

Conrad Weiser Area School District
Conrad Weiser West Elementary School
Parental Involvement Policy

PART I. GENERAL EXPECTATIONS

The Conrad Weiser Area School District agrees to support Conrad Weiser East Elementary School in the implementation of the following statutory requirements.

- The Conrad Weiser Area School District will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating students.
- Consistent with section 1118, the Conrad Weiser Area School District will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- The Conrad Weiser Area School District will incorporate this district wide parental involvement policy into its LEA plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the Conrad Weiser Area School District and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the LEA plans for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the Conrad Weiser Area School District will submit any parent comments with the plan when the school district submits the plans to the State Department of Education.
- The Conrad Weiser Area School District will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring –

(A) that parents play an integral role in assisting their child's learning;

(B) that parents are encouraged to be actively involved in their child's education at school;

(C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;

(D) the carrying out of other activities, such as those described in section 1118 of the ESEA.

PART II. DESCRIPTION OF HOW DISTRICT WILL IMPLEMENT REQUIRED DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

1. The Conrad Weiser Area School District will take the following actions to involve parents in the joint development of its district wide parental involvement plan under section 1112 of the ESEA:

- ◆ parents will be invited to evaluate and make suggestions regarding the Title I Program at parent meetings held at the time of Parent/Teacher Conferences and on the third Thursday in November for the Annual Business Meeting.
 - These meetings will be held at different times during the day in an attempt to enable more parents to attend.
 - Information covered at this meeting will include:
 - √ A review of the reading program used by the school and state reading standards.
 - √ A description of the Title I assessments used to measure student progress.
 - √ An explanation of the proficiency levels students are expected to meet yearly.
 - Parents will receive a copy of the Title I Parent Involvement Policy, Home/School Compact and Primary Parent Survey at this meeting and each will be reviewed together.
 - A copy of these documents will be sent home to any parent unable to attend one of the meeting(s).
 - Suggestions for improvement of the policy or the Title I program will be encouraged during the meeting and throughout the school year.

2. The Conrad Weiser Area School District will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
 - ◆ Currently all of the Title I schools in the Conrad Weiser Area School District are making Adequate Yearly Progress. Should any of the schools have problems meeting AYP in the future, a committee will be formed which will include, but not be limited to, the building principal, the assistant superintendent for pupil services, the assistant to the superintendent for assessment and pupil intervention, the building reading specialist, teachers and parents.
3. The Conrad Weiser Area School District will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance.
 - ◆ reading specialists, in conjunction with the Title I coordinator, will plan and implement parent workshops and literacy circles which will help parents work with their children in a coordinated effort with teachers to educate their children.
 - ◆ the school district will also allot time for parent/teacher conferences
4. The Conrad Weiser Area School District will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs through:
 - ◆ coordinated meetings with kindergarten teachers and day care providers
 - ◆ home education parents are supplied with instructional materials
5. The Conrad Weiser Area School District will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.
 - ◆ parents will be invited to evaluate and make suggestions regarding the Title I Program at parent meetings held in September or October
 - These meetings will be held at different times during the day in an attempt to enable more parents to attend.
 - Title I funds will be used to provide childcare during this meeting, in order to encourage all parents to participate.
 - Information covered at this meeting will include:

- √ A review of the reading program used by the school and state reading standards.
 - √ A description of the Title I assessments used to measure student progress.
 - √ An explanation of the proficiency levels students are expected to meet yearly.
 - Parents will receive a copy of the Title I Parent Involvement Policy, Home/School Compact and Primary Parent Survey at this meeting and each will be reviewed together.
 - A copy of these documents will be sent home to any parent unable to attend one of the meeting(s).
 - Suggestions for improvement of the policy or the Title I program will be encouraged during the meeting and throughout the school year.
1. The Conrad Weiser Area School District will build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:
- A. The Conrad Weiser Area School District will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph --
- the State's academic content standards,
 - the State's student academic achievement standards,
 - the State and local academic assessments including alternate assessments,
 - the requirements of Part A,
 - how to monitor their child's progress, and
 - how to work with educators:
 - ◆ Parent workshops and meetings being offered in both evening and daytime formats
 - ◆ Parent/teacher conferences
 - ◆ Parent visitation day
 - ◆ Parent activity night
- B. The Conrad Weiser Area School District will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:
- ◆ summer packet of materials
 - ◆ annual parent activity night

- ◆ reading materials on the student's level will be sent home to be shared with parent/child and then be returned to school

C. The Conrad Weiser Area School District will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools by:

- ◆ Development of parent policies and compacts
- ◆ Monthly district meetings with reading specialists to discuss relevant topics, including parental input/communication
- ◆ Administrative updates/discussions of Title I changes and parental issues

D. The Conrad Weiser Area School District will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

- ◆ Coordinated meetings with kindergarten teachers and day care providers
- ◆ Home education parents are supplied with instructional materials

E. The Conrad Weiser Area School District will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- ◆ monthly newsletters
- ◆ take home folders
- ◆ distribution of building Title I policies
- ◆ distribution of district Title I policies
- ◆ distribution of building Title I compacts

PART III. ADOPTION

This District wide Parent Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by the consensus at the Annual Title I Meeting.

This policy was adopted by the Conrad Weiser Area School District on November 15, 2011 and will be in effect for the period of one year. The school district will distribute this policy annually to all parents of participating Title I, Part A children.

Director of Federal Programs

(Date)