

Conrad Weiser Area School District
Robesonia, PA

Minutes – May 19, 2021

At 7:30 p.m., President Francis J. Kaczmarczyk called to order the regular meeting for the month of May of the Board of School Directors of the Conrad Weiser Area School District, followed by the pledge to the flag of the United States of America.

Present for the Meeting

Board Members

William T. Carl Jr., Denise Kohl, Dennis J. Manbeck, Neal McNutt, Gary G. Neider, Bret A.B. Sabold, Joshua Speirs and Francis J. Kaczmarczyk

Solicitor

Leah Rotenberg, Esquire

School Personnel

Randall A. Grove, Ryan R. Giffing, Mark P. Moyer, Jessica L. Head, Robert G. Galtere, Christy J. Hoffman, Melissa A. Rhoads, Eric A. Lutz, William K. Knapper, Stacy L. Miller, Kathleen A. Mohn and Heather M. Stricker

APPROVAL OF MINUTES – Francis J. Kaczmarczyk

- A. Motion by Carl, Seconded by Sabold, RESOLVED, that the reading of the Minutes of the regular meeting of the Board of School Directors for the month of April held on April 21, 2021; a special meeting held on May 12, 2021 and the agenda of the committee meetings held on May 12, 2021 be dispensed with and that the same be approved by voice vote.

Minutes

This resolution was duly adopted by the following voice vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs, and Kaczmarczyk 8

APPROVAL OF FINANCIAL REPORTS – Francis J. Kaczmarczyk

Financial Reports

- A. Motion by Manbeck, Seconded by Sabold, RESOLVED, that the financial reports be approved, as presented.

(Attachment Fa-1)

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs, and Kaczmarczyk 8

APPROVAL OF PAYMENT OF BILLS – Bret A. B. Sabold

- A. Motion by Sabold, Seconded by Manbeck, RESOLVED, that by roll call vote the General Account bills be approved in the amount of \$360,060.63 and ratified in the amount of \$2,635,774.61 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$2,995,835.24;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in the amount of \$55,144.59 and ratified in the amount of \$59,890.61 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$115,035.20.

Cafeteria Bills

This resolution was duly adopted by the following rollcall vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs, and Kaczmarczyk 8

- B. Motion by Sabold, Seconded by McNutt, RESOLVED, that by roll call vote the Construction Account bills be approved in the amount of \$747,528.04 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$747,528.04 .

Construction Bills

This resolution was duly adopted by the following rollcall vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs, and Kaczmarczyk 8

PRESENTATIONS

- A. Requests to speak to the Board of School Directors Jeanne Brock, Womelsdorf, Pa, spoke about new curriculum being offered in other states.
- B. Budget 2021-22 Mr. Moyer, Director of Business, provided an overview of the 2021-22 budget projection.

Requests to Speak

Budget 2021-22

OLD BUSINESS

Old Business

NEW BUSINESS

New Business

COMMUNICATIONS

Communications

- A. Reports

1. Solicitor – Ms. Rotenberg had no report.
2. Student Council- No one Present.
3. Berks County Intermediate Unit – Mr. Dotzenroth was not present to provide a report.
4. Berks Career & Technology Center– Mr. McNutt informed the board that Dr. Stauffer will be the new Director on July 1, 2021 due to Dr. Kraft's retirement.
5. Tax Collection Committee – Mr. Moyer had no report.

OLD BUSINESS

Old Business

NEW BUSINESS

New Business

1. Motion by Carl, Seconded by Speirs, approves Mr. Brett Sabold, CW School Board Member, and Kelly Sabold, CW Elementary Teacher, to present their child with the diploma at the graduation ceremony.

Graduation

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk.....

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BUDGET & FINANCE COMMITTEE – Joshua Speirs, Chairperson

Mr. Speirs asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

1. JLH Motion by Speirs, Seconded by Carl, RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District approves a general agreement with New Story, LLC, Private Academic Program, 345 North Wyomissing Blvd., Wyomissing, PA 19610, to provide IEP mandated Extended School Year Educational Services, to two Conrad Weiser Area School District students at a charge of \$380/per day, per student.

