

CONRAD WEISER AREA SCHOOL DISTRICT  
Robesonia, Pennsylvania

AGENDA B FOR SEPTEMBER 11, 2019  
7:29 p.m. – Conrad Weiser High School Library

BOARD COMMITTEE-OF-THE-WHOLE MINUTES

At 7:33 p.m., President Mark D. Leidich called to order a special meeting of the Board of School Directors of the Conrad Weiser Area School District, followed by the pledge to the flag of the United States of America

**Present for the Meeting**

*Board Members*

William T. Carl Jr., James H. Dotzenroth, Francis J. Kaczmarczyk, Dennis J. Manbeck, Gary G. Neider, Bret A.B. Sabold, Joshua Speirs, Keegan K. Worley, and Mark D. Leidich

*School Personnel*

Randall A. Grove, Ryan R. Giffing, Robin L. Robertson, Jessica L. Head, Robert G. Galtere, Alissa B. Sweigart, R. Kenneth Buck Jr., Janet C. Heilman, Nicole C. Moore, Eric A. Lutz and Heather M. Stricker

**ANNOUNCEMENTS**

Announcements

Dr. Grove announced that there will not be an executive session this week but possibly next week.

**HUMAN RELATIONS COMMITTEE** – Gary G. Neider, Chairperson

1. JLH Motion by Neider, Seconded by Worley, RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District accepts with regret the resignation of Tracey Keeney, full-time special education instructional aide at the middle school, effective August 26, 2019.

Resign FT SP ED Instr Aide

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kaczmarczyk, Manbeck, Neider, Sabold, Speirs, Worley and Leidich..... 9

2. JLH Motion by Neider, Seconded by Manbeck, rescinds the board approval on August 21, 2019 for the employment of Christina Rickley, as a part-time (4.5 hours/day) special education instructional aide at East Elementary School.

Rescind Board Approval

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kaczmarczyk, Manbeck, Neider, Sabold, Speirs, Worley and Leidich..... 9

3. JLH Motion by Neider, Seconded by Worley, ratifies and approves the transfer of Janell Gravitt from part-time special education instructional aide (4.5 hours/day) to a full-time special education instructional aide (7 hours/day) at Conrad Weiser Middle School, at her current hourly rate, effective September 3, 2019. Trans PT to FT SP  
ED Instr Aide

Note: This is a replacement for Tracey Keeney, resigned.

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kaczmarczyk, Manbeck, Neider, Sabold, Speirs, Worley and Leidich..... 9

4. JLH Motion by Neider, Seconded by Worley, approves the transfer of Kelly Arnold from part-time special education instructional aide (4.5 hours/day) at Weiser Decisions to a full-time special education instructional aide (7 hours/day) at Conrad Weiser Middle School, at her current hourly rate, effective September 23, 2019. Trans PT to FT SP  
ED Instr Aide

Note: This is a replacement for Kathy Stevenson, retired.

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kaczmarczyk, Manbeck, Neider, Sabold, Speirs, Worley and Leidich..... 9

5. JLH Motion by Neider, Seconded by Worley, accepts with regret the resignation of Bradley Mehl, Emotional Support Teacher at Conrad Weiser East Elementary School, effective September 4, 2019. Resign East  
Learning Support  
Teacher

Note: The district reserves the right to hold Mr. Mehl for sixty days from September 4, 2019.

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kaczmarczyk, Manbeck, Neider, Sabold, Speirs, Worley and Leidich..... 9

6. RAG Motion by Neider, Seconded by Worley, approves the employment of Patricia LeMaster, 7261 Myrtle Drive, Macungie, PA 18062, as an academic year Temporary Professional Employee in the Conrad Weiser Area School District at a yearly salary of \$47,870 (B–Step 1) in accordance with the 2019-20 salary schedule, pending receipt of all required documentation. Hire MS LS  
Teacher

Note: Education Level: Bachelors  
 Undergraduate School: Kutztown University  
 Certification: Instr. I – Grades PK-4 and Sp. Ed. PK-8  
 Employment: TBD  
 Initial Assignment: Learning Support Teacher, Middle School

Note: This is a replacement for Rebecca Miller (transferred).

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kaczmarczyk, Manbeck, Neider, Sabold, Speirs, Worley and Leidich..... 9

- 7. NCM Motion by Neider, Seconded by Manbeck, accepts with regret the resignation of Katie Bowman, long-term substitute certificated instructional aide at West Elementary School, effective August 21, 2019.

