

Conrad Weiser Area School District
Robesonia, PA

Minutes – October 16, 2019

At 7:30 p.m., President Mark D. Leidich called to order the regular meeting for the month of October of the Board of School Directors of the Conrad Weiser Area School District, followed by the pledge to the flag of the United States of America.

Present for the Meeting

Board Members

James Dotzenroth, Francis J. Kaczmarczyk, Dennis J. Manbeck, Gary G. Neider, Bret A.B. Sabold, Joshua Speirs, Keegan K. Worley, and Mark D. Leidich

Solicitor

Leah Rotenberg, Esquire

School Personnel

Randall A. Grove, Robin L. Robertson, Jessica L. Head, Robert G. Galtere, Janet C. Heilman, Nicole C. Moore, William S. Harrison, Eric A. Lutz, William R. Knapper, Stacy L. Miller and Heather M. Stricker

Student Council Members

Kylee Grosch

ANNOUNCEMENTS

Announcements

Dr. Grove announced that the Board of School Directors will hold a short executive session at the end of the evening’s meeting to discuss legal matters.

APPROVAL OF MINUTES – Mark D. Leidich

Minutes

- A. Motion by Worley, Seconded by Sabold, RESOLVED, that the reading of the Minutes of the regular meeting of the Board of School Directors for the month of September held on September 18, 2019 and the agenda of the committee meetings held on September 11, 2019 be dispensed with and that the same be approved by voice vote.

This resolution was duly adopted by the following voice vote:

Aye: Dotzenroth, Kaczmarczyk, Manbeck, Neider, Sabold, Speirs, Worley, and Leidich..... 8

APPROVAL OF FINANCIAL REPORTS – Mark D. Leidich

Financial Reports

- A. Motion by Worley, Seconded by Manbeck, RESOLVED, that the financial reports be approved, as presented.

(Attachment Fa-1)

This resolution was duly adopted by the following vote:

Aye: Dotzenroth, Kaczmarczyk, Manbeck, Neider, Sabold, Speirs, Worley, and Leidich..... 8

APPROVAL OF PAYMENT OF BILLS – Francis J. Kaczmarczyk

A. Motion by Kaczmarczyk, Seconded by Sabold, General Bills
RESOLVED, that by roll call vote the General Account bills be approved in the amount of \$462,605.76 and ratified in the amount of \$4,226,503.90 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$4,689,109.66;

and further,

RESOLVED, that the Cafeteria Account bills be approved in the amount of \$73,370.78 and ratified in the amount of \$76,831.87 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$150,202.65. Cafeteria Bills

This resolution was duly adopted by the following rollcall vote:

Aye: Dotzenroth, Kaczmarczyk, Manbeck, Neider, Sabold, Speirs, Worley, and Leidich..... 8

B. Motion by Kaczmarczyk, Seconded by Sabold, Construction Bills
RESOLVED, that by roll call vote the Construction Account bills be approved in the amount of \$248,504.41 as presented and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$248,504.41.

This resolution was duly adopted by the following rollcall vote:

Aye: Dotzenroth, Kaczmarczyk, Manbeck, Neider, Sabold, Speirs, Worley, and Leidich..... 8

PRESENTATIONS

A. Employee of the Month- Mr. William Knapper, Director of Information Technology recognized Christian Chimenko, Joseph Chimenko, David Lee and Stephen Whalen for their hard work and dedication and exceeding expectations for the completion of projects assigned to them in preparation for the new school year. EOM

B. Requests to speak to the Board of School Directors Requests to Speak

COMMUNICATIONS

Communications

A. Reports

- 1. Solicitor – Ms. Rotenberg had no report.
- 2. Student Council- Ms. Grosch mentioned she provided invitations to Mrs. Stricker to distribute to the board for the upcoming board dinner.
- 3. Berks County Intermediate Unit – No representative present.
- 4. Berks Career & Technology Center– Dr. Grove mentioned two groups of Lead Learners visited BCTC during the recent in-service day on October 11, 2019. They took a fantastic tour and had lunch and the teachers who attended provided excellent feedback on their experience learning the offerings available to both college and non-college bound students. He is currently working on setting up additional Lead Learner groups to attend on future in-service days.
- 5. Tax Collection Committee – Mrs. Robertson reported they had a meeting at the end of September and they will be voting for a new director.

OLD BUSINESS

Old Business

NEW BUSINESS

New Business

BUDGET & FINANCE COMMITTEE – Francis J. Kaczmarczyk, Chairperson

- 1. JLH Motion by Kaczmarczyk, Seconded by Sabold, RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District approves a special education agreement with Children’s Hospital of Philadelphia, for 1 hour of instruction per day, for a maximum of 2 hours per week, in the amount of \$57.99 per hour, effective for the remainder of the 2019-20 school year.

