alexander	11	Scenic Design	\$765.00
Jeff Cusano	12	Technical Director	\$2,500.00
Karen Matthew	2	Stage Manager	\$500.00

These resolutions were duly adopted by the following vote:

Aye:	Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk.....	7
Nay:	Carl	1

Discussion Agenda

FACILITIES/PROPERTY COMMITTEE - Dennis J. Manbeck, Chairperson

Discussion Agenda

1. EAL Motion by Manbeck, Seconded by McNutt, RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District approves the following change order for the High School and Middle School Facilities Upgrades Project: [Change Order](#)
- RC-04 GSM Roofing deduct \$163,225.00
Change to roofing scope at the Middle School

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

HUMAN RELATIONS COMMITTEE - Gary G. Neider, Chairperson

Consent Agenda

Mr. Neider asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

1. MPM Motion by Neider, Seconded by Manbeck, RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District approves the employment of substitute support staff personnel for the 2020-21 school year at the rate of \$10.50/hour. (Attachment A-2) [Substitute Support Staff](#)
2. RAG approves tuition reimbursement for faculty. (Attachment A-3) [Faculty Tuition Reimbursement](#)
3. MPM approves tuition reimbursement for staff. (Attachment A-4) [Staff Tuition Reimbursement](#)
4. JTH/ NCM ratifies and approves Kelly Snyder, to provide homebound instruction for a middle school student, beginning approximately March 29, 2021 for a period of approximately six weeks, at \$25.00 per hour, plus mileage, for a maximum of two hours per week. [Homebound Instruction](#)
5. MAH ratifies and approves the employment of LeAnn Lash, Robeson, PA, as a part-time (3.5 hours/day) food service worker at the middle school, at an hourly rate of \$11.35, effective April 12, 2021. [Hire- PT MS FSW](#)

Note: This is a replacement for Kimberly Lewis, transferred.

6. NCM approves the following lead teachers for the 2021 Summer Scouts Remediation Program at an hourly rate of \$25.00: [Summer Scouts Remediation Lead Teachers](#)

East Elementary	-	Debra McDermott
West Elementary	-	Melissa Griffith
Middle School	-	Jennifer Potthoff
Middle School Summer Academy	-	Morgan Siefert

7. NCM approves the following tutors for the 2021 Summer Scouts Remediation Program at an hourly rate of \$25.00:

Summer Scouts Remediation

<i>East</i>	<i>West</i>	<i>Program Substitutes</i>
Mary James	Lisa Cullen	Colleen Irwin
Lisa Reggiani	Jacqueline Heath	Lisa Martin
Kaitlyn Hulina	Chloe Olszewski	Tracy Wertz
Casey Yenser	Sherri Sattazahn	
	Victoria Ziemba	

Middle School Summer Scouts/Summer Academy

Timothy Feeg
Jill Fidazzo
Gwen Weiser

Note: *Additional summer help will be provided by STS Teachers.

8. JLH approves the change to the number of hours worked per week as a transportation aide for the following personnel for the remainder of the 2020-2021 school year:

Transportation Aide Hours

Cindy Oxenreider 3.5 hours/day

Note: This change is due to students going from virtual to in-person instruction.

9. RAG ratifies and approves the transfer of Elizabeth Hickey from certificated instructional aide at East Elementary School to long-term substitute for Susan Stull, 2nd Grade Teacher at East Elementary School, at a daily rate of \$262.37, in accordance with the 2020-2021 salary schedule, effective April 6, 2021.

Trans- Cert Aide to LTS Gr 2

Note: Mrs. Hickey has been granted two crossover days with Mrs. Stull to occur on March 30 and 31, 2021. Should the regular employee return prior to the end of the leave, the long-term employment is terminated.

10. EAL accepts with regret the resignation of Carl Ohlinger, evening custodian at West Elementary School, effective April 6, 2021.

Resign- Custodian

11. EAL accepts with regret the resignation of Michael Peters, evening custodian at East Elementary School, effective April 9, 2021.

Resign- Custodian

12. JLH accepts with regret the resignation of Scott Bennick, emotional support teacher at the middle school, effective at the end of the 2020-21 school year.

Resign- MS Emotional Support Teacher

These resolutions were duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

Discussion Agenda

1. RAG

Motion by Neider, Seconded by Manbeck, approves the employment of Jocelyn Van Ness, Reading, PA 19605, as a Temporary Professional Employee in the Conrad Weiser Area School District at a yearly salary of \$49,588 (BS, Step 1) in accordance with the 2020-21 salary schedule, pending receipt of all required documentation.

Hire- WD
Emotional Support
Teacher

Note: Education Level: Bachelors
Undergraduate School: Alvernia University
Certification: Liberal Studies, Emergency Certification
Experience: 1 yr. KidsPeace Corp., Temple, PA, Internship, Weiser Decisions, Intern
Employment: TBD
Initial Assignment: Weiser Decisions, Emotional Support

Note: This is a replacement for Deborah Pride, (resigned).