Resign LTS Cert Aide

This resolution was duly adopted by the following vote:

Aye: Carl, Dotzenroth, Kaczmarczyk, Manbeck, Neider, Sabold, Speirs, Worley and Leidich..... 9

*Information Items:*

- 1. EAL The first day of employment for Michael Weinhold, groundskeeper, was August 12, 2019. Employment Date
- 2. JLH The first day of employment for Mary Ellen Ebeling, East Elementary special education teacher, was August 21, 2019. Employment Date
- 3. JLH The first day of employment for Ernest Woolf, high school special education teacher, was August 21, 2019. Employment Date
- 4. JLH The first day of employment for Andrew Cheney, Weiser Decisions special education teacher, was August 21, 2019. Employment Date
- 5. RAG The first day of employment for Nicole Krick, high school mathematics teacher, was August 21, 2019. Employment Date
- 6. RAG The first day of employment for Ryan Zeitzer, high school Latin teacher, was August 21, 2019. Employment Date
- 7. JLH The first day of employment for Donna Brubaker, part-time special education instructional aide, was August 21, 2019. Employment Date
- 8. RAG The first day of employment for Pamela Rittle, LTS high school science, was August 21, 2019. Employment Date
- 9. NCM The first day of employment for Gwen Weiser, certificated instructional aide, was August 21, 2019. Employment Date
- 10. RLR The last day of employment of Sylvia Wallace, part-time transportation aide, was August 21, 2019. Employment Date
- 11. RLR The first day of employment for Sarah Devore, part-time special education instructional aide, was September 3, 2019. Employment Date

12. RAG The following changes in assignments and/or building/grade level changes occurred at the beginning of the 2019-20 school year:

Chgs in  
Assign/Bldg

- Tracey Dennis, food service worker at the middle school, will be transferring to Conrad Weiser East Elementary School.

**ADJOURNMENT**

Motion by Carl, Seconded by Manbeck,  
Adjourned 7:38 p.m.

Conrad Weiser Area School District  
Robesonia, PA 19551

**BUDGET & FINANCE COMMITTEE MINUTES**

Conrad Weiser High School Library

September 11, 2019

7:40 p.m.

*Board Members Present*

Francis J. Kaczmarczyk, Chairperson

Dennis J. Manbeck

Bret A. B. Sabold

Keegan Worley

*Administrators Present*

Robin L. Robertson, Administrative Liaison

Ryan R. Giffing

Stacy Miller

1. RLR Discussion, re: Audit
  
2. RLR Other
  
3. *Public Comment*

Conrad Weiser Area School District  
Robesonia, PA 19551

**CURRICULUM COMMITTEE MINUTES**

Conrad Weiser High School Library

September 11, 2019

7:00 p.m.

*Board Members Present*

Bret A. B. Sabold, Chairperson

William T. Carl, Jr.

Mark D. Leidich

*Administrators Present*

Ryan R. Giffing, Administrative Liaison

Randall Grove

R. Kenneth Buck, Jr.

Robert G. Galtere

Jessica Head

Nicole C. Moore

Alissa B. Sweigert

Jon Holota

Lindsay Estrada

Randy Neider

1. RGG approves the FBLA Club members, under the direction of Michael Noss and Fran Williams, to attend the FBLA State Leadership Workshop at the Kalahari Resort, Pocono Manor, PA, on Sunday, November 3 and Monday, November 4, 2019.

Note: Students will pay approximately \$50 towards registration and hotel costs. The remainder of the costs will be paid from the FBLA Activity account.

2. RGG approves approximately 100 social studies students, under the direction of Kenneth Bright and John Rohm to visit Washington, DC on May 15, 2020.

Note: There is no cost to the district; students will pay for all costs.

3. RGG approves the request of the Agriculture Department and FFA, under the direction of Adam Serfass and Tabitha Meredith, to attend the National FFA Convention in Indianapolis, IN from October 29 to November 2, 2019.

Note: The anticipated cost of the trip is \$2,750. Costs for the two chaperones will come from the HS Ag budget. Two substitute teachers will be needed for four instructional days. Students will be responsible for paying their own costs (\$400 each); the state FFA reimburses students up to \$250 for expenses incurred during the trip.

4. RGG approves the 8<sup>th</sup> Grade class trip, under the direction of the 8<sup>th</sup> grade teachers, to Washington, D.C. on May 27, 2020.

Note: Itinerary includes touring Memorials, Monument, Museum, National Mall and Smithsonian.

5. RRG Discussion; re: Application for Flexible Instructional Days
6. RRG approves the following student teacher(s) for the first semester of the 2019-20 school year:
  - a. Catherine Achenbach, Lebanon Valley College, Music with Nicole Natale at the middle school.
  - b. Beth Rineholt, Lebanon Valley College, Music with Nicole Natale at the middle school.
  - c. Moriah Newnam, Western Governors University, Special Education with Elizabeth Schrack at the high school, for 8 weeks beginning September 2019.
  - d. Moriah Newnam, Western Governors University, Elementary Education with TBD, for 8 weeks.
7. RRG approves the Elementary STEM Trip under the direction of Jennifer Gossert and Jeffrey Showalter to Washington, DC on April 24, 2020.