CHOP Agreement

This resolution was duly adopted by the following vote:

Aye: Dotzenroth, Kaczmarczyk, Manbeck, Neider, Sabold, Speirs, Worley, and Leidich..... 8

2. RLR Motion by Kaczmarczyk, Seconded by Sabold, approves the transfer of funds to cover the deficit for the 2018-2019 school year from the following: 2018-19 Deficit
- Committed Fund Balance for Retirement- \$175,600
- Committed Fund Balance for Technology- \$408,900
- This resolution was duly adopted by the following vote:
- Aye: Dotzenroth, Kaczmarczyk, Manbeck, Neider, Sabold, Speirs, Worley, and Leidich..... 8

CURRICULUM COMMITTEE – Bret A. B. Sabold, Chairperson

Consent Agenda

Mr. Sabold asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

1. RRG Motion by Sabold, Seconded by Worley, RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District approves the following student intern for the 2019-20 school year: Student Intern
- a. Scott Bennick, Rosemont College, with Thomas Hoover, counseling office at the middle school from October 17, 2019 through April 15, 2020.

2. RAG approves the use of Mobile Dentists in each elementary school for the 2019-20 school year at no cost to the District. Mobile Dentists
- These resolutions were duly adopted by the following vote:
- Aye: Dotzenroth, Kaczmarczyk, Manbeck, Neider, Sabold, Speirs, Worley, and Leidich..... 8

Discussion Agenda

1. RRG Motion by Sabold, Seconded by Kaczmarczyk, approves the following Professional Semester 5th Grade Placements from Kutztown University for the 2019-20 school year, effective October 21, 2019 through December 6, 2019: Pro Sem Placements
- a. Kelsie Fowler with Jen Potthoff
- b. Haley Klunk with Kate Huber
- c. Garrett Rippert with Jaime Gruver
- d. Jenna Plump with Cathy Mason

This resolution was duly adopted by the following vote:

Aye: Dotzenroth, Kaczmarczyk, Manbeck, Neider, Sabold, Speirs, Worley, and Leidich..... 8

EXTRA-CURRICULAR COMMITTEE – Keegan K. Worley, Chairperson

Consent Agenda

Mr. Worley asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

Motion by Worley, Seconded by Kaczmarczyk, RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School

1. WSH Directors of the Conrad Weiser Area School District approves the following volunteer coaches for the 2019-20 school year: Volunteer Coaches

<i>Bowling</i>	<i>Wrestling</i>
Brandin Zechman	Peter Chamberlain
	Shawn Hoffa
<i>Boys' Basketball</i>	Tom Organtini
Denny Redcay	Andy Keppley
Jeff Sowers	
Russell Lowe	<i>Girls' Basketball</i>
	Jeremy Hall

2. WSH approves the following winter extra-curricular athletic positions, personnel and salaries for the 2019-20 school year: Winter Coaches

<i>Name</i>	<i>Position</i>	<i>Yrs</i>	<i>Salary</i>
Kristen Simons	Winter Manager – Head	8	\$4,020.29
Brian Zechman	Bowling – Head SH	10	\$2,756.62
William Harrison	Boys' Basketball – Head SH	10	\$5,098.39
Phil Stricker	Boys' Basketball – Asst. SH	5	\$3,470.02
Jarel Gallman	Boys' Basketball – JV SH	3	\$3,349.96
Tony Casamassa	Boys' Basketball – Head JH	40	\$4,284.37
Vincent Natale	Boys' Basketball – Asst. JH	13	\$2,816.65
Ashley Proietto	Varsity Cheering – Head SH	6	\$1,919.43
Kaitlyn Mensch	Varsity Cheering – Asst. SH	4	\$1,383.86
Jen Byrne	JH Cheering – Head	4	\$1,526.63
Mark Owens	Girls' Basketball – Head SH	11	\$5,403.79
Brenda Morgan	Girls' Basketball – Asst. SH	5	\$2,035.78
Keith Malone	Girls' Basketball – Asst. SH	5	\$1,739.18
Zach Meredith	Girls' Basketball – Head JH	6	\$2,998.67
Courtney Ruland*	Girls' Basketball – Asst. JH	1	\$2,302.15
Mike McDermott	Wrestling - Head SH	28	\$4,876.56
Nate Luckenbill	Wrestling – Asst. SH	5	\$3,395.31
Dwayne Bieber	Wrestling – Head JH	1	\$2,781.68
Matt Kramlich	Wrestling – Asst. JH	1	\$2,302.15

Note: The salaries reflect a 2% increase in pay for returning personnel and no increase in the experience pay. *- Pending receipt of all required documentation.

