

WORKING PAPERS

Each school district is responsible for issuing work permits to all minors who reside in the district including those who attend non-public schools or are participating in a home education program.

Working papers can be obtained from Conrad Weiser High School Counseling Office for all students residing in the Conrad Weiser Area School District. Our office hours are Monday through Friday, 7:30 AM – 4 PM. Please see below for items needed for the working paper application process.

Frequently Asked Questions

What is the procedure for getting a work permit?

An application for a work permit can be obtained at your local school district.

Students may pick up the work permit application in the High School Counseling Office. They will need to have it signed by a parent/guardian and return it to the Counseling Office with a copy of one of the following: Student Birth Certificate, Learners Permit, Drivers License, or Passport to verify age.

Why do I need working papers?

The Pennsylvania Child Labor Law (CLL) was enacted to “provide for the health, safety, and welfare of minors by forbidding their employment or work in certain establishments and occupations, and under certain specified ages.” The CLL requires minors to obtain work permits prior to beginning work. This law, with the exception of farm work or domestic service in a private home, covers work in any establishment other than the minor’s residence.

A copy of the Pennsylvania Child Labor is available online at:

<http://www.portal.state.pa.us/portal/server.pt?open=514&objID=552938&mode=2>

A summary of the Pennsylvania law is available on the Pennsylvania Department of Labor and Industry’s Abstract of the Child Labor law. All employers must have a copy of the abstract posted if they employ minors.

The Pennsylvania Department of Labor and Industry’s regulations concerning child labor define terms such as apprentice, laboratory student aide and student learner. The regulations also list and define dangerous and prohibited occupations.

The regulations are online at:

http://www.education.state.pa.us/portal/server.pt/community/child_labor_law/7508