New Story Agreement

Note: Extended School Year program begins June 21, 2021 through July 29, 2021.

2. JLH approves a general agreement with New Story, LLC, Private Academic Program, 345 North Wyomissing Blvd., Wyomissing, PA 19610, to provide IEP mandated Extended School Year Educational Services, to a Conrad Weiser Area School District student at a charge of \$280/per day.

New Story Agreement

Note: Extended School Year program begins June 21, 2021 through July 29, 2021.

- 3. RAG ratifies and approves Philhaven, 283 South Butler Road, Lebanon, PA 17042, to provide homebound instruction for a high school special education student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective February 3, 2021. [Philhaven Agreement](#)

- 4. RAG approves the general agreement with Hogan Learning Academy LLC, Private Academic Program, 73 Lyons Road, Fleetwood, PA 19522 to provide IEP mandated Extended School Year educational services, to one Conrad Weiser Area School District student at a charge of \$420/per day. Note: Extended School year program begins June 28, 2021 through August 6, 2021. [Hogan Learning Academy Agreement](#)

- 5. NCM/JTH ratifies and approves the letter of agreement with Hawk Mountain Council Boy Scouts of America to use Hawk Mountain Scout Reservation for the 2021 National Environmental Education Development program (N.E.E.D. Camp) in the amount of \$15.00 per participant with a total of 450 participants (390 6th and 7th grade students and 60 staff) over four days. [Hawk Mtn. Agreement](#)

These resolutions were duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

Discussion Agenda

- 1. MPM Motion by Speirs, Seconded by Manbeck, awards bids for art and general supplies for 2021-22. [Art and General Supplies](#)
(Attachment A-1)
Note: Money is already in the 2021-22 budget.
This resolution was duly adopted by the following vote:
Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

- 2. MPM Motion by Speirs, Seconded by Neider, approves an Early Retirement Incentive for Full-time Support Staff for the 2021-22 school year. [Support Staff Early Retirement Incentive](#)
(Attachment A-2)

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

3. MPM Motion by Speirs, Seconded by Neider, approves a 3% increase for the secretarial, noon-time aide, food service worker, instructional aide, custodial/maintenance, Transportation aide and technology support divisions for the 2021-22 school year for those employees that have been employed for 90 days prior to July 1, 2021. 2021-22 Changes to Support Staff Structure

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

4. MPM Motion by Speirs, Seconded by Carl, approves that on a 3-hour delay for aides, para-educators, secretaries, and technology support can arrive 2 hours after their starting time without having to make up that time, beginning in the 2021-22 school year. 3/hr. Delay

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

5. MPM Motion by Speirs, Seconded by Neider, effective July 1, 2021, full-time support staff employees, as defined in the group life policy is an employee who works at least 17 hours per week, receives Group Term Life Insurance in the amount of \$25,000. Group Life Policy

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

CURRICULUM COMMITTEE – Bret A. B. Sabold, Chairperson

Consent Agenda

Mr. Sabold asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

1. RRG Motion by Sabold, Seconded by Carl, RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District requests permission to conduct the bi-annual survey of school students in the 6th, 8th, 10th and 12th grades to learn about their behavior, attitudes and knowledge concerning alcohol, tobacco, other drugs and violence. The ‘Pennsylvania Youth Survey,’ or PAYS, is sponsored and conducted every two years by the Pennsylvania Commission on Crime and Delinquency. PAYS Survey

2. RRG approves the following student teachers/interns for the first semester of the 2021-22 school year: Student Teachers

- a. Sarah Kramer, Albright College, English with Stacey Osman at the high school from August 30 through October 19, 2021.

