

Conrad Weiser Area School District  
Robesonia, PA

Minutes – April 15, 2020

At 7:30 p.m., President Francis J. Kaczmarczyk called to order the regular meeting for the month of April of the Board of School Directors of the Conrad Weiser Area School District.

**Present for the Meeting**

*Board Members*

William T. Carl Jr., James Dotzenroth, , Denise Kohl, Dennis J. Manbeck, Neal McNutt, Gary G. Neider, Bret A.B. Sabold, Joshua Speirs and Francis J. Kaczmarczyk

*Solicitor*

Leah Rotenberg, Esquire

*School Personnel*

Randall A. Grove, Ryan R. Giffing, Robin L. Robertson, Jessica L. Head, Melissa Rhoads, Christy Hoffman, William Harrison, Eric A. Lutz, William R. Knapper and Heather M. Stricker

**APPROVAL OF POLICY GUIDELINES –**

- A. Motion by Neider, Seconded by Manbeck, RESOLVED, to suspend the guidelines in Policy 006.1, “Attendance at Meetings Via Electronic Communications” regarding physical attendance and prior notice by board members for the April 15, 2020 school board meeting.

Policy 006.1

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk ..... 9

**ANNOUNCEMENTS**

Announcements

Mr. Kaczmarczyk asked Dr. Grove for any announcements and he did not have any at that time.

**APPROVAL OF MINUTES –**

- A. Motion by Carl, Seconded by Sabold, RESOLVED, that the reading of the Minutes of the regular meeting of the Board of School Directors for the month of March held on March 18, 2020 and the agenda of the committee meetings held on March 11, 2020 be dispensed with and that the same be approved by voice vote.

Minutes

This resolution was duly adopted by the following voice vote:

Aye: Carl, Dotzenroth, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk ..... 9

**APPROVAL OF FINANCIAL REPORTS –**

Financial Reports

- A. Motion by Manbeck, Seconded by Sabold, RESOLVED, that the financial reports be approved, as presented. (Attachment Fa-1)

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk ..... 9

**APPROVAL OF PAYMENT OF BILLS** – Francis J. Kaczmarczyk

- A. Motion by Kaczmarczyk Seconded by Sabold, RESOLVED, that by roll call vote the General Account bills be approved in the amount of \$368,025.29 and ratified in the amount of \$3,824,893.44 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$4,192,918.73; General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in the amount of \$36,347.57 and ratified in the amount of \$85,365.05 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$121,712.62. Cafeteria Bills

This resolution was duly adopted by the following rollcall vote:

Aye: Carl, Dotzenroth, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk ..... 9

- B. Motion by Kaczmarczyk Seconded by Sabold, RESOLVED, that by roll call vote the Construction Account bills be approved in the amount of \$100,318.25 as presented and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$100,318.25. Construction Bills

This resolution was duly adopted by the following rollcall vote:

Aye: Carl, Dotzenroth, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk ..... 9

**PRESENTATIONS**

- A. Requests to speak to the Board of School Directors Requests to Speak

**COMMUNICATIONS**

- A. Reports Communications

1. Solicitor – Ms. Rotenberg had no report.
2. Student Council- No representative present.
3. Berks County Intermediate Unit – Mr. Carl reported they are having a Zoom meeting tomorrow.
4. Berks Career & Technology Center– Mr. Carl reported they are shutdown.
5. Tax Collection Committee – Mrs. Robertson had no report.

**OLD BUSINESS**

Old Business

**NEW BUSINESS**

New Business

**BUDGET & FINANCE COMMITTEE** – Bret A. B. Sabold, Chairperson

*Discussion Agenda*

1. RLR Motion by Sabold, Seconded by Neider, RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District ratifies and approves the four-year lease with Vantage Financial, LLC, 444 Second Street, Excelsior, MN 55331 for 440 student laptop computers for the district at an annual cost of \$49,846, effective March 19, 2020.

Vantage Financial Lease

Note: This lease is budgeted for in the 2020-2021 budget.

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk ..... 9

2. RLR Motion by Sabold, Seconded by Neider, approves the four-year lease with Vantage Financial, LLC, 444 Second Street, Excelsior, MN 55331 for 100 laptop computers, 280 iPads, and 3 MacBooks for the district at an annual cost of \$42,021.

Vantage Financial Lease

Note: This lease is budgeted for in the 2020-2021 budget.

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk ..... 9

**CURRICULUM COMMITTEE** – Bret A. B. Sabold, Chairperson

RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District:

Discussion Agenda

Information Items

Info Items

- 1. RRG Continuity of Education Plan

**EXTRA-CURRICULAR COMMITTEE** – Joshua Speirs, Chairperson

Discussion Agenda

- 1. WSH Motion by Speirs, Seconded by Neider, RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District approves extended season pay for the following winter sports coaches for the 2019-20 school year:

Extended Season Pay

Wrestling

|                 |       |   |         |
|-----------------|-------|---|---------|
| Mike McDermott  | 1 day | - | \$46.04 |
| Nate Luckenbill | 1 day | - | \$32.13 |

This resolution was duly adopted by the following vote:

|      |   |   |
|------|---|---|
| Aye: | Dotzenroth, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk ..... | 8 |
| Nay: | Carl.....   | 1 |

**FACILITIES/PROPERTY COMMITTEE** - Dennis J. Manbeck, Chairperson

Discussion Agenda

- 1. EAL Motion by Manbeck, Seconded by Neider, RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District approves the Award of Contract in the amount of \$333,900.00 to Purcell Construction Company of Denver, PA, for the work of the General Construction Contract for the East Elementary School Facility Upgrades project. The contract amount is based on the base bid amount of \$333,900.00 submitted.

