

Conrad Weiser Area School District
Robesonia, PA

Minutes – March 18, 2020

At 7:30 p.m., President Francis J. Kaczmarczyk called to order the regular meeting for the month of March of the Board of School Directors of the Conrad Weiser Area School District, followed by the pledge to the flag of the United States of America.

Present for the Meeting

Board Members

William T. Carl Jr., James Dotzenroth, Francis J. Kaczmarczyk, Denise Kohl, Neal McNutt, Gary G. Neider, Bret A.B. Sabold, Joshua Speirs and Dennis J. Manbeck

Solicitor

Leah Rotenberg, Esquire

School Personnel

Randall A. Grove, Ryan R. Giffing, Robin L. Robertson, Eric A. Lutz, William R. Knapper, Kathleen A. Mohn and Heather M. Stricker

ANNOUNCEMENTS

Announcements

Mr. Kaczmarczyk asked Dr. Grove for any announcements and he did not have any at that time.

APPROVAL OF MINUTES – Francis J. Kaczmarczyk

Minutes

- A. Motion by Carl, Seconded by Neider, RESOLVED, that the reading of the Minutes of the regular meeting of the Board of School Directors for the month of February held on February 19, 2020; a special meeting held on February 12, 2020 and the agenda of the committee meetings held on February 12, 2020 be dispensed with and that the same be approved by voice vote.

This resolution was duly adopted by the following voice vote:

Aye:	Carl, Dotzenroth, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk	8
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APPROVAL OF FINANCIAL REPORTS – Francis J. Kaczmarczyk

Financial Reports

- A. Motion by Manbeck, Seconded by Carl, RESOLVED, that the financial reports be approved, as presented.

(Attachment Fa-1)

This resolution was duly adopted by the following vote:

Aye:	Carl, Dotzenroth, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk	8
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APPROVAL OF PAYMENT OF BILLS – Francis J. Kaczmarczyk

- A. Motion by Kaczmarczyk, Seconded by Carl, RESOLVED, that by roll call vote the General Account bills be approved in the amount of \$420,443.74 and ratified in the amount of \$2,246,171.41 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$2,666,615.15;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in the amount of \$53,511.97 and ratified in the amount of \$83,425.85 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$136,937.82.

Cafeteria Bills

This resolution was duly adopted by the following rollcall vote:

Aye: Carl, Dotzenroth, Manbeck, McNutt, Neider, Sabold,
Speirs and Kaczmarczyk 8

- B. Motion by Kaczmarczyk, Seconded by Manbeck, RESOLVED, that by roll call vote the Construction Account bills be approved in the amount of \$73,018.71 and ratified in the amount of \$29,700.00 as presented and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$102,718.71.

Construction Bills

This resolution was duly adopted by the following rollcall vote:

Aye: Carl, Dotzenroth, Manbeck, McNutt, Neider, Sabold,
Speirs and Kaczmarczyk 8

PRESENTATIONS

- A. Requests to speak to the Board of School Directors

Requests to Speak

COMMUNICATIONS

Communications

- A. Reports
 - 1. Solicitor – Ms. Rotenberg had no report.
 - 2. Student Council- No representative present.
 - 3. Berks County Intermediate Unit – Mr. Carl reported the meeting was canceled.
 - 4. Berks Career & Technology Center– Mr. Carl reported they may have the meeting next Wednesday but the shutdown will determine.
 - 5. Tax Collection Committee – Mrs. Robertson had no report.

OLD BUSINESS

Old Business

- 1. RAG Motion by Carl, Seconded by Sabold, RESOLVED, that on the recommendation of the Board of School Directors of the Conrad Weiser Area School District elected Denise Kohl to fill the vacant Board of Directors seat.

New Board Member

This nomination was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Manbeck, McNutt, Neider, Sabold,
Speirs and Kaczmarczyk 8

Ms. Kohl moved to the vacant seat and joined the rest of the meeting.

NEW BUSINESS

New Business

- A. **Election of Treasurer** of the Conrad Weiser Board of School Directors through June 30, 2020, to replace Frank Kaczmarczyk.

