

CONRAD WEISER AREA SCHOOL DISTRICT
Robesonia, Pennsylvania

AGENDA B FOR FEBRUARY 12, 2020
7:30 p.m. – Conrad Weiser High School Library

BOARD COMMITTEE-OF-THE-WHOLE MINUTES

At 7:30 p.m., Vice President Dennis J. Manbeck called to order a special meeting of the Board of School Directors of the Conrad Weiser Area School District, followed by the pledge to the flag of the United States of America

Present for the Meeting

Board Members

William T. Carl Jr., James H. Dotzenroth, Francis J. Kaczmarczyk, Neal McNutt, Gary G. Neider, Bret A. B. Sabold, Joshua Speirs and Dennis J. Manbeck

School Personnel

Randall A. Grove, Ryan R. Giffing, Robin L. Robertson, Jessica L. Head, Alissa B. Sweigart, Randy V. Neider, Lindsay Estrada, Jonathan T. Holota, Nicole C. Moore, William Knapper, Eric Lutz, Stacy L. Miller and Heather M. Stricker

ANNOUNCEMENTS

Dr. Grove mentioned they will have an executive session following the committee meetings to discuss personnel matters.

HUMAN RELATIONS COMMITTEE - Gary G. Neider, Chairperson

- 1. RAG Motion by Neider, Seconded by Carl, RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District approves the employment of Melissa Rhoads, 8 White Pine Gulch, Shillington, PA 19607, as the Principal of the Conrad Weiser East Elementary School at a starting salary of \$93,500 (pro-rated), pending receipt of all required documentation.

Hire East Elem.
Principal

Note:	Education Level:	Masters
	Graduate School:	Arcadia University
	Certification:	Art PK-12, Biology 7-12, Family-Consumer Sci PK-12, General Science 7-12, Special Education PK-12, Principal PK-12
	Experience:	Antietam SD– 3 yrs. Schuylkill Valley SD – 7 yrs.
	Employment:	TBD
	Initial Assignment:	East Elementary Principal

Note: This is a replacement for Janet Heilman (resigned).

This resolution was duly adopted by the following vote:

Aye:	Carl, Dotzenroth, Kaczmarczyk, McNutt, Neider, Sabold, Speirs and Manbeck.....	8
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2. RAG Motion by Neider, Seconded by Kaczmarczyk, approves a position of Federal Programs Coordinator and position guide. Federal Programs Coordinator/ Position Guide
(Attachment A-1)

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kaczmarczyk, McNutt, Neider, Sabold, Speirs and Manbeck..... 8

3. RAG Motion by Neider, Seconded by Carl, approves Melissa Rhoads, as the Federal Programs Coordinator for a stipend of \$5,000 (pro-rated). Federal Programs Coordinator

Note: This is a new stipend position.

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kaczmarczyk, McNutt, Neider, Sabold, Speirs and Manbeck..... 8

4. RAG Motion by Neider, Seconded by Kaczmarczyk, accepts with regret the resignation of Adelle Schade, science teacher at the high school, effective January 17, 2020. Resign HS Science Teacher

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kaczmarczyk, McNutt, Neider, Sabold, Speirs and Manbeck..... 8

Information Items:

1. RLR The first day of employment for Tara Kohl was January 21, 2020.
2. RAG The first day of employment for Kristen Overley, LTS East Art, was January 27, 2020.
3. RLR The first day of employment for Kimberly Koch was January 27, 2020.
4. RAG The last day of employment for Janet Heilman was January 17, 2020.
5. RAG The last day of employment for Douglas Rogers was January 14, 2020.
6. NCM Grace Wise, a senior from Wilson School District, will be completing her internship hours for a high school course, with Mrs. Kelly Sabold in kindergarten at West. She will fulfill the required 40 hours per quarter, throughout the 2020-2021 school year.
7. RAG The first day of parental leave for Brittany Lazer-Gheer was February 3, 2020.

8. RLR The following changes in assignments and/or building/grade level changes on February 10, 2020:
- Nou Koch, food service worker, will be transferring from West Elementary to the high school.

ADJOURNMENT

Motion by Carl, Seconded by Speirs,
Adjourned 7:34 p.m.

BUDGET & FINANCE COMMITTEE MINUTES

Conrad Weiser High School Library
February 12, 2020
7:38 p.m.

