

Conrad Weiser Area School District
Robesonia, PA

Minutes – February 17, 2021

At 7:30 p.m., President Francis J. Kaczmarczyk called to order the regular meeting for the month of February of the Board of School Directors of the Conrad Weiser Area School District, followed by the pledge to the flag of the United States of America.

Present for the Meeting

Board Members

William T. Carl Jr., Denise Kohl, Dennis J. Manbeck, Neal McNutt, Gary G. Neider, Bret A.B. Sabold, Joshua Speirs and Francis J. Kaczmarczyk

Solicitor

Leah Rotenberg, Esquire

School Personnel

Randall A. Grove, Mark P. Moyer, Jessica L. Head, Robert G. Galtere, Jonathan Holota, Nicole C. Moore, Christy J. Hoffman, Melissa Rhoads, William Harrison, William R. Knapper, Eric A. Lutz, Kathleen Mohn and Heather M. Stricker

Student Council Members

ANNOUNCEMENTS

Announcements

APPROVAL OF MINUTES – Francis J. Kaczmarczyk

- A. Motion by Carl, Seconded by McNutt, RESOLVED, that the reading of the Minutes of the regular meeting of the Board of School Directors for the month of January held on January 20, 2021 and the agenda of the committee meetings held on February 10, 2021 be dispensed with and that the same be approved by voice vote.

Minutes

This resolution was duly adopted by the following voice vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs,
and Kaczmarczyk 8

APPROVAL OF FINANCIAL REPORTS – Francis J. Kaczmarczyk

Financial Reports

- A. Motion by Carl, Seconded by Sabold, RESOLVED, that the financial reports be approved, as presented.

(Attachment Fa-1)

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs,
and Kaczmarczyk 8

APPROVAL OF PAYMENT OF BILLS – Bret A. B. Sabold

- A. Motion by Sabold, Seconded by Neider, RESOLVED, that by roll call vote the General Account bills be approved in the amount of \$416,180.36 and ratified in the amount of \$2,340,609.24 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$2,756,789.60;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in the amount of \$25,241.95 and ratified in the amount of \$53,844.02 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$79,085.97.

Cafeteria Bills

This resolution was duly adopted by the following rollcall vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs, and Kaczmarczyk 8

- B. Motion by Sabold, Seconded by Neider, RESOLVED, that by roll call vote the Construction Account bills be approved in the amount of \$157,059.13 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$157,059.13.

Construction Bills

This resolution was duly adopted by the following rollcall vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs, and Kaczmarczyk 8

PRESENTATIONS

- A. Requests to speak to the Board of School Directors

Requests to Speak

OLD BUSINESS

Old Business

NEW BUSINESS

New Business

COMMUNICATIONS

Communications

- A. Reports
 - 1. Solicitor – Ms. Rotenberg had no report.
 - 2. Student Council- No representative present.

3. Berks County Intermediate Unit – Mr. Dotzenroth was not present to provide a report.
4. Berks Career & Technology Center– Mr. McNutt reported the proposed budget for the 2021-22 school year.
5. Tax Collection Committee – Mr. Moyer had no report and there is no meeting until March.

BUDGET & FINANCE COMMITTEE – Joshua Speirs, Chairperson

- | | | | |
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| 1. | MPM | <p>Motion by Speirs, Seconded by Neider, RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District ratifies and approves the four-year lease with Lenovo Financial Services (LFS), LLC, 10201 Centurion Parkway N #100, Jacksonville, FL 32256, for 430 Lenovo Thinkpad Yoga 11e student laptop computers for the district at an annual cost of \$51,664.57, effective July 1, 2021.</p> | <p><u>Lenovo Fin Svs Lease</u></p> |
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Note: This lease is budgeted for in the 2021-2022 budget.

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

Mr. Speirs asked for requests to move the rest of the items from the Consent Agenda to the Discussion Agenda, and there were none.

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| 2. | JLH | <p>Motion by Speirs, Seconded by Manbeck, approves an agreement with Learn Well Education for 10 hours of instruction per week at a rate of \$45.00/hour effective for the remainder of the 2020-2021 school year.</p> | <p><u>Learn Well Ed Agreement</u></p> |
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| 3. | RAG | <p>approves the 2021-22 mandated services budget of the Berks County Intermediate Unit #14 in the amount of \$1,763,140 with Conrad Weiser’s share of the budget being \$34,978.54, as attached to the Official Minutes.</p> | <p><u>2021-22 BCIU Budget</u></p> |
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Note: There is no increase from last year.