3. RGG rescinds the following high school extra-curricular paid position, personnel and salaries for the 2019-20 school year: Rescind Paid Position

Hope O'Pake	9	Musical Director	\$2,507.22
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FACILITIES/PROPERTY COMMITTEE – Dennis J. Manbeck, Chairperson

Consent Agenda

Mr. Manbeck mentioned there are no items on the agenda to be voted on tonight.

HUMAN RELATIONS COMMITTEE – Gary G. Neider, Chairperson

Consent Agenda

Mr. Neider asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

- Motion by Neider, Seconded by Worley,
RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District approves tuition reimbursement for faculty. (Attachment A-1)
1. RAG Tuition Reimbursement-Faculty
2. RGG Resign FSC Teacher
accepts with regret the resignation of Diane Hubler, part-time family and consumer science teacher at the high school, effective September 24, 2019.
Note: The district reserves the right to hold Ms. Hubler for sixty days from September 24, 2019.
3. NCM Hire LTS Cert Instr Aide
ratifies and approves the employment of Brittany Schenck, 112 West High Street, Womelsdorf, PA 19567 , as a long-term substitute for Rebecca Neiheiser, certificated instructional aide at West Elementary School for the 2019 -2020 school year, at an hourly rate of \$ 13.00, effective October 9, 2019.
4. JLH Resign SP Ed Instr Aide
accepts with regret the resignation of Sarah Devore, part-time special education instructional aide position at the middle school, effective October 1, 2019.
5. RLR Substitute Support Staff
approves the employment of substitute support staff personnel for the 2019-20 school year at the rate of \$10.00/hour. (Attachment A-2)
6. RAG Substitute Teachers
approves the employment of substitute teachers for the 2019-20 school year at the rate of \$115.00 per day. (Attachment A-3)

These resolutions were duly adopted by the following vote:

Aye: Dotzenroth, Kaczmarczyk, Manbeck, Neider, Sabold, Speirs, Worley, and Leidich..... 8

Discussion Agenda

1. RAG Motion by Neider, Seconded by Manbeck, rescinds the approval on July 17, 2019 of Heather Wamsher as Lead Learner for the 2019-20 school year effective October 1, 2019. Rescinds Lead Learner

This resolution was duly adopted by the following vote:

Aye: Dotzenroth, Kaczmarczyk, Manbeck, Neider, Sabold, Speirs, Worley, and Leidich..... 8

2. RAG Motion by Neider, Seconded by Kaczmarczyk, ratifies and approves the Lead Learners for the 2019-20 school year, effective October 2, 2019: Lead Learners
(Attachment A-4)

This resolution was duly adopted by the following vote:

Aye: Dotzenroth, Kaczmarczyk, Manbeck, Neider, Sabold, Speirs, Worley, and Leidich..... 8

3. RAG Motion by Neider, Seconded by Kaczmarczyk, authorizes the following temporary professional employees, having completed three years of satisfactory service, to be granted the status of professional employee: Tenure

<i>Name</i>	<i>Date Hired as a 10-month Employee</i>
Desiree Frantz	November 2015
Brittany Lazer-Gheer	August 2016
Lisa Oxenreider	August 2016
Alexis Perrone	August 2016
Krysta Reber	August 2016
Megan Scott	August 2016

This resolution was duly adopted by the following vote:

Aye: Dotzenroth, Kaczmarczyk, Manbeck, Neider, Sabold, Speirs, Worley, and Leidich..... 8

4. EAL Motion by Neider, Seconded by Kaczmarczyk, accepts with regret the resignation of Wayne Miller, custodian at the middle school, effective October 11, 2019. Resign Custodian

This resolution was duly adopted by the following vote:

Aye: Dotzenroth, Kaczmarczyk, Manbeck, Neider, Sabold, Speirs, Worley, and Leidich..... 8

Motion by Neider, Seconded by Kaczmarczyk,

5. JLH accepts with regret the resignation of Donna Brubaker, part-time special education instructional aide position at West Elementary School, effective October 18, 2019.