Master Plan Project No. 4383A

This resolution was duly adopted by the following vote:

|      |   |   |
|------|---|---|
| Aye: | Carl, Dotzenroth, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk ..... | 9 |
|------|---|---|

2. EAL Motion by Manbeck, Seconded by Neider, approves the Award of Contract in the amount of \$240,425.00 to Shannon A. Smith, Inc. of Myerstown, PA, for the work of the Electrical Construction Contract for the East Elementary School Facility Upgrades project. The contract amount is based on the base bid amount of \$240,425.00 submitted. Master Plan  
Project No. 4383A

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk ..... 9

3. EAL Motion by Manbeck, Seconded by Neider, approves the Award of Contract in the amount of \$ 648,829.00 to Berg Construction, LLC of Morgantown, PA, for the work of the General Construction Contract for the Middle School and High School Parking Lot Repair and Repaving project. The contract amount is based on the base bid amount of \$648,829.00 submitted. Master Plan  
Project No. 4387

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk ..... 9

4. EAL Motion by Manbeck, Seconded by Neider, approves the Award of Contract in the amount of \$ 111,845.00 to Shannon A. Smith, Inc. of Myerstown, PA, for the work of the Electrical Construction Contract for the Middle School and High School Parking Lot Repair and Repaving project. The contract amount is based on the base bid amount of \$ 111,845.00 submitted. Master Plan  
Project No. 4387

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk ..... 9

**HUMAN RELATIONS COMMITTEE** - Gary G. Neider, Chairperson

RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District:

Discussion Agenda

1. RAG Motion by Neider, Seconded by Carl, approves tuition reimbursement for faculty. Tuition  
Reimbursement –  
Faculty  
(Attachment A-1)

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk ..... 9

- 2. RLR Motion by Neider, Seconded by Carl, approves tuition reimbursement for staff. (Attachment A-2)

Tuition Reimbursement – Staff

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk ..... 9

- 3. JLH Motion by Neider, Seconded by Manbeck, approves Heather Wamsher and Julia Snyder as Co-Coordinators for the 2020 Extended School Year Program for approximately 70 eligible Conrad Weiser special education students for approximately 75 hours each (not to exceed 150 total) at a rate of \$25.00/hour.

ESY – Co-Coordinators

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk ..... 9

Information Items

- 1. RAG The first day of employment for Melissa Rhoads was March 25, 2020.
- 2. JLH The following changes in assignments and/or building changes, effective March 12, 2020:
  - Melissa Leitenwalder has transferred from the high school to the middle school.

**SUPERINTENDENT’S REPORT**

Supt Report

Dr. Grove welcomed Melissa Rhoads, East Elementary Principal to the administrative team and for joining us tonight virtually. He also thanked the staff and teachers for all of their work during this time. He mentioned he was impressed with the comradery of the teachers working together for our students. Within the next few weeks in the beginning of May the transition of Christie Hoffman to West Elementary and Nicole Moore to the Middle School will take place.

Mr. McNutt mentioned trying times during the pandemic for Eric Lutz and his staff. Thank to him and his team and Muhlenberg Greene for working with them on the projects.

It was also noted that a large supporter of the board Sue Sickler has passed away.

**ADMINISTRATION REPORTS**

- A. Enrollment Reports Enrollment
- B. Assistant Superintendent Asst. Superintendent
- Dr. Giffing no report this month.
- C. Director of Business Director of Business
- Mrs. Robertson prepared a written report that was distributed prior to the meeting.
1. Director of Food Services Dir. Food Service
- Ms. Nagle prepared a written report that was distributed prior to the meeting.
2. Director of Facilities Dir of Facilities
- Mr. Lutz prepared a written report that was distributed prior to the meeting.
- D. West Elementary Principal West Principal
- Ms. Moore prepared a written report that was distributed prior to the meeting.
- E. East Elementary East Elementary
- Mrs. Rhoads prepared a written report that was distributed prior to the meeting.
- F. Middle School Principal MS Principal
- Mr. Holota no report this month.
- G. High School Principal HS Principal
- Mr. Galtere prepared a written report that was distributed prior to the meeting.
1. Assistant High School Principal Asst. HS Principal
- Mrs. Sweigart prepared a written report that was distributed prior to the meeting.
2. Assistant High School Principal Asst HS Principal
- Mr. Neider prepared a written report that was distributed prior to the meeting.

- H. Assistant Principal Weiser Decisions Asst Principal WD  
Mrs. Estrada prepared a written report that was distributed prior to the meeting.
- I. Director of Special Education Director of Special Ed.  
Mrs. Head no report this month.
- J. Director of Athletics Director of Athletics  
Mr. Harrison prepared a written report that was distributed prior to the meeting.
- K. Director of Technology Director of Technology  
Mr. Knapper prepared a written report that was distributed prior to the meeting.

**ADJOURNMENT**

Motion by Carl, Seconded by Manbeck,  
Adjourned 7:48 p.m.