Board Members Present

Francis J. Kaczmarczyk, Chairperson
James Dotzenroth
Dennis J. Manbeck
Bret A. B. Sabold
Joshua Speirs

Administrators Present

Robin L. Robertson, Administrative Liaison
Stacy Miller

1. RLR Discussion, re: Budget 2020-21

2. RAG approves the 2020-21 mandated services budget of the Berks County Intermediate Unit #14 in the amount of \$1,901,899 with Conrad Weiser's share of the budget being \$35,088.20, as attached to the Official Minutes.

Note: There is no increase from last year.

3. RLR approves Comcast for an e-rate category 1 five year contract beginning July 1, 2020 at a monthly cost of \$5,550.

Note: This is for fiber connection and is a savings over our current contract.

4. RLR authorizes Nicole C. Moore, representing middle school administration, to sign for the payment of any expenditures from the activity funds of Conrad Weiser Middle School for the 2019-20 school year.

5. RLR approves the following budget transfers:

	<i>Debit</i>	<i>Credit</i>
Nursing Supplies- Middle School		\$500.00
Nursing Conference- Middle School	\$500.00	
Regular Education – Math Supplies – West		\$2,000.00
Regular Education – Conference – West	\$465.00	
Regular Education – Equipment – West	\$1,535.00	

6. RLR Discussion, re: Debt Service and Bond Financing

7. RLR Discussion, re: Café Operations Year to Date

8. RLR Discussion, re: General Fund Operations Year To Date

9. RLR Other

10. *Public Comment*

Information Items

1. RLR This year the census information will be sent to residents of Marion Township, Robesonia Borough, South Heidelberg Township and Womelsdorf Borough.

CURRICULUM COMMITTEE MINUTES

Conrad Weiser High School Library
February 12, 2020
7:00 p.m.

Board Members Present

Bret A. B. Sabold, Chairperson
William T. Carl, Jr.

Administrators Present

Ryan R. Giffing, Administrative Liaison
Randall Grove
Jessica Head
Jon Holota
Nicole C. Moore
Alissa Sweigart
Lindsay Estrada

1. RGG approves the request of Ag/FFA, under the direction of Adam Serfass and Amanda Gagne to participate in the PA FFA State Legislative Leadership Conference at the Harrisburg/Hershey Sheraton and State Capital Building on March 15-17, 2020.

Note: The cost to the District will be for a van and a \$140 registration fee for Mr. Serfass. The funds will come from the Ag budget. Students will pay for their own registration fees.

2. RGG approves FBLA Club members, under the direction of Mike Noss and Fran Williams to attend the FBLA State Leadership Conference at Hershey Lodge from Monday, April 6 through Wednesday, April 8, 2020.

Note: The cost to the District will be approximately \$6,500. This trip is for seventeen students who qualified for the competition based on their performance at the regional competition. \$6,000 will be budgeted for this through the scholastic competitions line item. The remaining \$500 will be paid from the FBLA activity account. Students are paying their own registration costs of \$85 each. The club is paying for registration costs for the advisors. The District will pay for transportation costs (two vans).

3. RRG Other

4. *Public Comment*

Information Items:

1. RGG approves the following math textbooks to be discarded:

<u>Copyright</u>	<u>ISBN</u>	<u>Publisher</u>	<u>Title</u>	<u>Qty.</u>
2015	9780328808083	Pearson Education	envision Math Gr 3	56
2015	9780328808090	Pearson Education	envision Math Gr 4	55

EXTRA-CURRICULAR COMMITTEE MINUTES

Conrad Weiser High School Library
February 12, 2020
7:00 p.m.

Board Members

Francis J. Kaczmarczyk
Joshua Speirs

Administrators

William Harrison, Administrative Liaison

1. WSH approves the following Spring extra-curricular athletic positions, personnel and salaries for the 2019-20 school year:

<i>Coach</i>	<i>Sport</i>	<i>Position</i>	<i>Yrs.</i>	<i>Salary</i>
Chad Billingsley	Baseball	Varsity Coach	12	\$3,910.90
Dylan Boll	Baseball	Varsity Asst. Coach	5	\$2,541.24
*Mark Golowski	Baseball	JV Coach	6	\$2,691.41
Chris Morgan	Baseball	JH Coach	3	\$2,117.46
Kenneth Bright	Baseball	Pony Coach	15	\$2,261.26
Jasmine Butterworth	Track	Varsity Coach	5	\$3,579.22
*Emily Rajis	Track	Varsity Asst. Coach	1	\$2,441.10
Friendoll Tucker	Track	Varsity Asst. Coach	2	\$2,439.24
Jeff Werner	Track	Varsity Asst. Coach	1	\$2,441.10
*Avory Cole	Track	Varsity Asst. Coach	-	\$2,391.41
Matt Esser	Track	JH Coach	8	\$2,042.17
Dane Yuengel	Track	JH Coach	6	\$2,042.17
Ryan Knarr	Boys Tennis	Varsity Coach	13	\$2,857.25
Darrell Wenrich	Softball	Varsity Coach	8	\$3,798.30
Brenda Morgan	Softball	Varsity Asst. Coach	9	\$2,750.02
Don Luckenbill	Softball	Varsity Asst. Coach	5	\$1,586.53
Nate Luckenbill	Softball	Varsity Asst. Coach	5	\$1,586.53
Jennifer Potthoff	Softball	JH Coach	4	\$2,177.94
*Dave MacPherson	Softball	Pony Coach	-	\$1,729.96
Kristen Simons	Spring Sports	Manager	7	3,446.05

Note: The salaries reflect a 2% increase in pay for returning personnel and no increase in the experience pay. * Pending receipt of all required documentation.

2. WSH approves the following lacrosse coaches for the 2019-20 school year:

Brooke Strausser	Girls' Lacrosse
Erin Cieniewicz	Girls' Lacrosse
Thomas Brown	Boys' Lacrosse
Collin Brown	Boys' Lacrosse

Note: Salaries are paid by the CW Lacrosse Club.

FACILITIES/PROPERTY COMMITTEE MINUTES

Conrad Weiser High School Library

February 12, 2020

7:00 p.m.

Board Members Present

Dennis J. Manbeck, Chairperson

James Dotzenroth

Gary G. Neider

Francis J. Kaczmarczyk

Joshua Speirs

Administrators Present

Eric A Lutz, Administrative Liaison

Robin L. Robertson

1. EAL Discussion, re: Master Plan Update
2. EAL Other
3. Public Comment- Naming of Facilities Discussion, Chris Ruoss

HUMAN RELATIONS COMMITTEE MINUTES

Conrad Weiser High School Library
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Board Members Present

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William T. Carl Jr.
James Dotzenroth

Administrators Present

Randall A. Grove, Administrative Liaison
Ryan Giffing
Jessica Head
Nicole C. Moore
Jon Holota

1. RAG approves tuition reimbursement for faculty. (Attachment A-2)
2. RLR approves tuition reimbursement for staff. (Attachment A-)
3. NCM approves the transfer of Jacqueline Heath, certificated instructional aide to a long-term substitute for Molly Fick, Grade 1 Teacher at West Elementary School, at a daily rate of \$253.28 in accordance with the 2019-2020 salary schedule, effective approximately March 2, 2020 through the end of the 2019-2020 school year.

Note: Should the regular employee return prior to the end of the leave, the long-term employment is terminated.
4. RLR approves an uncompensated leave of absence for Kelly Border, part-time special education instructional aide at the middle school, effective February 25, 2020.
5. RLR accepts, with regret, an irrevocable letter of retirement from Mary Fisher, special education instructional aide at East Elementary School, at the end of the 2019-20 school year, and approves payment in accordance with the Early Retirement Incentive for Full-Time Support Staff approved by the Board of School Directors on June 1, 2019.
6. RGG ratifies and approves Debra Boor, to provide homebound instruction for a senior high student, beginning January 23, 2020, for a period of approximately three months, at \$25.00 per hour, plus mileage, for up to five hours per week.

7. RAG approves Nicole C. Moore, West Elementary School Principal, as Coordinator of the K-6 Summer Remediation Program for the summer of 2020, at a stipend of \$1,875.00.

8. RAG ratifies and approves the following changes in the salary status of Professional Employees, effective on the first day of the second semester of the 2019-20 school year (January 21, 2020):

	<i>From</i>	<i>To</i>
Matthew Esser	M – Step 6 \$56,640	M+15 – Step 6 \$59,593
Megan Nally	B – Step 4 \$50,481	M – Step 4 \$54,551

9. RLR ratifies and approves the transfer of Kathryn Fegley from part-time (4.5 hours/day) to a full-time (7 hours/day) special education instructional aide at West Elementary School, at her current hourly rate, effective January 27, 2020.

Note: Part-time position converted to full-time position.

10. RAG Possible additional approvals on February 19, 2020:

- SP ED Instructional Aides
- Principal West Elementary
- Director of Business and Administrative Services
- LTS HS Social Studies

11. RAG Other

12. *Public Comment*