Resign SP Ed Instr Aide

This resolution was duly adopted by the following vote:

Aye: Dotzenroth, Kaczmarczyk, Manbeck, Neider, Sabold, Speirs, Worley, and Leidich..... 8

Information Items:

1. RLR The first day of employment for Rebecca Richard, part-time special education instructional aide, was September 26, 2019.
2. RLR The first day of employment for Elyse Hehnly, full-time special education instructional aide, was September 26, 2019.
3. RAG The first day of parental leave for Samantha Zerbe, grade 2 teacher at East, was October 10, 2019.
4. RAG The first day of employment for Heather Sweigart, long-term substitute teacher for Samantha Zerbe, was October 10, 2019.
5. RAG The first day of employment for Laura Shuman, learning support teacher at West, was October 14, 2019.
6. RAG The first day of employment for Rebecca Hinkle, autistic support teacher at the middle school, was October 16, 2019.

POLICY

Policy

- Motion by Kaczmarczyk, Seconded by Manbeck, RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District adopts the following policies (2nd readings):
1. RAG

a. 707 Use of Facilities– 2nd Reading

Note: See District PSBA Board Policy website for review.

This resolution was duly adopted by the following vote:

Aye: Dotzenroth, Kaczmarczyk, Manbeck, Neider, Sabold, Speirs, Worley, and Leidich..... 8

SUPERINTENDENT’S REPORT

Supt Report

ADMINISTRATION REPORTS

- A. Enrollment Reports Enrollment
- B. Assistant Superintendent Asst. Superintendent
- Dr. Giffing no report prepared.
- C. Director of Business Director of Business
- Mrs. Robertson prepared a written report that was distributed prior to the meeting.
1. Director of Food Services Dir. Food Service
- Ms. Nagle prepared a written report that was distributed prior to the meeting.
2. Director of Facilities Dir of Facilities
- Mr. Lutz prepared a written report that was distributed prior to the meeting.
- D. West Elementary Principal West Principal
- Ms. Moore prepared a written report that was distributed prior to the meeting.
- E. East Elementary Principal East Principal
- Mrs. Heilman prepared a written report that was distributed prior to the meeting.
- F. Middle School Principal MS Principal
- Mr. Buck prepared a written report that was distributed prior to the meeting.
1. Assistant Middle School Principal Asst MS Principal
- Mr. Holota prepared a written report that was distributed prior to the meeting.
- G. High School Principal HS Principal
- Mr. Galtere prepared a written report that was distributed prior to the meeting.
1. Assistant High School Principal Asst. HS Principal

Mrs. Sweigart prepared a written report that was distributed prior to the meeting.

2. Assistant High School Principal

Asst HS Principal

Mr. Neider prepared a written report that was distributed prior to the meeting.

H. Assistant Principal Weiser Decisions

Asst Principal WD

Mrs. Estrada prepared a written report that was distributed prior to the meeting.

I. Director of Special Education

Director of Special Ed.

Mrs. Head no report prepared.

J. Director of Athletics

Director of Athletics

Mr. Harrison prepared a written report that was distributed prior to the meeting.

K. Director of Technology

Director of Technology

Mr. Knapper prepared a written report that was distributed prior to the meeting.

ADJOURNMENT

Motion by Worley, Seconded by Neider,
Adjourned 7:50 p.m.

CONRAD WEISER AREA SCHOOL DISTRICT
Robesonia, PA

ADDENDUM

HUMAN RELATIONS COMMITTEE - Gary G. Neider, Chairperson

- 5a. NCM Motion by Neider, Seconded by Manbeck, RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District approves the employment of Katie Esterline, 22 East Ridge Lane, Bernville, PA 19506, as a noon-time aide at West Elementary, at an hourly rate of \$10.85, effective October 21, 2019. Hire-Noon-time Aide

Note: This is a replacement for Kathy Pressley (transferred).

This resolution was duly adopted by the following vote:

Aye: Dotzenroth, Kaczmarczyk, Manbeck, Neider, Sabold, Speirs, Worley, and Leidich..... 8

- 5b. RAG Motion by Neider, Seconded by Worley, ratifies and approves personnel contracted through the Brandywine CW Transportation to provide transportation services to the District, effective August 26, 2019. Bus Drivers

(Attachment A-5)

This resolution was duly adopted by the following vote:

Aye: Dotzenroth, Kaczmarczyk, Manbeck, Neider, Sabold, Speirs, Worley, and Leidich..... 8

- 5c. JLH Motion by Neider, Seconded by Manbeck, approves the employment of Kirstin Spayd, 117 South Robeson Street, Robesonia, PA 19551, as a part-time (4.5 hours/day) academic year special education instructional aide at East Elementary, at an hourly rate of \$11.00, effective October 17, 2019. Hire- PT SP Ed Instr Aide

Note: This is a replacement for Virginia Schaffer (transferred).

This resolution was duly adopted by the following vote:

Aye: Dotzenroth, Kaczmarczyk, Manbeck, Neider, Sabold, Speirs, Worley, and Leidich..... 8