Note: Total cost to the District will be for two substitute teachers, transportation is paid by the families attending.
8. RRG Other
9. *Public Comment*

Student Teachers

Conrad Weiser Area School District  
Robesonia, PA 19551

**EXTRA-CURRICULAR COMMITTEE MINUTES**

Conrad Weiser High School Library  
September 11, 2019  
7:00 p.m.

*Board Members*

Keegan K. Worley, Chairperson  
Francis J. Kaczmarczyk  
Joshua Speirs

*Administrators*

William Harrison, Administrative Liaison

1. RGG approves the following high school extra-curricular non-paid positions and personnel for the 2019-20 school year:

<u>Advisor</u>	<u>Yrs</u>	<u>Activity</u>
Sarah McGrory	1	Fellowship for Christian Students Advisor

2. RGG approves the Ski Club members, under the direction of John Rohm and Zachary Musser to attend a skiing trip at Stratton Mountain, Vermont on Thursday, January 9 through Sunday, January 12, 2020.

Note: There is no cost to the district; students will pay for all costs.

3. WSH ratifies and approves the following personnel for contracted services for athletic events for the 2019-20 school year, effective August 31, 2019:

Andrew George	Sally Lamm
Kira Akana	William Price

4. WSH Other

5. *Public Comment*



Conrad Weiser Area School District  
Robesonia, PA 19551

**FACILITIES/PROPERTY COMMITTEE MINUTES**

Conrad Weiser High School Library  
September 11, 2019  
7:00 p.m.

*Board Members Present*

Dennis J. Manbeck, Chairperson  
James Dotzenroth  
Gary G. Neider  
Keegan K. Worley  
Francis J. Kaczmarczyk  
Joshua Speirs

*Administrators Present*

Eric A Lutz, Administrative Liaison  
Randall A. Grove  
Robin L. Robertson  
Stacy Miller  
Jessica Head  
Lindsay Estrada  
Robert Galtere

1. EAL Discussion, re: Master Plan Update
  
2. RAG approves official bus stops for the 2019-20 school year as attached to the Official Minutes.
  
4. EAL Other
  
5. *Public Comment*

Conrad Weiser Area School District  
Robesonia, PA 19551

**HUMAN RELATIONS COMMITTEE MINUTES**

Conrad Weiser High School Library  
September 11, 2019  
7:42 p.m.

*Board Members Present*

Gary G. Neider, Chairperson  
William T. Carl Jr.  
Mark D. Leidich

*Administrators Present*

Randall A. Grove, Administrative Liaison  
Jessica L. Head  
Janet C. Heilman  
Nicole C. Moore  
Lindsay Estrada

1. RAG approves tuition reimbursement for faculty. (Attachment A-1)
2. RLR approves the employment of substitute support staff personnel for the 2019-20 school year at the rate of \$10.00/hour. (Attachment A-2)
3. RAG ratifies and approves personnel contracted through the Brandywine CW Transportation to provide transportation services to the District, effective August 26, 2019. (Attachment A-3)
4. JLH approves the number of hours worked per day as a transportation aide for the following personnel for the 2019-20 school year:  

Martene Firestine	-	5.25 hrs/day
Sandy Schaeffer	-	5.00 hrs/day
Ioana Pancu	-	5.25 hrs/day
Jacklyn Nudy	-	5.00 hrs/day
Cindy Oxenreider	-	5.25 hrs/day

Note: Hours may fluctuate from day to day throughout the school year, but any significant change in hours that effects payroll/benefits will be brought to the Board for approval.

5. RRG approves the following mentor for the 2019-20 school year at an additional salary of \$500.00 (or \$250.00 per semester):  

<i>Protégé</i>	<i>Mentor</i>
Alicia Labuski	Heather Sellars

6. RAG ratifies and approves the following changes in the salary status of Professional Employees, effective August 21, 2019:

	<i>From</i>	<i>To</i>
Shauna Farmer	B – Step 5 \$51,528	B <sup>+24</sup> – Step 5 \$52,620
Mary James	B – Step 3 \$49,437	M – Step 3 \$53,506
Ashley Moore	M – Step 10 \$61,846	M <sup>+15</sup> – Step 10 \$64,799
Deborah Pride	M <sup>+15</sup> – Step 11 \$67,332	2M – Step 11 \$71,638
Lisa Reggiani	B – Step 4 \$50,481	M – Step 4 \$54,551
Ashley Snyder	B – Step 7 \$53,873	B <sup>+24</sup> – Step 7 \$54,967
Casey Yenser	M <sup>+15</sup> – Step 9 \$63,498	2M – Step 9 \$67,708

7. RAG Possible additional approvals on September 18, 2019:

- SP ED Instructional Aides
- Special Education Teacher at East
- LTS Certificated Instructional Aides
- LTS PT HS PE Teacher
- LTS HS Learning Support
- Noon-time Aide

8. RAG Other

9. *Public Comment*