3. RGG approves to dispose of the following items from the high school Health and PE department: Disposals

<i>Copyright</i>	<i>ISBN</i>	<i>Publisher</i>	<i>Title</i>	<i>Qty</i>
2003	0-07-823864-1	Glencoe Macgraw-Hill	Glencoe Health: A Guide to Wellness	30
6 Manikins	CW # 01562, 01558, 01561, 01560, (2 have no numbers)			

4. NCM /JTH ratifies and approves the following high school student volunteers: NEED Camp – HS Volunteers

Austin Shearer	Jordan Nester
Leah Eisenhauer	Max Pacheco
Natalie Richards	Jillian Gilman
Cassandra Englehart	Journee Haynes
Maeve Keeney	Sara Riegel
Chloe Petsch	Seth Noecker
Madi Weachter	Kolby Bates
Erik Moyer	Evan Smith
Paul Shimp	Teigan Goudy
Erin Horak	Madison Harvey
Layla Malik	Kylie Meredith
Olivia Malone	Ariel Ulrich
Karly Sabold	Therese Coleman
Olivia Woll	

5. NCM /JTH ratifies and approves the following N.E.E.D. Camp presenters for the 2020-2021 school year: NEED Camp – Presenters

- a. Red Creek Wildlife - 4 Presentations - \$1,000

6. NCM /JTH authorizes the following nursing staff to be approved as N.E.E.D. Camp staff for the 2020-2021 camp program at a rate of \$115 per day for a total of four days: NEED Camp – Nurse

Bonnie Fisher

These resolutions were duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk.....

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Discussion Agenda

- 1. RRG Motion by Sabold, Seconded by Carl, rescinds the School Health and Safety Plan, effective May 31, 2021. Health & Safety Plan

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs
and Kaczmarczyk..... 8

Information Items:

- 1. RGG The High School grade scale will be adjusted to reflect a letter grade of 'D1' rather than 'F1' for seniors in courses required for graduation, this adjustment is for the second semester only. HS Grade Scale

EXTRA-CURRICULAR COMMITTEE – Joshua Speirs, Chairperson

Mr. Speirs asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

- 1. WSH Motion by Speirs, Seconded by Manbeck, RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District ratifies and approves the following personnel for contracted services for athletic events for the 2020-21 school year:
Erin Aregood Carolyn Murphy Contracted Services

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs
and Kaczmarczyk..... 8

Discussion Agenda

FACILITIES/PROPERTY COMMITTEE - Dennis J. Manbeck, Chairperson

Discussion Agenda

- 1. EAL Motion by Manbeck, Seconded by McNutt, RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District approves to dispose of the following item:
1989 GMC 3500 Dump Truck VIN-1GDJV34J3KF704893 Disposal

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs
and Kaczmarczyk..... 8

HUMAN RELATIONS COMMITTEE - Gary G. Neider, Chairperson

Consent Agenda

Mr. Neider asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

- Motion by Neider, Seconded by Carl,
RESOLVED, that on the recommendation of the Administration
and the Human Relations Committee, the Board of School
Directors of the Conrad Weiser Area School District approves
tuition reimbursement for faculty. (Attachment A-3)
1. RAG Tuition Reimbursement – Faculty
2. MPM approves tuition reimbursement for staff. (Attachment A-4) Tuition Reimbursement – Staff
3. JLH approves the following teachers to instruct approximately 74 eligible Conrad Weiser special education students services for the 2021 Extended School Year Program at an hourly rate of \$25.00: ESY Teacher
- Melissa Reber
Note: ESY date: June 21, 2021 – July 16, 2021
4. JLH approves the following transportation aides for the 2021 Extended School Year Program for eligible Conrad Weiser special education students at the employee’s current hourly rate during the 2020-21 school year: ESY Trans Aides
- Ioana Pancu Sandra Schaeffer
Cindy Oxenreider
5. JLH approves the following staff as instructional aides for the 2021 COVID Compensatory Services Program (CCS) for eligible Conrad Weiser Special Education students at a rate equal to the employee’s current hourly rate during the 2021-2022 school year. CCS Instr Aides
- Paulette Antonucci Sandra Roeder
Kallie Lutz Debbie Fischer
Jill Gattens Karen Trout
- Note: Program session dates: July 19, 2021 – August 6, 2021.
6. JLH ratifies and approves Heather Wamsher as Instructional Coordinator for the 2021 COVID Compensatory Services Program (CCS), for approximately 15 eligible Conrad Weiser students, not to exceed 35 total hours at a rate of \$25.00/hour, beginning May 3, 2021. CCS Instr Coord

Note: Program session dates: July 19, 2021 – August 6, 2021.