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| 4. | RAG | <p>ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a high school special education student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective February 3, 2021.</p> | <p><u>Philhaven Homebound</u></p> |
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| 5. | MPM | <p>approves an agreement with the Berks County Intermediate Unit (BCIU) to renew our participation in the Berks County Regional Wide Area Network Consortium, beginning July 1, 2021 through</p> | <p><u>BCIU Internet Agreement</u></p> |
|----|-----|--|---|

October 31, 2026, with the opportunity to extend the agreement as agreed to by the consortium, estimated costs for year one (July 1st – June 30th), not to exceed \$3,000 per month for 10 Gbps Fiber Transport and 1,000 Mbps of Commodity Internet Services.

Note: A portion of the monthly costs are eligible for E-rate reimbursement with submissions, filing and distribution to be managed by the BCIU.

These resolutions were duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

Discussion Agenda

Mr. Speirs asked for the following item on the Discussion Agenda to be tabled until March. McNutt seconded the motion.

1. RAG approves an agreement with Diligent Corporation, 1111 19th Street NW, Washington DC, 20036, for Pennsylvania School Boards Association BoardDocs, at an annual cost of \$10,500.

BoardDocs Agreement

Note: The annual rate will not increase.

This resolution was duly approved to be tabled by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

CURRICULUM COMMITTEE – Bret A. B. Sabold, Chairperson

Consent Agenda

Mr. Sabold asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

Motion by Sabold, Seconded by Carl, RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District ratifies and approves the following student teachers/interns for the second semester of the 2020-21 school year:

1. RRG
- a. Tiffany Mowrer, Grand Canyon University, General Education with Amber Luta at East Elementary School from February 8 through April 4, 2021.
 - b. Tiffany Mowrer, Grand Canyon University, Special Education with Julia Snyder at East Elementary School from April 5 through May 30, 2021.

Student Teacher

<i>Coach</i>	<i>Sport</i>	<i>Position</i>	<i>Yrs.</i>	<i>Salary</i>
Chad Billingsley	Baseball	Varsity Coach	13	\$3,989.00
Dylan Boll	Baseball	Varsity Asst. Coach	6	\$2,592.00
Aaron Price	Baseball	JV Coach	5	\$2,541.00
Chris Morgan	Baseball	JH Coach	4	\$2,160.00
Kenneth Bright	Baseball	Pony Coach	16	\$2,306.00
Jasmine Butterworth	Track	Varsity Coach	6	\$3,651.00
Emily Rajis	Track	Varsity Asst. Coach	2	\$2,490.00
Friendoll Tucker	Track	Varsity Asst. Coach	3	\$2,488.00
Jeff Werner	Track	Varsity Asst. Coach	2	\$2,490.00
Avory Cole	Track	Varsity Asst. Coach	2	\$2,439.00
Matt Esser	Track	JH Coach	9	\$2,083.00
Dane Yuengel	Track	JH Coach	7	\$2,083.00
Ryan Knarr	Boys Tennis	Varsity Coach	14	\$2,914.00
Darrell Wenrich	Softball	Varsity Coach	9	\$3,874.00
Brenda Morgan	Softball	Varsity Asst. Coach	10	\$2,805.00
Don Luckenbill	Softball	Varsity Asst. Coach	6	\$1,618.00
Nate Luckenbill	Softball	Varsity Asst. Coach	6	\$1,618.00
Jennifer Potthoff	Softball	JH Coach	5	\$2,222.00
Dave MacPherson	Softball	Pony Coach	1	\$1,765.00
Tom Brown*	Boys Lacrosse	Varsity Co.	22	\$4,209.00
Darryl Geist*	Boys Lacrosse	Varsity Asst.	15	\$2,991.00
Holden Geist*	Boys Lacrosse	JV Coach	2	\$2,491.00
Brooke Strausser*	Girls Lacrosse	Varsity co.	7	\$3,609.00
Erin Cieniewicz*	Girls Lacrosse	Varsity Asst.	6	\$2,541.00
TBD	Girls Lacrosse	JV Coach		
Kristen Simons	Spring Sports	Manager	8	\$3,515.00

Note: The salaries reflect a 2% increase in pay for returning personnel and no increase in the experience pay. * Pending receipt of all required documentation.

This resolution was duly adopted by the following vote:

Aye:	Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk.....	7
Nay:	Carl	1

2. WSH Motion by Speirs, Seconded by Carl, approves the following volunteer coaches for the 2020-21 school year:

Volunteer Coaches

Baseball

David Ocepek
Jacob Lavigna
Jared Leopold
Mark Golowski

Softball

Dan Browne
John Gilmer
Damon Frantz
Cora Luckenbill
Emma Price

Boys Lacrosse

Collin Brown
Tyler Lovenstein*

Track

Dennis Harman
Ian Butterworth
Lauren Ressler
Steve Young

Tennis

Dr. Keith Rodgers
Kaushik Das

Discussion Agenda

1. RAG Motion by Neider, Seconded by Manbeck, ratifies and approves an MOU for the extension of the FFCRA leave program, this benefit will also be extended to the support staff and administration, for the remainder of the 2020-2021 school year as outlined in the MOU. (Attachment A-3) FFCRA MOU