Election of Treasurer

Mr. Kaczmarczyk asked for nominations for Treasurer.

- 1. Mr. Manbeck nominated Mr. Sabold for Treasurer.

Mr. Carl seconded the nomination.

- 2. Mr. Carl moved the nominations be closed, seconded by Mr. Manbeck.

This nomination was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kohl, Manbeck, McNutt, Neider,
Sabold, Speirs and Kaczmarczyk 9

BUDGET & FINANCE COMMITTEE – Bret A.B. Sabold, Chairperson

Consent Agenda

Mr. Sabold asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

- 1. RLR Motion by Sabold, Seconded by Carl, RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District approves the administration to award the bid for e-Rate category 2 equipment pending e-rate funding approval.

E-Rate

- 2. RLR authorizes the advertising of bids for general and art supplies for 2020-2021.

General and Art Supplies

3. RLR agrees to reimburse a parent for the transportation of their child to New Story, Kenhorst and home, at the IRS mileage rate, for the remainder of the 2019-2020 school year. Transportation

These resolutions were duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kohl, Manbeck, McNutt, Neider,
Sabold, Speirs and Kaczmarczyk 9

Discussion Agenda

1. RLR Motion by Sabold, Seconded by Carl, approves the Berks Career & Technology Center budget for 2020-21 as attached to the Official Minutes in the amount of \$19,359,220.00 with Conrad Weiser's net share being \$809,025.00, for the Berks Career & Technology Center budget and \$48,166.00 for the Special Needs Student budget. BCTC Budget

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kohl, Manbeck, McNutt, Neider,
Sabold, Speirs and Kaczmarczyk 9

CURRICULUM COMMITTEE – Bret A. B. Sabold, Chairperson

Discussion Agenda

EXTRA-CURRICULAR COMMITTEE – Chairperson

Consent Agenda

Mr. Speirs asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

1. WSH Motion by Speirs, Seconded by Neider, approves the following volunteer coaches for the 2019-2020 school year: Volunteer Coaches

<i>Baseball</i>	<i>Track</i>
Jared Leopold	Shannon Windley

Boys' Lacrosse
Jason Rex

2. WSH approves the following personnel for contracted services for athletic events for the 2019-20 school year: Contracted Services

Russ Lowe

3. WSH approves extended season pay for the following winter sports coaches for the 2019-20 school year: Extended Season Pay

Wrestling
Mike McDermott 13 days - \$598.56

Nate Luckenbill 13 days - \$417.75

Bowling

Brian Zechman 2 days - \$48.00

These resolutions were duly adopted by the following vote:

Aye:	Dotzenroth, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk	8
Nay:	Carl.....	1

Discussion Agenda

FACILITIES/PROPERTY COMMITTEE – Dennis J. Manbeck, Chairperson

Discussion Agenda

1. EAL Motion by Manbeck, Seconded by Neider, RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District approves the Award of Contract in the amount of \$ 692,155.00 to Schlouch Incorporated, from Blandon, PA, for the General Construction Contract work at the Stadium Turf and Lighting Upgrades project. The contract amount is based on the base bid amount submitted with no alternates.

MGA East Project

This resolution was duly adopted by the following vote:

Aye:	Dotzenroth, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk	8
Nay:	Carl.....	1

2. EAL Motion by Manbeck, Seconded by Neider, accepts the quote provided by A-Turf, Inc. of Williamsville, New York, for the Synthetic Turf System in the amount of \$ 583,400.00. The products and installation are to be purchased through the existing State Contract currently in effect. The products and installation accepted with this resolution shall be as defined in the 1/21/2020 quote from A-Turf, Inc. provided to the School District.