7. JLH approves the following teachers to instruct eligible Conrad Weiser special education students for the 2021 COVID Compensatory Services (CCS) program at a rate of \$25.00/hour. CCS Teachers

Mary Ellen Ebling	Derek Long
Kathryn Fegley	Christy Crammer
Cassey Buchta	Melissa Reber
Cindy Sanderson	

Note: Program session dates: July 19, 2021 – August 6, 2021.

8. RAG approves summer employment for the following personnel: Summer Days

Elementary Nurses		
Mrs. Kristin Herbein	-	1 day
Mrs. Beverly Yoder	-	1 day
Secondary Nurses		
Mrs. Louise Snyder-Ocepek	-	1 day
Mrs. Cindy Rumpf	-	1 day
Elementary Librarians		
Mrs. Sandra Pearsall	-	5 days
Mrs. Bridget Yourkawitch	-	5 days
Elementary Counselors		
Mrs. Heather Kreider	-	10 days
Mrs. Lisa Oxenreider	-	10 days
Middle School Librarian		
Mrs. Allison Swoyer	-	5 days
Middle School Counselors		
Mrs. Kelly Pearsall	-	15 days
Mr. Thomas Hoover	-	10 days
High School Librarian		
Ms. Ann Schmidt	-	5 days
High School Counselors		
Mrs. Courtney Zickler	-	10 days
Ms. Kristen Simons	-	10 days
Mrs. Denise Rathman	-	15 days
Bethany Coordinator		
Mr. Scott Michael	-	10 days
SAP Coordinator		
Mrs. Barbara Boland	-	10 days
School Psychologists		
Mrs. Kara Small	-	15 days
Mrs. Amanda Weidner	-	15 days

- Ms. Kristen Bender - 15 days
- Itinerant Consultants
 - Ms. Heather Wamsher - 8 days
 - Mr. Robert Dunmoyer - 8 days
- Transition Coordinator
 - Mr. Dean Zampelli - up to 8 days
- Agriculture Teacher
 - Mr. Adam Serfass - 15 days
- Public Relations Coordinator
 - Mrs. Kathleen Mohn - 10 days

- 9. RAG ratifies and approves the following SVA Teachers for the 2020-21 school year:
 - Stephanie Gattens Derek LongSVA Teachers
- 10. MAH accepts, with regret, a letter of retirement from Donna Zeigler, full-time food service worker at the middle school, effective August 31, 2021.
 Retire- FT FSW MS
- 11. RAG approves an uncompensated leave of absence for Sandra Roeder, part-time special education instructional aide at the middle school, effective August 23, 2021 through January 2, 2022.
 Uncompensated Leave
- 12. MAH accepts, with regret, the resignation of Gwen Weiser from long-term substitute teacher at West Elementary School, effective April 27, 2021.
 Resign-LTS

These resolutions were duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8

Discussion Agenda

- 1. RAG Motion by Neider, Seconded by Manbeck, approves the position guide for Behavior Specialist. (Attachment A-5)
 Position Guide

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs and Kaczmarczyk..... 8
- 2. EAL Motion by Neider, Seconded by McNutt, approves the following summer custodial personnel with a total cost not to exceed the budgeted amount of \$60,000.00:
 Summer Custodians

Debra J. Staudt	Terri L. Groff
Julie Hobschaidt	Greta Zerman
Patsy A. Witman	Karen Roth
Denise Pirrotta	Ann Sayers
Barbara Ramsay	*Nicole Davis
Heather Petch	Connie Petersen
Kennedy Lutz	Karen Trout
Nou Koch	Steve Long
Marie Scheel	Monica Roth
Aaron Miller	Julie Werner
Kallie Lutz	Sherrie Long
Brandon Kunder	Paulette Antonucci

Note: * = Pending receipt of all required documentation.