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

2. JLH

Motion by Neider, Seconded by Manbeck, approves the following teachers to instruct approximately 74 eligible Conrad Weiser special education students services for the 2021 Extended School Year Program at an hourly rate of \$25.00:

ESY Teachers

Deena Alexander Madaline Coady
Mary Ellen Ebling Kathryn Fegley
Joanne Porter Joanne Flemming
Elizabeth Schrack Julia Snyder
Cindy Sanderson Derek Long
Ernest Woolf

Note: ESY date: June 21, 2021 – July 16, 2021

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

3. JLH Motion by Neider, Seconded by Carl, approves the following staff as instructional aides for the 2021 Extended School Year Program for approximately 74 eligible Conrad Weiser special education students, at a rate equal to the employee's current hourly rate during the 2020-2021 school year: ESY Instr Aides

Paulette Antonucci	Cassey Buchta
Jill Gattens	Sherri Long
Kallie Lutz	Paulene McNeill
Amanda Pacheco	Sandra Roeder
Colleen Toal	Karen Trout

Note: ESY date: June 21, 2021 – July 16, 2021

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

4. JLH Motion by Neider, Seconded by McNutt, approves the employment of Emily Malarkey, Robesonia, PA, as a full-time (7 hours/day) academic year special education instructional aide at Conrad Weiser East Elementary School, at an hourly rate of \$11.50, pending receipt of all required documentation. Hire- SP ED Instr Aide at East

Note: This is a replacement for Spayd/Lictenwalder (resigned).

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

5. JLH Motion by Neider, Seconded by Manbeck, accepts, with regret, a letter of retirement from Kathy Pressley, part-time special education instructional aide at East Elementary School, at the end of the 2020-21 school year. Intent to Retire – SP ED at East

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

6. EAL Motion by Neider, Seconded by McNutt, approves the employment of Christopher Miller, Mohnton, PA, as a custodian at the high school, at an hourly rate of \$13.50, pending receipt of all required documentation. Hire- Custodian

Note: This is a replacement for Scott Esterline (transferred).

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

7. EAL Motion by Neider, Seconded by Manbeck, approves the employment of Marcus Reedy, Shillington, PA, as an evening custodian at West Elementary School, at an hourly rate of \$12.50, pending receipt of all required documentation.

Hire- Evening Custodian

Note: This is a replacement for Carl Ohlinger, Jr (resigned).

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

8. RAG Motion by Neider, Seconded by Carl, approves the employment of Dr. Stephen V. Burnham, Sinking Spring, PA, as Assistant Superintendent for a three-year term beginning July 1, 2021 and ending June 30, 2024, pursuant to the Employment Contract attached to the Official Minutes.

Hire – Asst Supt

Note: Dr. Burnham’s official start date will be July 1, 2021.

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

Information Items:

Information

1. EAL The first day of employment for Carl Ohlinger, Jr, custodian at West Elementary, was March 29, 2021.
2. EAL The first day of employment for Robert Boyer, custodian at the Middle School, was April 1, 2021.
3. JLH Karen Trout, special education aide, transferred from MS to East, effective 4/15/2021.
4. MPM The first day of parental leave for Molly Getz was April 19, 2021.
5. CJH The first day of employment for Kathryn Schweigert, LTS Grade 2 at West Elementary, was April 19, 2021.

POLICY

Policy

1. RAG Motion by Manbeck, Seconded by Neider, RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District adopts the following policies (2nd readings):
- a. 309.1 Telework– 2nd Reading
 - b. 702.1 Crowdfunding– 2nd Reading

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs
and Kaczmarczyk..... 8

SUPERINTENDENT'S REPORT

Supt Report

Dr. Grove announced to the Board of School Directors will hold an executive session following tonight's meeting to discuss legal matters. He also mentioned grades K-12 are back to full instruction. PSSA's and Keystone Exams will begin over the next few weeks.

ADMINISTRATION REPORTS

A. Enrollment Reports

Enrollment

B. Assistant Superintendent

Asst. Superintendent

Dr. Giffing prepared a written report that was distributed prior to the meeting.

C. Director of Business

Director of Business

Mr. Moyer prepared a written report that was distributed prior to the meeting.

1. Director of Food Services

Dir. Food Service

Mrs. Hegedus prepared a written report that was distributed prior to the meeting.

2. Director of Facilities

Dir of Facilities

Mr. Lutz prepared a written report that was distributed prior to the meeting.

D. West Elementary Principal

West Principal

Ms. Hoffman prepared a written report that was distributed prior to the meeting.

E. East Elementary Principal

East Principal

Mrs. Rhoads prepared a written report that was distributed prior to the meeting.

F. Middle School Principals

MS Principal

Mr. Holota and Ms. Nicole Moore prepared a written report that

was distributed prior to the meeting.

G. High School Principal

HS Principal

Mr. Galtere prepared a written report that was distributed prior to the meeting.

1. Assistant High School Principal

Asst. HS Principal

Mrs. Sweigart prepared a written report that was distributed prior to the meeting.

2. Assistant High School Principal

Asst HS Principal

Mr. Neider prepared a written report that was distributed prior to the meeting.

H. Assistant Principal Weiser Decisions

Asst Principal WD

Ms. Estrada prepared a written report that was distributed prior to the meeting.

I. Director of Special Education

Director of Special Ed.

Mrs. Head prepared a written report that was distributed prior to the meeting.

J. Director of Athletics

Director of Athletics

Mr. Harrison prepared a written report that was distributed prior to the meeting.

K. Director of Technology

Director of Technology

Mr. Knapper prepared a written report that was distributed prior to the meeting.

ADJOURNMENT

Motion by Carl, Seconded by McNutt,
Adjourned 7:57 p.m.