This resolution was duly adopted by the following vote:

Aye:	Dotzenroth, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk	8
Nay:	Carl.....	1

HUMAN RELATIONS COMMITTEE – Gary G. Neider, Chairperson

Consent Agenda

Mr. Neider asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

- Motion by Neider, Seconded by Speirs, RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District approves tuition reimbursement for faculty. (Attachment A-1)
1. RAG approves tuition reimbursement for staff. (Attachment A-2)
2. RLR approves an uncompensated leave of absence for Eileen Bayer, noon-time aide at East Elementary School, effective February 14, 2020.
3. RLR ratifies and approves Ryan Moraski, to extend homebound instruction for a middle school student, through February 7, 2020, at \$25.00 per hour, plus mileage, for up to five hours per week.
4. JTH accepts with regret the resignation of Nancy Brown, evening custodian at East Elementary School, effective February 28, 2020.
5. EAL accepts with regret the resignation of Meghan Harnish, emotional support teacher at East Elementary School, effective February 27, 2020.
6. RAG
- Note: The district reserves the right to hold Ms. Harnish for sixty days from February 27, 2020.
7. RAG approves the request of Rebecca Miller, learning support teacher at the middle school, for a parental leave of absence from approximately April 20, 2020 and continuing through April 12, 2021.
8. RLR ratifies and approves an increase in hours from 3.5 hours to 4 hours for Julia Werner, food service worker at West Elementary School, at her current hourly rate, effective March 2, 2020.
9. RLR ratifies and approves an increase in hours from 2 hours to 2.5 hours for Joelle Harting, food service worker at West Elementary School, at her current hourly rate, effective March 2, 2020.

Tuition Reimbursement-Faculty

Tuition Reimbursement – Staff

Uncompensated Leave

Homebound Instruction

Resignation

Resignation

Parental Leave

Increase in Hours

Increase in Hours

These resolutions were duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk 9

Discussion Agenda

1. EAL Motion by Neider, Seconded by Manbeck, approves the revised Transportation Coordinator position guide to Transportation Coordinator/Central Registration. Position Guide Revision
- (Attachment A-3)

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk 9

2. RLR Motion by Neider, Seconded by Manbeck, approves the employment of substitute support staff personnel for the 2019-20 school year at the rate of \$10.00/hour. Substitute Support Staff
- (Attachment A-4)

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk 9

3. RAG Motion by Neider, Seconded by Manbeck, approves personnel contracted through the Brandywine CW Transportation to provide transportation services to the District. Bus Drivers
- (Attachment A-5)

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk 9

Information Items

Info Items

1. RAG The first day of parental leave for Rebecca Neiheiser was February 22, 2020.
2. RAG Mandy Derfler returned from her parental leave of absence on March 2, 2020.
3. RAG The first day of employment for William Sellers will be March 16, 2020.

4. EAL The following changes in assignments and/or building changes, effective March 2, 2020:
- Tammy Schmeer will be transferring from the middle school to East Elementary School.
 - Ryan Schwartz will be transferring from West Elementary School to the middle school.
 - Kim Koch will be transferring from the middle school to West Elementary School.

POLICY

Policy

1. RAG RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District receives the following policies (1st readings):
- a. 204 Attendance – 1st Reading
 - b. 208 Withdrawal From School – 1st Reading
 - c. 209 Health Examinations/Screenings – 1st Reading
 - d. 233 Suspension and Expulsion – 1st Reading
 - e. 333 Professional Development – 1st Reading
 - f. 805 Emergency Preparedness and Response – 1st Reading
 - g. 808 Food Services – 1st Reading

Note: See District PSBA Board Policy website for review

SUPERINTENDENT’S REPORT

Supt Report

Dr. Grove informed the board he does not know anything beyond next week regarding the Coronavirus pandemic. Students are working on their Flexible Instructional Day (FID) lessons and they are going very well. The administrative team this morning and some staff members distributed meals this morning, 300 lunches and 300 breakfasts to students, at West Elementary School. He recognized Marci Nagle and the food service staff, Dr. Giffing, Maggie Schearer and Mrs. Robertson for helping. Also, they will hold an executive session following the board meeting to discuss legal issues.

ADMINISTRATION REPORTS

A. Enrollment Reports

Enrollment

B. Assistant Superintendent

Asst. Superintendent

Dr. Giffing no report this month.

C. Director of Business

Director of Business

Mrs. Robertson prepared a written report that was distributed prior to the meeting.