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs
and Kaczmarczyk..... 8

3. RAG Motion by Neider, Seconded by Manbeck, accepts, with regret, a letter of retirement from Michelle Diamond, Grade 4 Teacher at West Elementary School, effective at the end of the 2020-21 school year. Retire- West Gr. 4 Teacher

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs
and Kaczmarczyk..... 8

4. RAG Motion by Neider, Seconded by Manbeck, approves the employment of substitute teachers for the 2020-21 school year at the rate of \$115.00 per day. Substitute Teachers
(Attachment A-6)

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs
and Kaczmarczyk..... 8

5. RAG Motion by Neider, Seconded by Manbeck, elects Gary Neider as Board Secretary of the Conrad Weiser Board of School Directors for a four-year term from July 1, 2021 to June 30, 2025. Board Secretary

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs
and Kaczmarczyk..... 8

6. RAG Motion by Neider, Seconded by Manbeck, elects Joshua Speirs as Treasurer of the Conrad Weiser Board of School Directors for a one-year term from July 1, 2021 to June 30, 2022. Board Treasurer

This resolution was duly adopted by the following vote:

Aye: Carl, Kohl, Manbeck, McNutt, Neider, Sabold, Speirs
and Kaczmarczyk..... 8

Information Items:

Info Items

1. RAG Joyce Miller returned from her leave of absence on May 14, 2021.

Return to Work

2. RAG Gwen Weiser, certificated instructional aide at West Elementary School, returned from her uncompensated leave of absence on May 3, 2021.

Uncompensated Leave Return

SUPERINTENDENT’S REPORT

Supt Report

Dr. Grove announced to the Board of School Directors will not hold an executive session following tonight’s meeting. He also mentioned boys’ lacrosse will be in Districts and tennis will be going to States.

ADMINISTRATION REPORTS

A. Enrollment Reports

Enrollment

B. Assistant Superintendent

Asst. Superintendent

Dr. Giffing did not prepare a written report this month.

C. Director of Business

Director of Business

Mr. Moyer prepared a written report that was distributed prior to the meeting.

1. Director of Food Services

Dir. Food Service

Mrs. Hegedus prepared a written report that was distributed prior to the meeting.

2. Director of Facilities

Dir of Facilities

Mr. Lutz prepared a written report that was distributed prior to the meeting.

D. West Elementary Principal

West Principal

Ms. Hoffman prepared a written report that was distributed prior to the meeting.

E. East Elementary Principal

East Principal

Mrs. Rhoads prepared a written report that was distributed prior to the meeting.

F. Middle School Principals

MS Principal

Mr. Holota and Ms. Nicole Moore prepared a written report that was distributed prior to the meeting.

G. High School Principal

HS Principal

Mr. Galtere prepared a written report that was distributed prior to the meeting.

1. Assistant High School Principal

Asst. HS Principal

Mrs. Sweigart prepared a written report that was distributed prior to the meeting.

2. Assistant High School Principal

Asst HS Principal

Mr. Neider prepared a written report that was distributed prior to the meeting.

H. Assistant Principal Weiser Decisions

Asst Principal WD

Ms. Estrada prepared a written report that was distributed prior to the meeting.

I. Director of Special Education

Director of Special Ed.

Mrs. Head did not prepare a written report this month.

J. Director of Athletics

Director of Athletics

Mr. Harrison prepared a written report that was distributed prior to the meeting.

K. Director of Technology

Director of Technology

Mr. Knapper prepared a written report that was distributed prior to the meeting.

ADJOURNMENT

Motion by Carl, Seconded by Neider,
Adjourned 8:05 p.m.