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

2. MPM Motion by Neider, Seconded by Manbeck, accepts, with regret, the intent to retire of Vickie Nye, Part-time Secretary in the High School Library, at the end of the 2020-21 school year. Intent to Retire- HS PT Secretary

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

3. CJH Motion by Neider, Seconded by Carl, ratifies and approves Lauren Miller, 2382 Raleigh Road, Hummelstown PA 17036, as a long-term substitute for Gwen Weiser, long-term substitute Grade 1 teacher at West Elementary School, at a daily rate of \$262.37 (B – Step 1) in accordance with the 2020-21 salary schedule, effective February 11, 2021. Hire- LTS West Gr 1 Teacher

Note: Education Level: Bachelors
Undergraduate School: Kutztown University
Certification: Instr. I PK-4, Special Ed PK-8
Experience: Student Teaching
Employment: TBD
Initial Assignment: LTS Teacher, West Elementary

Note: Should the regular employee return prior to the end of the leave, the long-term employment is terminated.

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

4. JLH Motion by Neider, Seconded by Manbeck, approves the employment of Heather Schittler, 126 E. Gaul Street, Wernersville, PA 19565, as a full-time (7 hr/day) academic year special education instructional aide at Conrad Weiser East Elementary, at an hourly rate of \$11.50, effective February 18, 2021. Hire- FT SP ED Instr Aide at East

Note: This is a replacement for Leslie Hafer, resigned.

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

5. MPM Motion by Neider, Seconded by Carl, approves tuition reimbursement for administration/staff. (Attachment A-4) Tuition Reimbursement- Admin/Staff

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

Information Items:

Info Items

1. JLH The first day of employment for Nathan Fehr, Special Education Teacher, was February 1, 2021.
2. RAG The first day of parental leave for Melissa Griffith was January 16, 2021.
3. RAG The first day of employment for Kristy Vassallo, long-term substitute for Joyce Miller, was January 27, 2021.
4. EAL The first day of employment for Michael Peters, Custodian at East Elementary, was February 4, 2021.
5. JLH Elaine Royko, full-time education instructional aide, transferred from East Autistic Support to Middle School Learning Support, on February 8, 2021.
6. EAL Stephanie Koch, evening custodian, transferred from the Middle School to West Elementary as of February 2, 2021.

SUPERINTENDENT'S REPORT

Supt Report

Dr. Grove announced to the Board of School Directors that the Central Administration Offices will be moving over the next few weeks to the middle school so they can begin the construction project in March. There were no daily COVID-19 reports recently which was good news. He also mentioned we will have a Scout Remote Learning Day tomorrow due to the forecasted inclement weather.

ADMINISTRATION REPORTS

- A. Enrollment Reports Enrollment
- B. Assistant Superintendent Asst. Superintendent
- Dr. Giffing prepared a written report that was distributed prior to the meeting.
- C. Director of Business Director of Business
- Mr. Moyer prepared a written report that was distributed prior to the meeting.
1. Director of Food Services Dir. Food Service
- Ms. Nagle prepared a written report that was distributed prior to the meeting.
2. Director of Facilities Dir of Facilities
- Mr. Lutz prepared a written report that was distributed prior to the meeting.
- D. West Elementary Principal West Principal
- Ms. Hoffman prepared a written report that was distributed prior to the meeting.
- E. East Elementary Principal East Principal
- Mrs. Rhoads prepared a written report that was distributed prior to the meeting.
- F. Middle School Principals MS Principal
- Mr. Holota and Ms. Nicole Moore prepared a written report that was distributed prior to the meeting.
- G. High School Principal HS Principal
- Mr. Galtere prepared a written report that was distributed prior to the meeting.
1. Assistant High School Principal Asst. HS Principal
- Mrs. Sweigart prepared a written report that was distributed prior to the meeting.

2. Assistant High School Principal Asst HS Principal
- Mr. Neider prepared a written report that was distributed prior to the meeting.
- H. Assistant Principal Weiser Decisions Asst Principal WD
- Ms. Estrada prepared a written report that was distributed prior to the meeting.
- I. Director of Special Education Director of Special Ed.
- Mrs. Head prepared a written report that was distributed prior to the meeting.
- J. Director of Athletics Director of Athletics
- Mr. Harrison prepared a written report that was distributed prior to the meeting.
- K. Director of Technology Director of Technology
- Mr. Knapper prepared a written report that was distributed prior to the meeting.

ADJOURNMENT

Motion by Carl, Seconded by Sabold,
Adjourned 7:43 p.m.