1. Director of Food Services Dir. Food Service
- Ms. Nagle prepared a written report that was distributed prior to the meeting.
2. Director of Facilities Dir of Facilities
- Mr. Lutz prepared a written report that was distributed prior to the meeting.
- D. West Elementary Principal West Principal
- Ms. Moore prepared a written report that was distributed prior to the meeting.
- E. East Elementary East Elementary
- Mr. Rabuck prepared a written report that was distributed prior to the meeting.
- F. Middle School Principal MS Principal
- Mr. Holota prepared a written report that was distributed prior to the meeting.
- G. High School Principal HS Principal
- Mr. Galtere prepared a written report that was distributed prior to the meeting.
1. Assistant High School Principal Asst. HS Principal
- Mrs. Sweigart prepared a written report that was distributed prior to the meeting.
2. Assistant High School Principal Asst HS Principal
- Mr. Neider prepared a written report that was distributed prior to the meeting.
- H. Assistant Principal Weiser Decisions Asst. Principal WD
- Mrs. Estrada prepared a written report that was distributed prior to the meeting.
- I. Director of Special Education Director of Special Ed.
- Mrs. Head no report this month.

J. Director of Athletics

Director of Athletics

Mr. Harrison prepared a written report that was distributed prior to the meeting.

K. Director of Technology

Director of Technology

Mr. Knapper prepared a written report that was distributed prior to the meeting.

ADJOURNMENT

Motion by Carl, Seconded by Speirs,
Adjourned 7:50 p.m.

CONRAD WEISER AREA SCHOOL DISTRICT
Robesonia, PA

ADDENDUM

FACILITIES/PROPERTY COMMITTEE - Dennis J. Manbeck, Chairperson

2a. EAL Motion by Manbeck, Seconded by McNutt, RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District approves the Award of Contract in the amount of \$ 688,100.00 to Purcell Construction Co. of Denver, PA, for the work of the General Construction Contract for the Facility Upgrades project at the High School and Middle School. The contract amount is based on the base bid amount of \$899,900.00 submitted and selection of Alternates GC-01 and GC-02 deduction of \$211,800.00.

Master Plan
Project No. 4381A

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk 9

2b. EAL Motion by Manbeck, Seconded by McNutt, approves the Award of Contract in the amount of \$859,000.00 to Vision Mechanical, Inc. of West Reading, PA, for the work of the Plumbing Construction Contract for the Facility Upgrades project at the High School and Middle School. The contract amount is based on the base bid amount of \$859,000.00 submitted.

Master Plan
Project No. 4381A

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk 9

2c. EAL Motion by Manbeck, Seconded by McNutt, approves the Award of Contract in the amount of \$3,220,924.00 to The Warko Group of Reading, PA, for the work of the HVAC Construction Contract for the Facility Upgrades project at the High School and Middle School. The contract amount is based on the base bid amount of \$3,213,084.00 submitted and selection of Alternate HC-01 addition of \$7,840.00.

Master Plan
Project No. 4381A

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk 9

2d. EAL Motion by Manbeck, Seconded by McNutt, approves the Award of Contract in the amount of \$1,538,000.00 to Hirneisen Electric, Inc. of Reading, PA, for the work of the Electrical Construction Contract for the Facility Upgrades project at the High School and Middle School. The contract amount is based on the base bid amount of \$1,538,000.00 submitted.

Master Plan
Project No. 4381A

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk 9

2e. EAL Motion by Manbeck, Seconded by McNutt, approves the Award of Contract in the amount of \$4,104,850.00 to Gooding, Simpson & Mackes, Inc. t/a GSM Roofing of Ephrata, PA, for the work of the Roofing Construction Contract for the Facility Upgrades project at the High School and Middle School. The contract amount is based on the base bid amount of \$3,551,700.00 submitted and selection of Alternate(s) (RC-03 and RC-05.03) addition of \$553,150.00.

Master Plan
Project No. 4381A

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk 9

HUMAN RELATIONS COMMITTEE - Gary G. Neider, Chairperson

3a. RLR Motion by Neider, Seconded by Manbeck, RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District approves the transfer of Margaret Schearer from Transportation Coordinator to Transportation Coordinator/Central Registration with a \$2/hr increase, effective March 19, 2020.

Trans Trans
Coord- Trans
Coord/Central
Reg

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk 9